

- 2.1 (i) establishing minimum use criteria for state-owned or leased vehicles;
2.2 (ii) establishing minimum use criteria for state-owned or operated maintenance
2.3 and fueling facilities;
2.4 (iii) auctioning or otherwise selling excess vehicles and vehicles not meeting
2.5 minimum use criteria;
2.6 (iv) utilizing commercial leases to obtain rental vehicles in place of maintaining an
2.7 agency or department fleet, where cost-effective; and
2.8 (v) transferring or consolidating maintenance and fueling operations or maintenance
2.9 and fueling facilities not meeting minimum use criteria;
2.10 (3) establish state policies and guidelines for vehicle acquisition, use, maintenance,
2.11 recording of operational and other costs, performance evaluation, and replacement of
2.12 vehicles; and
2.13 (4) establish emission standards for all newly acquired vehicles, with the goal of
2.14 reducing the state vehicle fleet fuel expense.
2.15 (c) The commissioner may delegate to another agency the authority to acquire or
2.16 maintain vehicles. Each agency that is authorized to acquire or maintain vehicles must
2.17 assign a fleet manager, who must operate the agency's fleet according to policies and
2.18 guidelines adopted by the commissioner. Each fleet manager must review the use of
2.19 state-owned or leased vehicles within the manager's agency at least annually to determine
2.20 whether fleet management criteria are being met. The commissioner must periodically
2.21 audit agency records relating to fleet operations and use of state-owned or state-leased
2.22 vehicles.