Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules; Executive Orders; Appointments; Commissioners' Orders; Revenue Notices; Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants

> TUESDAY 21 January 2014 Volume 38, Number 30 Pages 1017 - 1038

Minnesota State Register =

Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules

• Withdrawn Rules

- · Vetoed Rules
- Executive Orders of the Governor
- Expedited Rules Appointments
- Proclamations

- - · State Grants and Loans

- · Commissioners' Orders
- Revenue Notices
- Official Notices

- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines								
Vol. 38 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)					
# 31 # 32 # 33 # 34	Monday 27 January Monday 3 February Monday 10 February TUESDAY 18 February	Noon Tuesday 21 January Noon Tuesday 28 January Noon Tuesday 4 February Noon Tuesday 11 February	Noon Thursday 16 January Noon Thursday 23 January Noon Thursday 30 January Noon Thursday 6 February					

PUBLISHING NOTICES: We need to receive your submission ELECTRONICALLY in Microsoft WORD format. Submit ONE COPY of your notice via e-mail to: robin.panlener@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit ONE COPY in Microsoft WORD, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$10.20 per tenth of a page (columns are seven inches wide). One typwritten, double-spaced page = 4/10s of a page in the State Register, or \$40.80. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the State Register. Contact editor if you have questions (651) 297-7963, or e-mail: robin.panlener@state.mn.us.

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- Single issues are available for a limited time: Minnesota State Register \$5.00.
- "Affidavit of Publication" includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- Research Services will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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Minnesota Legislative Information

Senate Public Information Office (651) 296-0504 State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.mn

Minnesota State Court System

Court Information Office (651) 296-6043 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 Website: www.mncourts.gov

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Federal Register

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For additional grants go to the Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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Plumbing Board

Pollution Control Agency (MPCA)

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Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR)

Commissioner's Order: Designation of "No Registration Weekend" for All-Terrain Vehicles, June 7 and June 8, 2014

WHEREAS, *Minnesota Statutes*, section 84.922, subdivision 13, requires the Commissioner of Natural Resources to designate one "no registration weekend" each year for all-terrain vehicles.

WHEREAS, during the designated "no registration weekend" an all-terrain vehicle may be operated on state and grant-in-aid all-terrain vehicle trails without a registration or a nonresident state trail pass, notwithstanding the requirements of *Minnesota Statutes*, section 84.922, subdivision 1, and *Minnesota Statutes*, section 84.9275, subdivision 1.

WHEREAS, the designation must be by written order published in the *State Register*.

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 84.922, subdivision 13, that June 7 and June 8, 2014 are designated a "no registration weekend" during which time an all-terrain vehicle may be operated on state and grant-in-aid all-terrain vehicle trails without the registration required by *Minnesota Statutes*, section 84.922, subdivision 1. Nonresidents may operate an all-terrain vehicle on state and grant-in-aid all-terrain vehicle trails without possessing a state trail pass issued under *Minnesota Statutes*, section 84.9275.

This order is effective upon publication in the State Register.

Date signed: 9 January 2014 **Approved by**: Tom Landwehr, Commissioner

Minnesota Department of Natural Resources

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 says before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings, and matters of public interest, state grants and loans, and state contracts

Minnesota State Arts Board

REQUEST FOR COMMENTS on Possible Amendment to Rules Governing the Procedures and Criteria Followed in the Distribution of Grants and Other Assistance in the Furtherance of the Arts in Minnesota, *Minnesota Rules*, Part 1900; Revisor's ID Number R-04243

Subject of Rules. The Minnesota State Arts Board requests comments on its possible amendments to rules governing the distribution of grants and other assistance in the furtherance of the arts. The board is considering a repeal of the rules governing arts funding programs that have been discontinued and the adoption of rules that make permanent those pilot programs that have proven to be successful. Specifically, the board plans to repeal the rules governing the Institutional Support, Arts Across Minnesota, and the Presenter Support programs, and to implement rules making the following pilot programs permanent: Operating Support; Minnesota Festival Support; Arts Tour Minnesota; Arts Access; and Partners in Arts Participation.

In addition, the Arts Board proposes several amendments to existing programs that do not fundamentally change the nature of those programs such that they would warrant the creation of a new program or the elimination of an existing program.

The board acts as fiscal agent for a statewide system of regional arts councils. The board will use this rulemaking to make minor changes to rules that govern its relationships with the councils.

Finally, the board will use this rulemaking as an opportunity to make other minor changes as needed to make its rules more clear and further the Arts Board's mission to stimulate and encourage the creation, performance and appreciation of the arts in the state.

Persons Affected. These amendments to the rules would likely affect people or organizations seeking grants for the production, presentation, or exhibition of art in Minnesota, and the state's eleven regional arts councils.

Statutory Authority. Minnesota Statutes, section 129D.04, subd.1 requires the Minnesota State Arts Board to:

- (5) promulgate by rule procedures to be followed by the board in receiving and reviewing requests for grants, loans or other forms of assistance; and
- (6) promulgate by rule standards consistent with this chapter to be followed by the board in the distribution of grants, loans, or other forms of assistance.

Public Comment. Interested persons or groups may submit comments or information on these possible rules until further notice is published in the *State Register* that the Arts Board intends to adopt or to withdraw the rules. The board will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Arts Board does not plan to appoint an advisory committee to comment on the possible rules.

Rules Drafts. The Arts Board has not yet drafted the possible amendments and does not anticipate that a draft of the rules will be available before the publication of the proposed rules. Upon publication, the proposed rules will be made available for notice and comment on the Arts Board's Web site at: **http://www.arts.state.mn.us.**

Agency Contact Person. Comments, questions, requests to receive a draft of the rules, once prepared, and requests for more information on these possible rules should be directed to:

James Brailsford Minnesota State Arts Board

Park Square Court, Suite 200 400 Sibley Street, St. Paul, MN 55101-1928

E-mail: james.brailsford@state.mn.us

Phone: (803) 467-5049 **Toll-free:** (800) 866-2787

Minnesota Relay Service (TTY): 711

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 13 January 2014

Minnesota Department of Commerce REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Residential Thermal Insulation Standards, *Minnesota Rules*, Chapter 7640

Subject of Rules. The Minnesota Department of Commerce requests comments on the possible amendment to rules governing residential thermal insulation standards. The proposed modifications to the rules are intended to: 1) update references to national standards, 2) amend reporting requirements, and 3) amend provisions pertaining to applicability and conduct.

Persons Affected. The amendments to the rules would likely affect the following persons: manufacturers, wholesalers and installers of residential thermal insulation.

Statutory Authority. Minnesota Statutes, sections 45.023 and 325F.20, authorize the Commissioner of Commerce to adopt rules establishing standards for the product quality, safety, installation, and labeling of residential thermal insulation products.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments.

Rules Drafts. The Department has not yet drafted the possible amendments.

Agency Contact Person. Written comments or questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be directed to: Susan Bergh, Rules Coordinator, Minnesota Department of Commerce, 85 7th Place East, Suite 500, St. Paul, MN 55101, **phone:** (651) 539-1456, **e-mail:** *susan.bergh@state.mn.us*. **TTY** users may contact the Department through the **Minnesota Relay Service** at 711 or call 1-800-627-3529.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, Braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and

you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 9 January 2014

Michael Rothman, Commissioner Minnesota Department of Commerce

Governor's Residence Council Notice of 2014 Meetings

NOTICE IS HEREBY GIVEN that the Governor's Residence Council will meet on the following dates at 9:30 a.m. in Saint Paul, MN to consider matters which may properly come before the Council in accordance with *Minnesota Statutes* 16B.27.

January 8, 2014

Department of Administration, 50 Sherburne Avenue, Room 116B

March 12, 2014

Department of Administration, 50 Sherburne Avenue, Room 116B

May 12, 2014

MN Historical Society, Rothschild Conference Room

July 9, 2014

Governor's Residence, 1006 Summit Avenue

September 10, 2014

Governor's Residence, 1006 Summit Avenue

November 12, 2014

Governor's Residence, 1006 Summit Avenue

For additional information contact: Winnie Sullivan, Department of Administration at Winnie. Sullivan@state.mn.us or (651) 201-2556.

Minnesota Department of Labor and Industry (DLI) Labor Standards Unit

Notice of Correction to Commercial Construction Prevailing Wage Rates

Corrections have been made to the Commercial Construction Prevailing Wage Rates certified 11/18/13 for:

Labor Code 205, (Pavement marking or marking removal equipment – one or two person operators – Self-propelled truck or trailer mounted units) in Fillmore County.

Labor Code 709, (Glazier) in Scott County.

Labor Code 717, (Fitters) in Aitkin, Becker, Beltrami, Cass, Clay, Clearwater, Crow Wing, Douglas, Grant, Hubbard, Kittson, Lake of the Woods, Mahnomen, Marshall, Norman, Ottertail, Pennington, Polk, Red Lake, Roseau, Wadena, Wilkin and Traverse Counties.

Labor Code 719 (Plumbers) in Aitkin, Becker, Beltrami, Cass, Clay, Clearwater, Crow Wing, Douglas, Grant, Hubbard, Kittson, Lake of the Woods, Mahnomen, Marshall, Norman, Polk, Red Lake, Roseau, Wadena, Wilkin and Traverse Counties.

Copies with the corrected certified wage rates for these Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.dli.mn.gov. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that.

Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner Department of Labor and Industry

Minnesota Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of thirty (30) months, effective August 22, 2011 until February 22, 2014:

- · Marlon Louis Danner and his affiliates, South St. Paul, MN
- · Danner, Inc. and its affiliates, South St. Paul, MN
- · Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- · Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- · Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- · Danner Environmental, Inc. and its affiliates, South St. Paul, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- · Philip Joseph Franklin, Leesburg, VA
- · Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- · Gary Francis Bauerly and his affiliates, Rice, MN
- · Gary Bauerly, LLC and its affiliates, Rice, MN
- · Watab Hauling Co. and its affiliates, Rice, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarrent.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

Minnesota Department of Human Services (DHS)

Child Safety and Permanency Division

Notice of Request for Proposals for a Qualified Grantee(s) to Manage the Minnesota Department of Human Services' State Adoption Exchange; Adoption Information and Referral System

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for a qualified grantee(s) to manage the Minnesota Department of Human Services' State Adoption Exchange and Adoption Information and Referral System.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Emily Palmer

Department of Human Services Child Safety and Permanency Division P.O. Box 64944

444 Lafayette Road North St. Paul, MN 551640944 **Phone:** (651) 431-4712 **Fax:** (651) 431-7627

E-mail: emily.palmer@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m.**, Central Time on Tuesday, March 11, 2014. Late proposals will NOT be considered. Faxed or e-mailed proposals will NOT be considered.

All grant RFPs are required to be put on the DHS Grants and RFP web site. The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS)

Child Safety and Permanency Division

Notice of Request for Proposals for a Qualified Grantee(s) to Provide Post-Adoption Support Services to Minnesota Adopted Children, Youth and Adoptive Parents

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for a qualified grantee(s) to provide post-adoption support services to Minnesota adopted children, youth and adoptive parents.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Proposal, contact: Emily Palmer

State Grants & Loans

Department of Human Services Child Safety and Permanency Division P.O. Box 64944 444 Lafayette Road North St. Paul, MN 551640944

Phone: (651) 431-4712 **Fax:** (651) 431-7627

E-mail: emily.palmer@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m.**, **Central Time on Tuesday**, **March 11**, **2014**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

All grant RFPs are required to be put on the DHS Grants and RFP web site. The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS)

Child Safety and Permanency Division

Notice of Request for Proposals for Qualified Licensed Minnesota Adoption Agencies or Tribal Social Service Agencies to Provide Adoption Services for Children under Guardianship of the Commissioner of Human Services, or Tribal Guardianship, and Concurrent Permanency Planning Services for Older Children in Foster Care

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for a qualified licensed Minnesota adoption agencies or tribal social service agencies to provide adoption services for children under guardianship of the commissioner of Human Services, or tribal guardianship, and concurrent permanency planning services for older children in foster care.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Emily Palmer

Department of Human Services Child Safety and Permanency Division

P.O. Box 64944 444 Lafayette Road North

St. Paul, MN 551640944 **Phone:** (651) 431-4712 **Fax:** (651) 431-7627

E-mail: emily.palmer@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m.**, **Central Time on Tuesday**, **March 18**, **2014**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

All grant RFPs are required to be put on the DHS Grants and RFP web site. The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/main/id 000102

State Grants & Loans

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: http://supplier.swift.state.mn.us as well as the Office of Grants Management (OGM) at:

http://www.grants.state.mn.us/public/

Informal Solicitations: Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: http://www.mmd.admin.state.mn.us/solicitations.htm.

Formal Solicitations: Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procuments is not being conducted in the SWFT system.

Minnesota State Colleges and Universities (MnSCU) Riverland Community College Request for Proposal for Long-term Beverage Contract

Riverland Community College is seeking a long-term beverage contract. The proposed five year contract would seek an exclusive beverage partner to provide soft drinks, waters, juices through college vending, food service, student housing, student activities, college events, and athletic concessions. The potential beverage sales are approximately \$72,000 annually or \$360,000 for the duration of the contract. This proposal does not obligate the agency to spend the estimated dollar amount.

Sealed proposal must be received by 2:00 p.m. on Monday, March 3, 2014.

Submit seven (7) copies of proposal.

Call Brad Doss, **phone:** (507) 433-0523, or write for the full RFP which will be sent free of charge to interested vendors. **E-mail:** *brad.doss@riverland.edu*

State Contracts

Submit to: Brad Doss

Chief Financial Officer 1900 8th Ave NW Austin, MN 55912

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Minnesota Historical Society (MHS)

Notice of Request for Proposals for Energy-efficient Cold Storage Study

The Minnesota Historical Society (hereinafter called the Society) requests proposals from highly-qualified engineers, architects, or other experienced consultants who can act as the Consultant to help the Society investigate energy-efficiency and enhanced performance options for three cold-storage zones in the Minnesota History Center in Saint Paul, MN.

The Study will include documentation, system testing and assessment, data analysis, and preliminary engineering design. The ultimate goal of the Study is to explore the range of options to maintain optimal temperature for three key cold storage zones while reducing current energy-consumption levels. The final deliverable will include a final report as well as preliminary design drawings. All work for recommissioning must be completed by May 30, 2014.

The Request for Proposal is available by e-mailing Mary Green Toussaint, Acting Contracting Officer at mary.green-toussaint@mnhs.org.

Bids must be received by Mary Green Toussaint, Acting Contracting Officer, for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or an authorized agent. (Society staff located at the first floor Information Desk of the Minnesota History Center) no later **than 2:00 p.m. Local Time, on Tuesday, February 5, 2014.** Late bids will not be considered.

Minnesota Historical Society (MHS)

Request for Bids for Gallery "C" Refit

- · Wall Demolition
- · Wall Construction
- · Wall Finishing
- · Carpet Tile Replacement

The Minnesota Historical Society is seeking bids from qualified and experienced contractors for wall demolition, wall construction, wall finishing and carpet tile replacement needed for gallery space prep at the Minnesota History Center. This demolition, construction, and painting of gallery is in preparation for opening of two new exhibits created by MHS. *The gallery space will be available for demolition work Monday, March 31 and the work must be completed by April 11.*

A MANDATORY pre-bid informational meeting will be held at 10:00 a.m. Local Time, on Monday January 27, 2014, in the Gallery "C" Concourse on the 3rd Floor of the Minnesota History Center. The address is 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. An agenda and map are included as part of bid package.

The Request for Bids (which will also serve as the Project Manual) is available by e-mailing Mary Green Toussaint, Acting Contracting Office, at *mary.green-toussaint@mnhs.org*.

State Contracts =

All proposals must be received no later than 2:00 p.m. Local Time, Thursday, February 6, 2014. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. Late bids will not be considered.

Legislative Branch

Legislative Coordinating Commission Notice of Request for Proposals to Develop a Corridor Management Plan for Minnesota's Great River Road

The Legislative Coordinating Commission (LCC) on behalf of the Mississippi River Parkway Commission of Minnesota (MN-MRPC) is requesting proposals from a consulting firm or team to develop a Corridor Management Plan (CMP) for Minnesota's Great River Road National Scenic Byway (GRR).

The selected contractor will be responsible for development of a Corridor Management Plan to guide the work of the Mississippi River Parkway Commission of Minnesota for the next 15 years. Project includes public outreach, research and strategy development as well as development of community information kiosks, maps and electronic communication resources.

For a copy of the full text of the RFP, please go to http://www.lcc.leg.mn/lcc/RFPs.htm or contact:

Diane Henry-Wangensteen
Minnesota Legislative Coordinating Commission
Room 72 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.

St. Paul, MN 55155-1298

Phone: (651) 296-1121 (voice)

E-mail: diane.henry@lcc.leg.mn

All proposals must satisfy the criteria as outlined in the full text of the RFP. **Proposals must be received by Thursday, March 6, 2014 at 4:00 p.m. Late applications may not be accepted.** All expenses incurred in responding to this notice shall be borne by the responder.

Office of MN.IT Services Innovation Program Notice of Request for Information

The State of Minnesota Office of MN.IT Services (MN.IT) Innovation Program (hereafter referred to as the Innovation Program) is a new function within the State's enterprise IT agency. This new program is a direct result of the MN.IT Services Strategy and IT Cloud Programs tied to the Tactical Plan FY2013 - 2014.

A major activity of the Innovation Program has been about creating a first of its kind ideation campaign for the 2,100 agency IT employees to seek their input and ideas on how to deliver new value to Minnesota's businesses and citizens. 217 ideas were submitted by agency IT staff. Each idea went through a review process to produce 16 short project proposals, each with a defined opportunity to pursue.

While certain criteria were used to select these 16 project proposals, the expertise to implement each one is not readily available, nor is there a clear perspective on cost, complexity, and time to implement. The Innovation Program is in need of partners to research and collaborate on expanding these project proposals into more detailed project plans that reveal this critical missing information.

State Contracts

For this reason, the Innovation Program acknowledges the expertise and potential of the vendor community and seeks to obtain assistance in the form of a Request for Information (RFI). We hope this will create new partnerships and insight about how to execute these citizen-facing project proposals.

This partnership would involve development resources, business and IT specialists, mobile application and GIS experts, or any other resources at the disposal of the vendor to help define and shape these innovative project proposals into more detailed and tangible project plans to be funded and executed. Vendor's experience in accomplishing equivalent projects elsewhere are of value in assisting with establishing stable models for utilization and pragmatic "lesson's learned" to lend toward a smooth delivery.

This collaboration may be a co-partnering with several different agencies as the enterprise is anxious to provide better services to the public it serves. Where more than one agency is involved partnerships will be identified as the solutions take shape. For this reason MN.IT will manage these partnerships.

These project proposals would each have a set of partners to facilitate the creation of the solution.

This RFI does not obligate the state to award a contract or complete the projects. Furthermore, the state reserves the right to cancel this request if it is in the state's best interest.

The Request for Proposals can be requested via email from: Mindy Duvernet, at Mindy.Duvernet@state.mn.us

The deadline for this RFI is January 31, 2014 at 5 P.M. CST. Late responses will not be considered. **Late proposals will NOT be considered.** This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Kelly Arneson

State Contracts

Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced websit

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

Besides the following listing, readers are advised to check: http://www.mmd.admin.state.mn.us/solicitations.htm as well as the Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/.

Metropolitan Airports Commission (MAC)

Airlake Airport

Notice of Call for Bids for 2014 Maintenance Building Improvements

MAC Contract No.: 113-3-015

Bids Close at: 2:00 PM on Tuesday February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include: Building interior restroom and kitchenette renovations including carpentry, mechanical, electrical, plumbing & finishes improvements. Building exterior improvements including structural masonry & window improvements.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 4.6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to Northstar Imaging Services, Inc.; 1325 Eagandale Court-Suite 130; Eagan, MN, 55121; **phone:** (651) 686-0477. Deposit per set (non-refundable): \$50.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 13, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

Metropolitan Airports Commission (MAC)

Minneapolis-Saint Paul International Airport

Notice of Call for Bids for Open Architecture Building Automation 2014 (P6)

MAC Contract No.: 106-2-707

Bids Close At: 2:00 p.m., February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Work in OABA 2014 P6 will extend the MAC's existing Open Architecture Building Automation (OABA) system to replace existing Siemens controls on the T1 Main Terminal area and C Concourse.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

Non-State Public Bids, Contracts & Grants =

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance, at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 21, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

Metropolitan Airports Commission (MAC)

Minneapolis-Saint Paul International Airport
Notice of Call for Bids for 2014 Art in the Terminal: Short Film and Performance
Space Phase 2

MAC Contract No.: 106-2-720

Bids Close At: 2:00 p.m. February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project involves completing the second phase of a three-phase project. Work to be completed consists of gypsum board partitions, paint, a channel glass Story Booth assembly with radiused top & bottom aluminum channels, modular curved wood ceiling system, structural steel, HVAC modifications, Fire Protection and Electrical and Lighting.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 4%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance, at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within (10) days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 21, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Minneapolis-Saint Paul International Airport

Notice of Call for Bids for 2014 Parking Structure Rehabilitation

MAC Contract No.: 106-3-498

Bids Close At: 2:00PM, Tuesday, February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The project provides for miscellaneous repairs and maintenance to the parking structure facilities at the Terminal 1-Lindbergh and Terminal 2-Humphrey. s for requirements.

TARGETED GROUP BUSINESSES (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc., at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Kimley-Horn and Associates, Inc.; 2550 University Avenue West, Suite 238N; St. Paul, MN, 55114; phone: (651) 645-4197. Make checks payable to Kimley-Horn and Associates, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will require a separate, non-refundable \$15.00 check for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 21, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

Metropolitan Airports Commission (MAC)

Saint Paul Downtown Airport - Holman Field

Notice of Call for Bids for 2014 Electrical Vault Improvements

MAC Contract No.: 107-1-063

Bids Close at: 2:00 pm on Tuesday February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Airfield electrical improvements including the supply and installation of constant current regulators, airfield lighting control systems, circuitry, and signs.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization DBE on this project is 4%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to Northstar Imaging Services, Inc.; 1325 Eagandale Court-Suite 130; Eagan, MN, 55121; phone: (651) 686-0477. Deposit per set (non-refundable): \$50.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on (Cite 38 SR 1035)

Minnesota State Register, TUESDAY 21 January 2014 Page 1035

Non-State Public Bids, Contracts & Grants =

January 13, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

Metropolitan Airports Commission (MAC)

Saint Paul Downtown Airport - Holman Field

Notice of Call for Bids for 2014 Pavement Rehabilitation-Taxiway C & 2014 Joint and

Crack Repairs

MAC Contract Nos.: 107-1-064 & 107-1-065

Bids Close at: 2:00 pm on Tuesday February 11, 2014

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Pavement removal, excavation, P-209 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, airfield lights, signs & circuitry, turf restoration, joint & crack repairs.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of DBE on this project is 8%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to: Northstar Imaging Services, Inc.; 1325 Eagandale Court-Suite 130; Eagan, MN, 55121; **phone:** (651) 686-0477. Deposit per set (non-refundable): \$50.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 13, 2014, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

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Published by the Architects & Engineering Board, 6" x 9", Saddle stitched, 63-pages, Stock No. 179, \$13.00 + tax

Campaign Finance Laws & Rules - NEW

Published by the Campaign Finance & Public Disclosure Board, 8.5" x 11", Spiral bound, 106-pages, Stoick No. 150, \$15.95 + tax

Child Care Center Laws & Rules - NEW

Published by the Department of Human Services, 6" x 9", perfect bound, 205-pages, Stock No. 149, \$19.95 + tax

Cosmetology Laws - NEW

Published by the Cosmetology Board, 6" x 9", Soft binding, 17-pages, Stock No. 110, \$11.00 + tax

Cosmetology Rules - NEW

Published by the Minnesota Board of Cosmetology 6"x9", saddle stitched, 45-pages, Stock No. 147, \$13.00 + tax

Criminal Code - NEW

Published by the Dept. of Public Safety, 6"x9", Loose leaf, three-hole punch, 730-pages, Stock No. 111, \$38.95 + tax.

Data Practices Laws & Rules - NEW

Published by the Department of Administration, 6"x9", perfect bound, 196-pages, Stock No. 99, \$21.95 + tax

Dentistry Laws & Rules - NEW

Published by the Board of Dentistry, 8 1/2" x 11", Perfect bound, 146-pages, Stock No. 151, \$16.95 + tax

Family In-Home Day Care Laws & Rules - NEW

Published by the Department of Human Services, 6"x9", perfect bound, 193-pages, Stock No. 148, \$19.95 + tax

Gambling Laws - NEW

Published by the Gambling Control Board, 8.5" x 11", 3-hole punched, shrink wrapped, 63-pages, Stock No. 96, \$12.95 + tax

Home & Community-Based Services Standards - NEW

(formerly known as Developmentally Disabled Laws & Rules) Published by the Department of Human Services, 6" x 9", Perfect bound, 261-pages, Stock No. 750, \$21.95 + tax

Home Care Laws & Rules - new edition

Published by the Department of Health, 6"x 9", Perfect bound, 235-pages, Stock No. 97, \$20.95 + tax

Lawful Gambling Manual - NEW

Published by the Gambling Control Board, 8.5" x 11", Loose leaf, shrink-wrapped, 3-hole punched, 304-pages, Stock No. 13964, \$34.95 + tax

Liquor Laws & Rules - NEW

Published by the Department of Public Safety, 6"x9", perfect bound, 102-pages, Stock No. 126, \$18.95 + tax

Motor Vehicle & Traffic Laws - NEW

Published by the Department of Public Safety, 6"x9", loose leaf, three-hole punched, 408-pages, Stock No. 116, \$32.95 + tax

2014 Motor Vehicle Tax Manual - NEW

Published by the Department of Public Safety, 8-1/2"x11", Loose leaf, three hole punched, shrinkwrapped, 214-pages, Stock No. 415, \$19.95 + tax

Nursing Laws - NEW

Published by the Board of Nursing, 6"x9", Saddle Stitched, 32-pages, Stock No. 119, \$11.00 + tax

PHARMACY LAWS - NEW

Published by the Pharmacy Board, 6"x9", perfect bound, 160-pages, Stock No. 114, \$18.95+ tax.

AND THESE AS WELL....

Minnesota Session Laws

Set is two volumes (3,193 pages) and includes laws passed during the 2013 regular session as well as the 2012 first special session. A set (state copy) is now on display in the store. NO QUANTITY DISCOUNTS. Stock No. 989. Cost: \$52 + tax, includes shipping.

Health Care Facilities Directory 2013

This new directory updates the 2012 edition. Features comprehensive listing of hospitals, nursing homes, supervised living facilities, outpatient clinics, home health agencies, hospices, etc. within the state of Minnesota. Lists are organized both by county and alphabetically. **Stock Number:** 72. **Price:** \$28.95. **Binding:** Plastic Spiral Binding. 554-pages.

Learning Objectives for Professional Peace Officer Education

Features techniques of criminal investigation and testifying to include traffic, law enforcement, use of firearms, interrogation tactics, and more. Produced by the P.O.S.T Board. **Stock Number:** 414. **Price:** \$18.95. **Pages:** 109. **Binding:** Looseleaf-no binder. Fits in this binder (Stock No. 398).

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City () State Zip	you if there are additional charges. More than \$1,000 Call		
Daytime phone (In case we have a question about your order)		sales tax if applicable)	
Credit card number:		TOTAL	
Expiration date: ———— Signature:————————————————————————————————————		empt, please provide ES number leted exemption form.	