# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules; Executive Orders; Appointments; Commissioners' Orders; Revenue Notices; Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants

> Monday 5 May 2014 Volume 38, Number 45 Pages 1449 - 1472

#### Minnesota State Register =

#### Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules

• Withdrawn Rules

- · Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations

- · Commissioners' Orders
- Revenue Notices
- Official Notices

Expedited Rules

· State Grants and Loans

- Non-State Public Bids, Contracts and Grants
- Contracts for Professional, Technical and Consulting Services

PUBLISH Vol. 38 DATE Issue (BOLDFACE shows Number altered publish date)		Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)		
# 47 # 48	Monday 12 May Monday 19 May TUESDAY 27 MAY Monday 2 May	Noon Tuesday 6 May Noon Tuesday 13 May Noon Tuesday 20 May Noon Tuesday 27 May	Noon Thursday 1 May Noon Thursday 8 May Noon Thursday 15 May Noon Thursday 22 May		

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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#### **Secretary of State**

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#### **Proposed Rules**

Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

## Minnesota Department of Employment and Economic Development (DEED)

Division of State Services for the Blind (SSB)

Proposed Permanent Rules Relating to State Services for the Blind; Workforce Development; Senior Services

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Rehabilitation Services to the Blind and Visually Impaired, Minnesota Rules, 3325.0100 to 3325.0490, Minnesota Rules; Revisor's ID Number RD4224

**Introduction.** The Department of Employment and Economic Development intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until June 4, 2014.

**Agency Contact Person.** You must submit comments or questions on the rules and written requests for a public hearing to the agency contact person. The agency contact person is: Natasha Lemler at State Services for the Blind, 2200 University Ave. W. #240, St. Paul, MN 55114, phone: (651) 539-2344, **fax**: (651) 649-5927, and **e-mail**: *natasha.lemler@state.mn.us*. **TTY** users may call the Department (651) 642-0506.

**Subject of Rules and Statutory Authority.** The proposed rules are about Rehabilitation Services to the Blind and Visually Impaired. The statutory authority to adopt the rules is *Minnesota Statutes*, section 248.07, subd. 14a. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed. The proposed rules are housekeeping amendments in the areas of: clarifying terms and processes, correcting oversights, and adding policy related to assistive technology trainers.

**Comments.** You have until 4:30 p.m. on Wednesday, June 4, 2014, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and the agency contact person must receive it by the due date. The Department encourages comment. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

#### **Proposed Rules** =

**Request for a Hearing.** In addition to submitting comments, you may also request that the Department hold a hearing on the rules. Your request must be in writing and the agency contact person must receive it by 4:30 p.m. on Wednesday, June 4, 2014. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, the Department will hold a public hearing unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Department may modify the proposed rules as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

**Statement of Need and Reasonableness.** The statement of need and reasonableness statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review it or obtain by contacting the agency contact person. It is available online at: <a href="http://mn.gov/deed/about/what-guides-us/rulemaking/">http://mn.gov/deed/about/what-guides-us/rulemaking/</a>

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

**Adoption and Review of Rules.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The agency will then submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the Department submits the rules to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 21 April 2014

Katie Clark Sieben, Commissioner Department of Employment and Economic Development

#### 3325.0100 PURPOSE AND SCOPE.

[For text of subp 1, see M.R.]

Subp. 2. **Scope.** This chapter applies to State Services for the Blind (SSB), all vendors of services under <u>agreement written contract</u> with SSB, and all persons applying for or receiving rehabilitation service from SSB. This chapter does not require expenditures for an eligible individual if funds are not available to SSB from federal and state appropriations for the provision of rehabilitation services under the program in which the eligible individual is being served.

[For text of subps 3 and 4, see M.R.]

#### **3325.0110 DEFINITIONS.**

[For text of subps 1 to 5, see M.R.]

Subp. 6. **Applicant.** "Applicant" means a person who submits a request, consistent with Code of Federal Regulations, title 34, section 361.41 (b)(2), to SSB for vocational rehabilitation services or a person on whose behalf the person's legal designated representative

#### Proposed Rules

submits such a request, has provided SSB information necessary to initiate an assessment to determine eligibility and priority for services, and is available to complete the assessment process.

#### [For text of subps 7 to 12, see M.R.]

Subp. 12a. **Community rehabilitation program.** "Community rehabilitation program" means a facility as defined in Code of Federal Regulations, title 34, section 361.5(b)(9), which is operated for the primary purpose of providing rehabilitation services to blind persons or other persons with disabilities. Except where specifically excluded, an individual providing services to an applicant or eligible individual under an agreement a written contract with SSB is considered a community rehabilitation program for the purposes of part 3325.0470.

[For text of subps 12b to 14, see M.R.]

Subp. 15. **Designated representative.** "Designated representative" means a person designated by an applicant or eligible individual to represent the applicant or eligible individual in any matter pertaining to a request for or receipt of rehabilitation services. <u>The designated representative</u>:

A. for a person 18 years of age or older, must be a person designated by an applicant or eligible individual so long as the designation is made in writing and only one representative is designated at one time; or

B. for an applicant or eligible individual under 18 years of age, must be a parent, guardian, or other advocate.

Notwithstanding items A and B, in cases where a court-appointed guardian or conservator is appointed by the court for the applicant or eligible individual, then the guardian or conservator is the designated representative.

All signature requirements placed on an applicant or eligible individual by this chapter are satisfied by the signature of an applicant's or eligible individual's designated representative. All written notices which must be provided to an applicant or eligible individual under this chapter must be provided to the applicant's or eligible individual's designated representative unless providing the information would violate the Minnesota Data Practices Act.

[For text of subps 16 to 35, see M.R.]

Subp. 36. [See repealer.]

[For text of subps 37 to 87, see M.R.]

Subp. 88. **Vocational training services.** "Vocational training services" means instruction and supplies provided to a vocational rehabilitation eligible individual to help the eligible individual acquire the knowledge, skills, attitudes, and educational qualifications necessary to achieve an employment outcome. Vocational training services consist of:

A. tuition, fees, and materials required for training at an institution of higher learning; and

B. fees and materials required for vocational skills training in settings other than institutions of higher learning.

[For text of subps 89 and 90, see M.R.]

#### 3325.0165 DEVELOPMENT OF INDIVIDUALIZED PLAN FOR EMPLOYMENT (IPE).

[For text of subps 1 and 2, see M.R.]

Subp. 3. Mandatory procedures. SSB must ensure that:

[For text of items A to G, see M.R.]

H. if SSB intends to institute a suspension, reduction, or termination of vocational rehabilitation services contained in an eligible individual's IPE because the eligible individual did not meet agreed-upon obligations contained in the IPE, or because the eligible individual has experienced life-changing events preventing the eligible individual from meeting agreed-upon obligations in the IPE, SSB must:

[For text of subitems (1) and (2), see M.R.]

- (3) provide in the notice a summary of the eligible individual's appeal rights under part 3325.0478; and
- (4) provide in the notice a description of and information on the client assistance program; and

I. if SSB intends to close an individual's record of service in addition to the termination of vocational rehabilitation services, SSB must only follow the process outlined in part 3325.0190, subpart 4; and

#### Proposed Rules —

- F. J. an IPE for a student with a disability receiving special education services is developed:
  - (1) in consideration of the student's special education plan program; and
- (2) in accordance with the plans, policies, procedures, and terms of the interagency agreement required under Code of Federal Regulations, title 34, section 361.22.

Subp. 4.**Standard for prompt development of IPE.** IPE's shall be completed within 90 days following the determination of eligibility unless there are exceptional and unforeseen circumstances beyond the control of SSB, and SSB and the eligible individual or, as appropriate, the individual's representative, agree to a specific extension of time. In addition, For transition students the IPE must be completed within 90 days following the determination of eligibility, or by the time the eligible individual leaves the school setting, whichever is earlier.

[For text of subp 5, see M.R.]

#### **3325.0175 CONTENT OF IPE.**

[For text of subps 1 to 3, see M.R.]

Subp. 4. Coordination of services for students with disabilities who are receiving special education services. The IPE for a student with a disability who is receiving special education services must be coordinated with the special education plan program for that individual in terms of goals, objectives, and services identified in the special education plan program.

#### 3325.0180 SCOPE OF SERVICES.

SSB provides the following services to vocational rehabilitation eligible individuals subject to the conditions specified in part 3325.0420 in the most integrated setting that is appropriate for the service involved and is consistent with the informed choice of the individual:

[For text of items A to V, see M.R.]

#### 3325.0190 CLOSING THE RECORD OF SERVICES.

[For text of subps 1 to 3, see M.R.]

Subp. 4. **Notice of closing the record of services.** If an eligible individual's record of services is to be closed for reasons other than successful rehabilitation under subpart 2, or death, SSB shall notify the eligible individual of the proposed closing of the record of services in accordance with part 3325.0165, subpart 3, item H. The record of services must contain a summary or description of the information or circumstances upon which the closure decision was based. If the closure decision was based on the eligible individual's refusal to accept or use necessary services provided by SSB, the record of services must include a description of the efforts made by SSB to encourage the eligible individual's participation in the vocational rehabilitation process. SSB must:

A. send notice to the individual by certified mail of the proposed closing of the record of services at least ten working days prior to the effective date of the proposed closing of the record of services;

- B. provide in the notice the basis for and effective date of the proposed closing of the record of services;
- C. provide in the notice a summary of the individual's appeal rights under part 3325.0478; and
- D. provide in the notice a description of and information on the client assistance program.

The record of services must contain a summary or description of the information or circumstances upon which the closure decision was based. If the closure decision was based on the eligible individual's refusal to accept or use necessary services provided by SSB, the record of services must include a description of the efforts made by SSB to encourage the eligible individual's participation in the vocational rehabilitation process.

#### 3325.0205 ACCESSING INDEPENDENT LIVING PROGRAM REHABILITATION SERVICES.

[For text of subp 1, see M.R.]

Subp. 2. **Initial interview.** Each person referred to SSB for independent living rehabilitation services shall be personally interviewed within 30 days unless exceptional and unforeseen circumstances beyond SSB's control make it impossible to do so or unless otherwise agreed upon by the individual and the SSB direct service staff. <u>Each person referred may identify a designated representative.</u> As part of the interview, the SSB direct service staff must:

#### **Proposed Rules**

[For text of items A to D, see M.R.] [For text of subps 3 to 7, see M.R.]

#### 3325.0240 INDEPENDENT LIVING CUSTOMER SERVICE RECORD (ILCSR).

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Basis for contents of the ILCSR.** The independent living rehabilitation goals and services identified in an eligible individual's ILCSR must be based on and supported by information obtained in the preliminary and thorough assessments and any subsequent information developed during the rehabilitation process in assessing the eligible individual's rehabilitation potential and service needs, and consistent with the eligible individual's informed choice.

[For text of subps 4 and 5, see M.R.]

#### 3325.0420 CONDITIONS OF SERVICE.

[For text of subp 1, see M.R.]

Subp. 2. Conditions governing the provision of all rehabilitation services.

[For text of items A to C, see M.R.]

D. All rehabilitation services must be provided in the most cost-effective manner possible, consistent with the individual's needs and informed choice.

[For text of subps 3 to 15, see M.R.]

- Subp. 16. Rehabilitation technology-assistive technology services. This subpart governs the provision of rehabilitation technology-assistive technology services.
- A. The provision of rehabilitation technology-assistive technology services must be followed by training in the use of assistive technology by an individual qualified to provide rehabilitation technology-assistive technology services.
- B. Rehabilitation technology-assistive technology training services must be provided by a person who has demonstrated a mastery of rehabilitation technology-assistive technology services and the ability to teach assistive technology to blind or deafblind persons. Rehabilitation technology-assistive technology services include:
- (1) using screen reader (via speech or braille output) or screen magnification programs to access an operating system, word processing, e-mail, and Internet browser applications; and
  - (2) operating other current or emerging electronic aids and devices.
  - C. The director must determine whether a person is qualified in these areas by considering all of the following factors:
    - (1) the person's education;
    - (2) the person's prior experience in rehabilitation; and
    - (3) any performance evaluations or written tests of the person's skills in these areas that the director may require.

#### 3325.0440 FINANCIAL PARTICIPATION BY ELIGIBLE INDIVIDUALS IN THE VOCATIONAL REHABILITATION PROGRAM.

Subpart 1. **Services exempted from financial participation.** Regardless of an eligible individual's <u>family</u> income, SSB must not require eligible individual financial participation for the following services:

[For text of items A to K, see M.R.]

Subp. 2. Services subject to financial participation. An applicant or Based on an eligible individual's family income, an eligible individual may be required to participate in paying the cost of all rehabilitation services not exempted from financial participation under subpart 1.

[For text of subps 3 to 6, see M.R.]

#### Proposed Rules =

Subp. 7. **Variance.** An eligible individual who is unable to pay for rehabilitation services to the extent required by subparts 4 and 5 because of unusual financial circumstances in relation to family income may apply to the director for a variance in the determination of the eligible individual's required financial participation as follows:

A. A request for a variance must be submitted in writing by the eligible individual or the eligible individual's <u>legal designated</u> representative. The request must provide the director with evidence describing the eligible individual's unusual financial situation. If additional information is required by the director to determine eligibility for a variance, SSB must, within 15 calendar days after receiving the written request, inform the eligible individual in writing of the specific additional information required.

[For text of items B to F, see M.R.] [For text of subps 8 to 10, see M.R.]

#### 3325.0470 STANDARDS FOR COMMUNITY REHABILITATION PROGRAMS.

Subpart 1. Written operating agreement contracts. SSB must execute written operating agreements contracts with each community rehabilitation program from which SSB purchases rehabilitation services for applicants and eligible individuals unless the community rehabilitation program has a current operating agreement written contract with the department or the rehabilitation agency of another state. The agreement must be signed by the director of the community rehabilitation program, or the sole proprietor, if an individual, and the director of SSB and must contain, at a minimum, assurances that the community rehabilitation program will comply with the standards established in subparts 2 to 8. SSB may only purchase services from a community rehabilitation program that meets the standards established in subparts 2 to 8. Individuals providing rehabilitation services under an operating agreement a written contract with SSB are excluded from meeting standards in subparts 3 and 6, item D.

[For text of subps 2 to 8, see M.R.]

#### 3325.0478 REVIEW AND MEDIATION OF DETERMINATIONS.

[For text of subps 1 to 5, see M.R.]

Subp. 6. Impartial hearing. An appellant may choose an impartial hearing.

[For text of items A to C, see M.R.]

D. An appellant A party may request a review of the impartial hearing officer's decision using the following process: [For text of subitems (1) to (6), see M.R.]

REPEALER. Minnesota Rules, parts 3325.0110, subpart 36; 3325.0120, subparts 3 and 4; and 3325.0205, subparts 3 and 4, are repealed.

#### **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Comprehensive Health Association (MCHA) Notice of Enrollee Appeal Meeting

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Enrollee Appeal will be held at 2:00 p.m. on Tuesday, May 13<sup>th</sup>, 2014

The meeting will be initiated at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN; it should be noted that some attendees will participate telephonically.

If anyone wishes to attend or participate in this meeting please contact MCHA's Executive Office at (952) 593-9609 for additional information.

## Minnesota Higher Education Facilities Authority (MHEFA) Notice of Public Hearing on Revenue Obligations on behalf of Augsburg College

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Augsburg College (the "College"), as owner and operator of Augsburg College, at the Authority's office at 380 Jackson Street, Suite 450, St. Paul, Minnesota on May 21, 2014 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$7,000,000 to finance a project (the "Project") consisting of the refunding of the Authority's outstanding Revenue Bonds, Series Six-C (Augsburg College), dated April 13, 2005, which were issued in the original principal amount of \$6,780,000 (the "Series Six-C Bonds").

The Series Six-C Bonds were issued to provide funds to finance (a) the refunding of the Authority's outstanding Mortgage Revenue Bonds, Series Four-F1 (Augsburg College), dated May 1, 1996 which were issued in the original principal amount of \$7,000,000 to provide funds to finance, or to refund and prepay certain obligations originally issued to finance, certain projects described as follows: (i) the acquisition, construction, furnishing and equipping of a library and information technology center; (ii) the prepayment of the Authority's Revenue Notes, Series Two-Z (Augsburg College), dated August 1, 1990, originally issued to finance the acquisition and installation of a new campus telecommunications system, including wiring upgrade and a new administrative computer system and equipment and software; and (iii) the prepayment of the Authority's Lease, Series Three-P (Augsburg College–Sublessee), originally issued to finance the acquisition and installation of Astroturf surface for and an inflatable air structure over the Anderson-Nelson Athletic Field and related Astroturf sweeper/vacuum and storage shed; all located on the College's main campus, the principal street address of which is 2211 Riverside Avenue South, Minneapolis, Minnesota, and (b) the prepayment of the Authority's outstanding Revenue Notes, Series Four-W (Augsburg College), dated September 25, 1998, which were issued in the original principal amount of \$450,000 for the acquisition, improvement, furnishing and equipping of the President's residence and special event center, located at 2848 River Parkway West. Minneapolis, Minnesota. All of the foregoing project facilities which were refinanced by the Series Six-C Bonds are owned and operated by the College.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

By Order of the Minnesota Higher Education Facilities Authority Marianne Remedios, Executive Director

Dated: May 5, 2014.

#### Official Notices =

#### Minnesota Department of Public Safety (DPS)

### **Bureau of Criminal Apprehension Notice of Criminal Justice Information Users Conference**

The Bureau of Criminal Apprehension's Minnesota Justice Information Services will hold a Criminal Justice Information Users Conference on Tues. & Weds., September 23-24, 2014 at the River's Edge Convention Center in St. Cloud. The conference is open to Minnesota criminal justice agency staff and provides information on criminal justice applications, policies and proper procedure. The \$115 registration fee for attendees includes all conference materials plus CLE and 9.5 POST credits. The registration fee goes up to \$130 on July 12.

Exhibitor booth opportunities exist for vendors and other interested parties. The fee is \$450 through July 11. It goes up to \$500 on July 12. Exhibitor registrations close on August 15.

To learn more about the conference, about becoming an exhibitor or to register for the conference, go to: https://cjte.x.state.mn.us/ei/cm.esp?id=3&pageid=\_3C20W9MNY&showpage=coursedet&course=092314mc&start=eiscript

For questions about the conference contact Kim Lacek, kim.lacek@state.mn.us or (651) 793-2478.

## Minnesota Department of Transportation (Mn/DOT) Notice of Debarment

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- · Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

#### **State Grants & Loans**

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

#### Minnesota Housing Finance Agency (MHFA)

#### Notice of Request for Proposals (RFP) for Administrators for the 2014-2015 Homeownership Education, Counseling and Training Fund (HECAT)

The Minnesota Housing Finance Agency (Minnesota Housing), Minnesota Homeownership Center (the Center), Greater Minnesota Housing Fund (GMHF) and Family Housing Fund (FHF) announce the availability of funds under the Homeownership Education, Counseling and Training Fund (HECAT) to provide financial support to eligible organizations to deliver a variety of homeowner education, counseling and training services to Minnesotans. Services include in-person homeouyer education, homeouyer counseling, home equity conversion counseling, and foreclosure prevention counseling. Proposals are solicited from community-based non-profit organizations as defined in *Minnesota Statutes*, section 462A.03, subd. 22.

The RFP, Guide and Instructions, along with Technical Assistance information, will be available May 5, 2014 on *www.mnhousing.gov* (Lenders & Homeownership Partners -> Community Development -> Homeownership Education & Counseling)

All RFPs must be received by Minnesota Housing, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998 by **3:00 p.m. CST Monday, June 9, 2014**. Faxed, late or incomplete applications will NOT be accepted. If you have questions please contact Ruth Hutchins at (651) 297-3128 or via e-mail at: *ruth.hutchins@state.mn.us* 

## MNsure (Minnesota's Health Insurance Marketplace) Request for Proposals: Outreach and Enrollment Grants

MNsure is requesting proposals from eligible entities to: assist populations facing barriers to coverage with enrollment and renewal through MNsure, build regional navigator resource and referral networks to reach and enroll Minnesotans, and find, connect with and educate uninsured Minnesotans about health care coverage available through MNsure. A complete copy of the Request for Proposals is available on MNsure's website at: <a href="https://www.mnsure.org/assisters/funding-opps.jsp">https://www.mnsure.org/assisters/funding-opps.jsp</a>

Proposals are due June 2, 2014 by 1:00 p.m. Applications must be submitted electronically to *navigatorgrants@mnsure.org*. Questions regarding the RFP may be e-mailed to *navigatorgrants@mnsure.org*. Please see MNsure's website for more information.

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: http://supplier.swift.state.mn.us as well as the Office of Grants Management (OGM) at:

http://www.grants.state.mn.us/public/

**Informal Solicitations:** Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <a href="http://www.mmd.admin.state.mn.us/solicitations.htm">http://www.mmd.admin.state.mn.us/solicitations.htm</a>.

**Formal Solicitations:** Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procuments is not being conducted in the SWFT system.

## Minnesota Department of Administration (Admin) Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals for 2014 MMCAP Dental Products and Services RFP

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting responses to establish contract(s) to service MMCAP and Cooperative Purchasing Venture (CPV) members' needs for Dental Products and Services. In the best interest of the MMCAP and the CPV members, MMCAP reserves the right to make multiple awards.

MMCAP is a voluntary group purchasing organization made up of governmental entities which contracts for pharmaceuticals and medical supplies. MMCAP members currently purchase over \$1 billion per year. For more information, go to *www.mmcap.org* (no password necessary).

To request a copy of the RFP, go to: http://www.mmd.admin.state.mn.us/MMCAP/Vendors/OpenRFPs.aspx 2014 MMCAP Dental Products and Services.

Proposals submitted in response to the Request for Proposals in this notice must be received at the address specified in the Request for Proposals no later than June 6, 2014 2 p.m. Central Time

#### Late proposals will not be considered.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice is solely the responsibility of the responder.

## Minnesota Department of Administration (Admin) State Designer Selection Board Project No. 14-03 Notice of Availability of Request for Proposal (RFP) for Designer Selection for Electrical Distribution Upgrades at the Centennial Office Building

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <a href="http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp">http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp</a> (click 14-03).

A MANDATORY informational meeting is scheduled for Wednesday, May 14, 2014 at 3:00 PM Central Time at the Lady Slipper Room, Centennial Office Building, 658 Cedar Street, Saint Paul, MN 55155.

Any questions should be directed to Harvey Jaeger at fax: (651) 215-6245 or: harvey.jaeger@state.mn.us. Project questions will be

taken by this individual only. Questions regarding this RFP must be received by **Friday**, **May 16**, **2014** no later than **4:00 PM** Central Time.

Proposals must be delivered to Talia Landucci Owen, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2372) not later than 12:00 noon on \*Tuesday, May 27, 2014. Late responses will not be considered. (\*Please note that Monday May 26, 2014 is a holiday and State offices are closed)

The Minnesota Department of Administration is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### Minnesota Department of Agriculture (MDA)

## Pesticide and Fertilizer Management Division Notice of Availability of Request for Proposals (RFP) for Laboratory Pesticide Analysis of Private Well Water Samples

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Agriculture is soliciting the services of a laboratory capable of analyzing between 300 and 500 drinking water samples from private wells for the presence and concentration of pesticides and associated degradates determined to be in "common detection" in Minnesota. Analysis shall be performed using acceptable analytical chromatography methodologies capable of reporting results in the low and sub-part per billion range. Analytes will include acetochlor, alachlor, atrazine, metolachlor, metribuzin and associated degradates for all of the listed pesticides. The contract laboratory must have the ability to report the results in an electronic format that is capable of loading directly into common database or spreadsheet software applications.

Samples will be collected by department staff and local units of government from private drinking water wells around the state and submitted to the contract laboratory. Laboratory contractor work is to include mailing of sample collection kits to cooperators, receiving water samples from cooperators, chemical analysis of pesticide related chemicals in water samples within designated holding times, and electronic reporting of results. The laboratory must have a minimum of two years professional experience analyzing pesticides in water samples.

The term of this contract is anticipated to run from June 1, 2014 to December 31, 2014, with the option to extend one additional 18 month period (as determined by the state). The contract may be expanded to include up to 2,000 additional pesticide samples during the extension period.

Prospective responders should request the full RFP from the contact information below. E-mail requests are preferred:

William VanRyswyk, Project Coordinator Minnesota Department of Agriculture 625 Robert Street North St. Paul. MN 55155

E-mail: bill.vanryswyk@state.mn.us

Contact via the email listed above is required for questions. Questions should be submitted by May 14, 2014. Other Minnesota Department of Agriculture personnel are not authorized to discuss this request for proposal with responders before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

Project proposals must be received via mail no later than 3:30 p.m. Central Time, May 21, 2014. Late responses will **not** be considered. Fax and e-mail proposals will **not** be considered. Applications must be submitted using the format prescribed in the proposal instructions.

This request for proposal does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### Minnesota State Colleges and Universities (MnSCU)

#### **Board of Trustees**

#### Notice of Availability of Request for Qualifications (RFQ) for Specialty Consultant Master Roster for the System Office

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the system office, is soliciting proposals to establish a Specialty Consultants Master Roster for 1) Waterproofing, 2) Exterior Masonry, 3) Exterior Windows & Curtain Walls, 4) Roofing, and 5) Industrial Hygiene Services for Hazardous Materials Abatement and indoor air sampling. The consultants will perform studies, provide reports, design reviews, designs, observations, testing or construction administration services on MnSCU renovation and/or new construction projects on behalf of MnSCU to assure that the project(s) are designed and constructed in conformance with the MnSCU Facilities Design Standards and meet the specific project requirements.

A full Request for Qualifications (RFQ) is available on the Minnesota State Colleges Universities website, http://www.finance.mnscu.edu/facilities/index.html, click on "Announcements".

Proposals must be delivered to Jim Morgan, Minnesota State Colleges and Universities, 30 - 7<sup>th</sup> Street East, Suite 350, St. Paul, MN 55101, not later than **2:00 PM, Friday, May 16, 2014**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its' best interest.

#### Minnesota State Council on Disability

## Request for Proposal: Americans with Disabilities Act (ADA) Employment Focused Research Study

#### **Project Overview**

The Minnesota State Council on Disability (The Council) is seeking proposals from a market research firm that has experience in conducting quantitative and qualitative surveys of Minnesota households and businesses in the health, human services, employment and/or disability fields. Work will be conducted in diverse geographical areas/population centers. Firm must also have experience in convening and moderating focus groups. Work in the disability community is preferred.

To receive a complete copy of the proposal request/specifications, please contact Mai Thor, Project Lead, Minnesota State Council on Disability at: *Mai.thor@state.mn.us* 

For questions about the request for proposal, please contact Mai Thor, mai.thor@state.mn.us, or (651) 361-7803

Sealed proposals must be received by Mai Thor by 2:30 p.m. CDT on or before Friday May 30, 2014. Proposals should be mailed or hand delivered to:

Minnesota State Council on Disability Project Lead: Mai Thor 121 E. 7<sup>th</sup> Place, Suite 107 Saint Paul, MN 55101

The copy of the proposal must be unbound and signed in blue or black ink by an authorized representative of the vendor. Proof of authority of the person signing must accompany the response. Proposals received after this date and time will be returned to the responder un-opened. Fax and e-mail responses will NOT be considered.

PROPOSAL CLOSE DATE IS FRIDAY May 23, 2014 – 2:30 PM CDT

#### **Minnesota Department of Human Services (DHS)**

#### **Disabilty Services Division**

#### Notice of Request for Information for Qualified Providers to Provide Person Centered Services in Licensed Residential Settings to Children with Severe Autism

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting information to identify qualified providers seeking to provide person centered services in licensed residential settings to children with severe autism.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Information, contact:

Department of Human Services Disability Services Division Attention: **Jennifer M. Strei** 444 Lafayette Road N. St. Paul, MN 55155

E-mail: Jennifer.m.strei@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Information must be received at the address above no later than **4:00 p.m.**, **Central Time**, **May 27**, **2014**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

The RFI can be viewed by visiting the Minnesota Department of Human Services Disability Services Division web site: *DSD news* and events

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

#### **Legislative Branch**

## Legislative Coordinating Commission (LCC) Mississippi River Parkway Commission of Minnesota Request for Proposals for Managing Organizational Affairs, Fiscal and Grant Management Services, and Tourism Marketing

The Legislative Coordinating Commission (LCC), on behalf of the Mississippi River Parkway Commission of Minnesota (MN-MRPC), is seeking proposals from individuals or organizations interested in managing its organizational affairs, scenic byway grant work and tourism marketing. The estimated annual operating budget of the Commission, which includes national annual dues and Commission administration, is approximately \$63,000. The Commission also periodically receives grants for special byway marketing projects. The contract period is for July 1, 2014 through June 30, 2016, subject to performance, client satisfaction and available funding.

This management/marketing contract includes all administrative services, database management and stakeholder communications, fiscal services, meetings and event coordination, grant writing and management, byway travel marketing, and basic Web site maintenance.

For a copy of the full text of the RFP and an application form, please go to: http://www.lcc.leg.mn/RFPs.htm

Or contact:

Diane Henry-Wangensteen
Minnesota Legislative Coordinating Commission

Room 72 State Office Building

100 Rev. Dr. Martin Luther King, Jr. Blvd.

St. Paul, MN 55155-1298

Phone: (651) 296-1121 (voice) E-mail: diane.henry@lcc.leg.mn

All proposals must satisfy the criteria as outlined in the full text of the RFP. Proposals must be received by **4:00 p.m. on Friday, May 23, 2014**. Late applications may not be accepted. All expenses incurred in responding to this notice shall be borne by the responder.

#### Minnesota State Lottery

#### **Request for Proposals for Sponsorship Agreements**

#### **Description of Opportunity**

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

#### **Proposal Content**

A sponsorship proposal presented to the Lottery should meet the following three criteria:

- 1. Maximize Lottery Visibility the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.
- 2. Enhance Lottery Image- the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.
- **3. Provide Promotional Extensions** the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to http://www.mnlottery.com/vendorops.html

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director Minnesota State Lottery 2645 Long Lake Road

Roseville, MN 55113

**Telephone:** (651) 635-8230 **Toll-free:** 1-888-568-8379 ext. 230

Fax: (651) 297-7496 TTY: (651) 635-8268 E-mail: jasonla@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

#### Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

#### Minnesota Department of Transportation (Mn/DOT)

#### **Engineering Services Division**

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Kelly Arneson Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. - Mail Stop 680 St. Paul, MN 55155

#### Minnesota Department of Transportation (Mn/DOT)

#### **Engineering Services Division**

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

#### **Proposed Rules**

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

#### Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The State Register meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

Besides the following listing, readers are advised to check: http://www.mmd.admin.state.mn.us/solicitations.htm as well as the Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/.

#### **Dakota County Transportation Department**

Transit Office on behalf of

Dakota County Regional Railroad Authority

Notice of Request for Proposals (RFP) for Consultant Services on Development of an Update to the Cedar Avenue Transit-way Implementation Plan

NOTICE IS HEREBY GIVEN That Dakota County is requesting proposals on behalf of the Dakota County Regional Railroad Authority for professional transit planning, modeling and engineering services to provide full management, analysis, assessment and implementation of the following: Implementation Plan Update, including preparation of updating the 2010 Cedar Avenue Transit-way Implementation Plan (amended in August 2011), through analysis and assessment of current and projected ridership along with other transitway needs and factors. Priority projects and needs will be established, with timeframes and costs estimated and identified in a phased plan with improvements and expansions identified through 2040. The consultant will provide project oversight and management of all needed activities for a full comprehensive planning and implementation plan document for Cedar Avenue Transitway from CSAH 70 in Lakeville to the Mall of America in Bloomington.

The following is the anticipated solicitation schedule:

Monday, May 5, 2014 - Issue Request for Proposals Thursday, May 22, 2014 - Receive Proposals by 11:00 am

#### **Non-State Public Bids, Contracts & Grants**

Wednesday, June 18, 2014 - Award of Contract

The full Request for Proposal can be obtained from:

Kristine Elwood, P.E. Transit and Multi-Modal Programs Manager Dakota County Transportation Department

14955 Galaxie Avenue, 3<sup>rd</sup> Floor **Telephone:** (952) 891-7104

E- mail: kristine.elwood@co.dakota.mn.us

#### **Metropolitan Airports Commission (MAC)**

#### Minneapolis-Saint Paul International Airport

Notice of Call for Bids on Terminal 2-Humphrey - Purple Core Retrofit

MAC Contract No.: 106-3-502

Bids Close At: 2:00 p.m. May 13, 2014

**Notice to Contractors**: Sealed Bid Proposals for the work listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minnesota 55450, until the date and hour indicated. This project consists of general, mechanical, and electrical construction.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builder's Exchange; McGraw Hill Construction; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota 55401; phone: (612) 337-0000; fax: (612) 337-0031. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on April 28, 2014, at MAC's web address of <a href="http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx">http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx</a> (construction bids).

#### **Metropolitan Airports Commission (MAC)**

#### Minneapolis-St. Paul International Airport

Notice of Call for Bids for 2014 Miscellaneous Construction

MAC Contract No. 106-1-267

Bids Close At: 2:00 PM on May 13, 2014

**Notice to Contractors**: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the rehabilitation of a water meter vault at Delta Building C, replacement of hot water heating pipe at Fire Station No. 2, modifications for Fuel Farm Fire Protection System, construction of guardrail, and insulation of an oil-water separator at the MAC Maintenance Facility.

#### Non-State Public Bids, Contracts & Grants

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 7%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, McGraw-Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; phone: (651) 292-4400; fax: (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable): \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on April 28, 2014, at MAC's web address of <a href="http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx">http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx</a> (construction bids).

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