

State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**
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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

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Vol. 32 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 50	Monday 9 June	Noon Tuesday 3 June	Noon Wednesday 28 May
# 51	Monday 16 June	Noon Tuesday 10 June	Noon Wednesday 4 June
# 52	Monday 23 June	Noon Tuesday 17 June	Noon Wednesday 11 June
# 53	Monday 30 June	Noon Tuesday 24 June	Noon Wednesday 18 June

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Board of Peace Officer Standards and Training

Adopted Permanent Rules Relating to Peace Officer Continuing Education and Accreditation

The rules proposed and published at *State Register*, Volume 32, Number 25, pages 1067-1072, December 17, 2007 (32 SR 1067), are adopted with the following modifications:

6700.0100 DEFINITIONS.

Subp. 25. **Classroom discrimination.** "Classroom discrimination" means ~~an act or comment of prejudice by a faculty member, staff person, or student which relates to race, gender, creed, age, color, religion, national origin, marital status, physical disability, mental disability, or sexual orientation, and that offends another oral, written, graphic, or physical conduct directed against any person or group of persons because of their race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, disability, or veteran's status that has the purpose or reasonably foreseeable effect of demeaning or intimidating that person or group of persons.~~

6700.0900 CONTINUING EDUCATION.

Subp. 2. **Continuing education and license renewal.** No peace officer license may be renewed unless the licensee or the licensee's appointing authority provides the board proof the licensee has successfully completed board-approved continuing education required in part 6700.1000, subpart 3. Licensees may be randomly selected by a computerized random number generator for a continuing education review. If selected, the licensee must verify successful completion of the required hours of continuing education for license renewal.

Subp. 3. **Criteria for course approval.** For the purpose of this part, "sponsor" means a school, agency, individual, or organization that seeks has received authority from the board approval of the to provide board-approved courses for continuing education courses they provide credit.

C. No approval will be granted unless the sponsor submits information required by the board at least ten days before commencement of the proposed course. Required information may include course goals and objectives, a course outline including timeline, instructor qualifications and evaluation, and an agreement the course statement shall be read according to subpart 6a.

E. Instructors who teach ~~in~~ continuing education courses shall possess professionally recognized training and experience in the

Adopted Rules

assigned subject area, and board-recognized instructor training or specialized academic preparation in the assigned subject area.

Subp. 6a. **Course statement.** The designee of the sponsor shall read aloud the following statement at the beginning of each class: “The (name of the sponsor) is a continuing education sponsor as approved by the Board of Peace Officer Standards and Training. This course (name of the course), (course number) has been approved by the POST Board for continuing education credit. Peace officers who successfully complete this course will receive (total credits approved) hours of continuing education. The sponsor of this course has a written policy for the investigation and resolution of allegations of classroom discrimination. ~~Discrimination is an act or comment of prejudice that offends another.~~ This policy applies to all faculty, instructors, administrative staff, and students. A copy of the policy may be obtained from the sponsor by contacting (insert appropriate name and contact information).”

Subp. 14. **Copy of procedures.** The sponsor must make the written procedures required in subpart 13 available to all faculty, instructors, ~~and~~ administrative staff, and ~~to~~ anyone else upon request.

Subp. 15. **Disciplinary action.** The board may take disciplinary action against a sponsor that:

D. fails to cooperate or whose faculty, instructors, or administrative staff ~~fails~~ fail to cooperate with the board’s investigation into an allegation of a violation of this part.

6700.0901 DEFINITIONS.

Subp. 2. **Accreditation.** “Accreditation” means a sponsor that has received authority from the board to approve courses ~~they provide~~ the sponsor provides for continuing education credit.

Subp. 2a. **Accredited sponsor.** “Accredited sponsor” means a ~~sponsor school, agency, individual, or organization~~ that has received ~~accreditation from authority granted by the board to self-approve courses the sponsor provides for continuing education credit.~~

Subp. 4. **Sponsor.** “Sponsor” means a school, agency, individual, or organization that has received authority from the board to provide ~~approved board-approved~~ courses for continuing education credit.

6700.0902 ACCREDITATION.

Subp. 2a. **Criteria for accreditation approval to become an accredited sponsor.** For the purpose of this part, “accreditation” means a sponsor who provides continuing education courses and seeks accreditation from the board.

E. Upon ~~completion of the receipt of a completed~~ application ~~process~~, the board shall issue a letter within 30 days granting or denying accreditation.

F. Instructors who teach ~~in~~ continuing education courses shall possess professionally recognized training and experience in the assigned subject area, and board-recognized instructor training or specialized academic preparation in the assigned subject area.

Subp. 4a. **Evaluation.** ~~Every five years the board shall conduct an evaluation of all Accredited sponsors shall be evaluated by the board a minimum of once every five years to ensure compliance. All Accredited sponsors are subject to periodic evaluation by the board may be evaluated at intervals less than once every five years.~~ Accredited sponsors shall cooperate with the board’s evaluation.

Subp. 8. **Documentation.** The accredited sponsor shall retain copies of information required by the board. Required information ~~may include but is not limited to~~ includes learning goals, specific performance objectives, timeline showing a breakdown of hours, course outline of each major unit of instruction, instructor qualifications, and instructor ~~evaluation~~ evaluations.

The documentation must be maintained for five years or until evaluated by the board and shall be made available to the board upon request.

Subp. 9. **Course statements.** The designee of the accredited sponsor shall read aloud the following statement at the beginning of each class: “The (name of the accredited sponsor) is a continuing education accredited sponsor as approved by the Board of Peace Officer Standards and Training. This course (name of the course), (course number) has been approved by the POST Board for continuing education credit. Peace officers who successfully complete this course will receive (total credits approved) hours of continuing education. The accredited sponsor of this course has a written policy for the investigation and resolution of allegations of classroom discrimination. ~~Discrimination is an act or comment of prejudice that offends another.~~ This policy applies to all faculty, instructors, administrative staff, and students. A copy of the policy may be obtained from the accredited sponsor by contacting (insert appropriate name and contact information).”

Subp. 10. **Disciplinary action.** The board may take disciplinary action against an accredited sponsor that:

D. fails to cooperate or whose faculty, instructors, or administrative staff ~~fails~~ fail to cooperate with the board’s investigation into an allegation of a violation of this part.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Revenue Adopted Exempt Permanent Rules Governing Minnesota Income and Corporate Franchise Taxes

8007.0200 CHANGE IN ACCOUNTING METHODS.

The taxpayer must secure permission from the commissioner to change the taxpayer's method of accounting or in reporting income and deductions. Such application must be filed within 90 days after the beginning of the taxable year to be covered by the return. A statement must be attached to the application setting forth in detail the variation in treatment of classes of items on the old and new basis. A change in the method of accounting or basis of reporting income and deductions means any change in the treatment of items of income and deductions such as change from cash receipts and disbursements basis to the accrual basis or vice versa; a change in the method of inventory valuations; or a change permitted by the commissioner involving any other specialized method of accounting for income and deductions except bad debts, the treatment of which is set forth in 2009 (6)-5 and parts 8009.2100 to 8009.2700.

For adjustments which are required when a change is made in an accounting method, see *Minnesota Statutes*, section 290.07, subdivision 3.

8019.0405 COMBINED GROUP FRANCHISE TAX RETURN.

[For text of subp 1, see M.R.]

Subp. 2. **Definitions.** The following definitions apply to this part.

A. "Combined group" means two or more corporations that are part of a unitary business, as defined in *Minnesota Statutes*, section 290.17, subdivision 4, and are required or permitted to file a combined report under ~~part 8019.0300~~ subpart 1 and *Minnesota Statutes*, section 290.17 or 290.34, subdivision 2.

[For text of items B to D, see M.R.]

[For text of subps 3 to 14, see M.R.]

8019.0500 UNITARY BUSINESS: AGGREGATION OF CAPITAL GAINS AND LOSSES.

[For text of subp 1, see M.R.]

Subp. 2. **Definitions.** For purposes of this part, the following terms have the meanings given them:

[For text of items A to C, see M.R.]

D. "Combined group" means two or more corporations that are part of a unitary business as defined in *Minnesota Statutes*, section 290.17, subdivision 4, and that file returns on a combined report basis under ~~part 8019.0300~~ 8019.0405 or *Minnesota Statutes*, section 290.17 or 290.34.

[For text of items E to H, see M.R.]

[For text of subps 3 to 8, see M.R.]

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Emergency Executive Order # 08-10: Providing for Personnel and Equipment for the Prairie Island Nuclear Power Plant Drill and Exercise

I, **TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, the Minnesota Department of Public Safety, Homeland Security and Emergency Management, has requested assistance in providing personnel and equipment to support the Prairie Island Nuclear Power Plant Drill and Exercise; and

WHEREAS, the Department of Public Safety, Goodhue and Dakota Counties of Minnesota, and other local authorities do not have sufficient personnel and equipment to complete the Prairie Island Nuclear Power Plant Drill and Exercise.

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota, during the period June 10, 2008 to July 23, 2008, order to active duty in the service of the State, such personnel and equipment of the military forces of the State as needed to assist the Department of Public Safety and Goodhue and Dakota Counties to successfully complete the Prairie Island Nuclear Power Plant Drill and Exercise.

2. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be paid by the Department of Public Safety, Division of Emergency Management, as provided by an interdepartmental agreement dated August 7, 1995.

Pursuant to *Minnesota Statutes* 2006, Section 4.035, Subdivision 2, this Order shall be effective June 10, 2008 and remain in effect through July 23, 2008.

IN TESTIMONY WHEREOF, I have set my hand this 29th day of May, 2008.

Signed: **TIM PAWLENTY**
Governor

Filed according to law:

Signed: **MARK RITCHIE**
Secretary of State

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Department of Agriculture

Pesticide and Fertilizer Management Division

Notice of Adoption of Voluntary Best Management Practices for Nitrogen Fertilizer Use

NOTICE IS HEREBY GIVEN that the State Department of Agriculture has adopted the Voluntary Best Management Practices (BMPs) for Nitrogen Fertilizer Use. The proposed BMPs were published for comment in Volume 32 (November 13, 2007) of the *Minnesota State Register*. The proposed BMPs were revisions to the original Statewide and Regional BMPs which were first adopted in 1991. The BMPs for Irrigated Potatoes were developed and adopted in 1996. The adoption of Best Management Practices is authorized by *Minnesota Statutes* 103H.151 which requires the commissioner of Agriculture to take action necessary to prevent contamination of water resources from nitrogen fertilizer use.

For a complete set of the BMPs, please go to the following website menu: <http://www.mda.state.mn.us/protecting/bmps/default.htm>

For further information, please contact:

Bruce Montgomery, Unit Supervisor,
Fertilizer Management Unit
MN Department of Agriculture-Pesticide and Fertilizer Management Division
Orville L. Freeman Office
625 Robert Street,
St. Paul, MN
Phone: (651) 201-6178
Fax: (651) 201-6117
E-mail: BRUCE.MONTGOMERY@state.mn.us

Official Notices

Department of Agriculture Rural Finance Authority

Notice of Change of Date and Meeting Place

The date of the July 2, 2008 Rural Finance Authority (RFA) Board meeting has been changed to July 23, 2008. The location of this meeting has also been changed. This meeting will start at 1:00 p.m., July 23, 2008, at the Life-Science Innovations Auditorium, 1800 Technology Drive N.E., Willmar, Minnesota. There will be no meeting in August. For more information, call Lori Schmidt at (651) 201-6556.

Future monthly meetings will be held on the first Wednesday of each month at 625 Robert Street North at 1:00 p.m. Some members may participate in certain of these meetings by electronic means. In accordance with *Minnesota Statutes*, Section 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James Boerboom, Minnesota Department of Agriculture, 625 Robert Street North, St. Paul, MN 55155-2538 or call (651) 201-6395.

James A. Boerboom
Agricultural Finance Division Executive Director

Minnesota Comprehensive Health Association Notice of Annual Meeting of Members and Annual Board Meeting

NOTICE IS HEREBY GIVEN that the **Annual Meeting of Members** of the Minnesota Comprehensive Health Association (MCHA), will be held at 9:00 a.m. on Wednesday, June 18, 2008 at the MCHA Executive Office, 5775 Wayzata Blvd, Suite 910., St. Louis Park, MN, to be immediately followed by the **Annual Meeting of the Board of Directors**.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Comprehensive Health Association Notice of Meeting of the Public Policy Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Public Policy Committee will be held at 10:00 a.m. on Monday, June 16, 2008. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

**Department of Health
Division of Compliance Monitoring
Managed Care Systems Section
Notice of Application for Essential Community Provider Status**

NOTICE IS HEREBY GIVEN that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by the Hennepin County Medical Center, 701 Park Avenue, Minneapolis, MN 55415.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena
Managed Care Systems Section
Division of Compliance Monitoring
Department of Health
P.O. Box 64882
St. Paul, MN 55164-0882
Phone: (651) 201-5164

**Department of Human Services
Health Care Purchasing and Delivery Systems Division
Health Care Administration
Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient
Prescribed Drugs**

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

The Department expects to apply a MAC to Meloxicam, and Dovonex, no earlier than June 9, 2007. There will be a change to the reimbursement rate from the branded drug schedule to the MAC list.

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$5,000 for State Fiscal Year 2007 (July 1, 2007 through June 30, 2008).

Official Notices

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Kristin Young, Pharmacy and Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **email:** kristin.c.young@state.mn.us

Metropolitan Council Environmental Services (MCES) Public Information Meeting on Proposed Changes to the Service Availability Charge (SAC) Rules to Allow SAC Credit Transfers in Certain Economic Development Circumstances

**TUESDAY, JUNE 24, 2008 - 3:00 p.m.
Metropolitan Council, Chambers
390 N. Robert Street
St. Paul, MN 55101**

Metropolitan Council Environmental Services (MCES) will hold a public information meeting on proposed changes to SAC rules that would allow a transfer of SAC credits between local governments for substantial economic development opportunities (and between sites within a local government after 2010 credit rule changes go into effect). A presentation will be made by MCES staff. A written description of the proposal is available upon request.

Comments received at the informational meeting will be summarized and considered prior to final action by the Metropolitan Council, anticipated by late July 2008.

Comments or questions can be directed to Dan Schueller, (651) 602-1624 or dan.schueller@metc.state.mn.us. Written comments will be accepted through July 4, 2008; send to Mr. Schueller at: Metropolitan Council Environmental Services, 390 N. Robert St., St. Paul, MN 55101.

Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land, part of Cedar Wildlife Management Area

NOTICE IS HEREBY GIVEN, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, in the conference room at the DNR NW Regional Office, 2115 Birchmont Beach, Bemidji, Minnesota, on July 9, 2008 at 10:00 a. m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Marshall, and described as:

A strip of land two rods wide, one rod on either side of the quarter line running north and south through Section Fourteen (14) in Township One Hundred and Fifty-seven (157) North of Range Forty-two (42) West of the Fifth Principal Meridian and being all in the SE1/4 NW1/4 and the W1/2 of NE1/4 of said Section 14, Twp. 157 N., R. 42 W

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of Cedar Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by Marshall County in a public sale. This parcel is no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Jodi Dehn at (651) 259-5391 or Jodi.Dehn@dnr.state.mn.us.

Dated May 27, 2008

Kathy A. Lewis, Assistant Director
Division of Lands and Minerals

Minnesota Sentencing Guidelines Commission Notice of Public Hearing to Consider Modifications to the Sentencing Guidelines

The Minnesota Sentencing Guidelines Commission will hold a public hearing on Thursday, July 10, 2008, at 2:00 p.m. in Room 107 at the State Capitol Building, 75 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155. The public hearing is being held to consider proposed modifications to the sentencing guidelines and commentary.

Copies of the proposed modifications will be available free of charge on the agency's website at: www.msgc.state.mn.us or by contacting the Minnesota Sentencing Guidelines Commission at 525 Park Street, Suite 220, St. Paul, MN 55103, or by calling Voice: (651) 296-0144. Deaf/Hard of Hearing/Speech Impaired Only TTY users may call this agency through the MN Relay Service: 1 (800) 627-3529; ask for (651) 296-0144. If you need special accommodations to attend, please contact the Minnesota Sentencing Guidelines Commission as soon as possible. This notice is available in alternative formats upon request.

All interested persons are encouraged to attend the hearing and offer comments. Persons wishing to speak may register in advance by contacting the Commission's office at the above address/telephone number.

The Commission will hold the record open for five days after the public hearing to accept additional written comment on the proposed modifications. On Thursday, July 17, 2008, the Commission will meet at 2:00 p.m. at the Minnesota Department of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108, to formally adopt or reject the proposed modifications. If adopted, the modifications resulting from new and amended legislation will become effective August 1, 2008; other possible modifications to the sentencing guidelines and commentary will become effective August 1, 2009, if proposed by the Commission, and if the Legislature does not pass a bill to the contrary.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Applicants

Have you checked up on all the “active” state grants? A “Contracts & Grants” section is available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

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Minnesota Department of Employment and Economic Development

Business and Community Development Division

Small Cities Development Program

Notice of the Availability of Funds for the 2009 Small Cities Development Program

This notice is to inform any general purpose unit of local government that is eligible to apply for funding, of the notice of funds available for the 2009 Small Cities Development Program (SCDP), which is part of the Community Development Block Grant Program, administered by the U.S. Department of Housing and Urban Development, and funded by Congress on a federal fiscal year basis.

Any general purpose unit of local government that does not receive CDBG funds directly as an Entitlement City, Urban County or a recognized Indian Tribal Government is eligible to submit one application each year to the MN Department of Employment and Economic Development’s SCDP Program. Eligible “general purpose units of local government” are cities, counties and townships. Localities may submit applications on behalf of others where they share a common problem or lack the administrative capacity to operate a program on their own. Jurisdictions may not be included in more than one application per grant cycle.

The application process for SCDP funding consists of two parts:

- Eligible Applicants must submit a Pre/Short Form Application on or before 4:30 PM, Thursday, September 4th, 2008.
- Pre-Applicants who have made it through the screening process which consists of a review and ranking of all Pre-Applications will be asked to submit a Full Application. Applicants submitting a Short Form Application are not required to submit a Full Application for the activity stated in the Short Form Application.
- Full Applications must be received on or before 4:30 PM, Thursday, January 15th, 2009.

Contact: Reed Erickson,
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, Minnesota 55101-1351
Phone: (651) 259-7456, or

E-mail: Reed.erickson@state.mn.us

The Application Packet, along with additional information about the application process can be located at:

<http://www.deed.state.mn.us/SCDP/index.htm>

Department of Transportation Planning, Modal and Data Management Division Office of Transit Funding Sought for Four Publicly Funded Transportation Programs

NOTICE OF INTENT TO RELEASE APPLICATIONS to fund Public Transit Participation Program, Elderly Persons and Persons with Disabilities Capital Grant Program, Job Access and Reverse Commute Grant, and New Freedom Grant for 2008.

The Minnesota Department of Transportation (Mn/DOT), Office of Transit is releasing applications for four publicly funded transportation programs:

- Public Transit Participation Program
- Elderly Persons and Persons with Disabilities Capital Grant Program
- Job Access and Reverse Commute Grant, and
- New Freedom Grant

Applications will be posted June 2, 2008 on the Mn/DOT Office of Transit Website at: www.dot.state.mn.us/transit .

The **Public Transit Participation Program**, established under *Minnesota Statutes*, Section 174.24, provides state and federal (Section 5311) financial assistance for public transit services to eligible recipients, which include:

Any Legislatively established public transit commission or authority, and county or statutory or home rule charter city providing financial assistance to or operating public transit, any private operator of public transit, or any combination thereof is eligible to receive financial assistance through the public transit participation program.

Eligible recipients must be located outside of the metropolitan area. This grant program supports capital, planning, and operations of transit systems in small and large urban areas and in rural areas outside of the seven county Twin Cities metropolitan area.

The **Elderly Persons and Persons with Disabilities Capital Grant Program**, supported with federal funds (Section 5310), is intended to meet the special needs of elderly persons and persons with disabilities for whom existing transportation services are unavailable, insufficient or inappropriate. Grants are available for purchasing lift-equipped vehicles for replacement or expansion of current service or initiation of new service. The grant program provides 80 percent of vehicle costs; recipients contribute 20 percent from non-federal funds. Eligible recipients include:

- Private nonprofit corporation and association for the specific purpose of assisting them in providing transportation services meeting the special needs of elderly person and persons with disabilities when the transportation service provided by public transit systems is unavailable, insufficient, or inappropriate;
- Public bodies approved by the state to coordinate services for the elderly and persons with disabilities; or
- Public bodies that verify to the Governor that no nonprofit corporations or associations are readily available in an area to provide service.

The **Job Access Reverse Commute Grant (JARC)**, supported with federal funds (Section 5316), is intended to provide formula funding for new transportation services and public transportation alternatives to persons with disabilities over and above the requirements of the Americans with Disabilities Act (ADA), regardless of income level. Eligible recipients include small urban and non urban areas with:

- State or Local Government Authorities;
- Private, Nonprofit organizations;
- Operators of public transportation services, and
- Private operators of public transportation services.

State Grants & Loans

The **New Freedom Grant**, supported with federal funds (Section 5317), is intended to provide funding for “NEW” transportation services and public transportation alternatives beyond the requirements of the Americans with Disabilities Act (ADA). The services and alternatives must assist individuals with disabilities with accessing transportation services to and from jobs and employment support services. Eligible recipients include small urban areas with :

- State or Local Government Authorities;
- Private, Nonprofit organizations;
- Operators of public transportation services, and
- Private operators of public transportation services.

Applications for the **Public Transit Participation Program** must be mailed to Mn/DOT’s Office of Transit and postmarked no later than 4:00 p.m. Central Daylight time on **August 31, 2007**. For further information, please contact:

Trudie Gustad
395 John Ireland Blvd., MS 430
St. Paul, MN 55155
Phone: (651) 366-4182
E-mail: trudie.gustad@dot.state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division’s (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

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**Minnesota Department of Administration
Minnesota State Colleges and Universities
Notice of Availability of Request for Proposal (RFP) for Designer Selection for:
Science and Engineer Lab
State Designer Selection Board Project No. 08-07**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of St. Cloud State University, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website:

<http://www.finance.mnscu.edu/facilities/index.html>

click on "Announcements." A copy of the pre-design is available for review at *<http://www.finance.mnscu.edu/facilities/index.html>*. An informational meeting is scheduled for 1:00 PM, Tuesday June 17, 2008 in Atwood Memorial Center, Oak Room, on the St. Cloud State University campus, 720 - 4th Ave. S., St. Cloud, MN 56301. All firms interested in this meeting should contact Lucie Schwartkopf, at (320) 308-2286 to sign up to attend the meeting.

Proposals must be delivered to Alisha Cowell, Executive Secretary, State Designer Selection Board, 200 Administration Building in the Commissioner's Office, 50 Sherburne Ave., St. Paul, MN 55155; **Phone:** (651) 201-2627 not later than 1:00 P.M., Monday, June 23, 2008. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota Department of Administration
University of Minnesota
Notice of Availability of Request for Proposal (RFP) for Designer Selection for:
Center for Magnetic Resonance Research
(State Designer Selection Board Project No. 08-05)**

The State of Minnesota, acting through its Board of Regents for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the University of Minnesota Capital Planning and Project Management website:

<http://www.cppm.umn.edu/purchasing/rfp.html>, click on "CMRR."

An informational meeting is tentatively scheduled for **1:00p, June 10th in Room 1-110 McGuire TRF Building, 2001-6th Street SE, Minneapolis.** All firms interested in this project should attend this meeting. Project questions will also be taken at this meeting.

Proposals must be delivered to Alisha Cowell, Executive Secretary, State Designer Selection Board, 200 Administration Building in the Commissioner's Office, 50 Sherburne Ave., St. Paul, MN 55155; Phone: (651) 201-2627 not later than **1:00 P.M., June 16th**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Department of Administration

Minnesota Multistate Contracting Alliance for Pharmacy

Notice of Availability of Request for Proposal for Supplying Returned Goods Processing Services to MMCAP Facilities

I. NOTICE OF REQUEST FOR PROPOSAL

Purpose

The Minnesota Multistate Contracting Alliance for Pharmacy (“MMCAP”) is requesting proposals from vendors interested in supplying **RETURNED GOODS PROCESSING SERVICES** to MMCAP Facilities.

Background

MMCAP is a voluntary group purchasing organization made up of governmental entities which contracts for pharmaceutical products and services. MMCAP is currently made up of 45 participating states and the Cities of Chicago and Los Angeles, with approximately 6,000 participating facilities, and about 2,000 actively participating facilities. Approximately 700 participating facilities use the current returned goods contract to return pharmaceuticals with an estimated return value of \$19 million per year and to dispose of non-returnable pharmaceuticals worth \$8 million per year.

Responses

To request a copy of the RFP, send an e-mail to: mn.multistate@state.mn.us

Or write to:

MMCAP
RETURN GOODS PROCESSING RFP
C/O Minnesota Department of Administration
50 Sherburne Avenue, Room 112
St. Paul, MN 55155

Proposals submitted in response to the Request for Proposal in this notice must be sealed and received at the address above no later than 12:00a.m. Central Standard Time on Monday, July 14, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

II. CONTACT FOR RFP INQUIRIES

Questions regarding the Request for Proposal must be in writing and submitted by 12:00 a.m. Central Standard Time on Wednesday, July 2, 2008 to:

Almena Dees
Minnesota Department of Administration
Minnesota Multistate Contracting Alliance for Pharmacy
50 Sherburne Avenue, Room 112
St. Paul, MN 55155
Fax: (651) 297-3996

Minnesota State Colleges and Universities (MnSCU) Anoka Technical College

Request for Proposals on Application Services & Desktop Hosting for Anoka Technical College

GENERAL STATEMENT/SCOPE:

Anoka Technical College is requesting proposals to assist in developing application services via desktop hosting. Anoka Technical College will be looking for a fully outsourced application and desktop hosting solution for approximately 250 college employees. The desktop must be a windows (or windows compatible) solution that supports standard windows applications. The applications that will be supported are standard third party applications that run in a typical office environment. These include basic office applications for word processing, spreadsheets, messaging, and customer relationship data.

Anoka Technical College will also be changing their current Novell GroupWise messaging system to Microsoft Exchange. Therefore, as part of the response the vendor will provide project requirements for migrating the messaging system users. At a high level this will include all services and associated software or hardware that would be need to support a successful migration.

Finally, Anoka Technical College would like the ability to have a Microsoft SharePoint environment available. The awarded vendor will provide costs for Microsoft SharePoint Services and Server. The vendor will also provide a rate structure for services to assist the college management with customization of this environment.

Further details of the environment will be provided throughout this RFP.

Timeline in RFP includes the following:

Deadline for questions:	6-16-2008 – 2:00pm CST
Posted Responses to Questions:	6-18-2008
Deadline for RFP submission:	7-2-2008 – 2:00pm CST
Complete selection process:	7-10-2008
Deadline for executing contract:	7-25-2008

TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT PAMELA MOGENSEN,
Phone: (763) 576-4785, **Fax:** (763) 576-4715, **E-mail:** pmogensen@anokatech.edu

Proposals must be sealed with a notation on the outside of the envelope stating: APPLICATION SERVICES & DESKTOP HOSTING PROPOSAL – DELIVER IMMEDIATELY.

Mail or deliver (faxes will not be accepted) sealed proposal by Wednesday, July 2, 2008, NO LATER THAN 2 PM to:

Anoka Technical College
Purchasing Office, Attn. Pamela Mogensen
1355 West Highway 10
Anoka, Minnesota 55303
Phone: (763) 576-4785

PROPOSAL CLOSE DATE IS WEDNESDAY, JULY 2, 2008 – 2 PM CST

Minnesota State Colleges and Universities (MnSCU) Inver Hills Community College

Advertisement for Bids for Classroom Addition and Renovation to the Fine Arts Building

Sealed Bids for: Classroom Addition and Renovation to the Fine Arts Building
Fine Arts Building

State Contracts

Inver Hills Community College
Inver Grove Heights, Minnesota

will be received by: Mr. Patrick Buhl
Heritage Hall Room 102
INVER HILLS COMMUNITY COLLEGE
2500 80TH Street East
Inver Grove Heights, MN 55076-3224

Until **1:00 P.M., Friday, June 27, 2008**, at which time the bids will be opened and publicly read aloud. **Bids Must Be Delivered to Heritage Hall Room 102**

Project Scope: Work includes building a Classroom addition to and renovation of the Fine Arts Building.

A Pre-Bid Meeting will be held at **9:00 a.m., June 12, 2008**, in the Fine Arts Building, main level. The Architect/Engineer and College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect, Lunning Wende.BVH, are on file at the offices of the:

- 1) Above named Project Architect/Engineer
- 2) Local builders exchange
- 3) McGraw Hall Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained by following this procedure:

Lunning Wende.BVH Architects
Northwestern Building Suite 620
Saint Paul Minnesota 55101
Telephone: (651) 221-0915

Bidders may send a deposit of **\$140.00** (refundable) for each set provided from **Engineering Reproductions** (check made out to the Architect, Lunning Wende BVH.) Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect, Lunning Wende BVH) for \$25.00 per set for shipping & handling (in addition to the \$140.00 deposit.) Documents will be sent to street addresses only (P.O. Boxes not acceptable). **Engineering Reproductions**, can be contacted at the following location.

Engineering Repro Systems
3005 Ranchview Lane North
Plymouth MN 55447
Phone: (763) 694-5900
Attn: Communications Department

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Minnesota State Colleges and Universities Minneapolis Community & Technical College Notice of Intent to Request Bids for Light Remodeling of 3,450 SF on the Minneapolis Community & Technical College Campus

Description: Scope of work to include demolition, HVAC and electrical modifications including lighting, partitions consisting of gypsum board and metal framing, miscellaneous carpentry, acoustical ceiling panels and grid, hollow metal frames and wood doors, carpet and paint. Construction completion no later than August 15, 2008.

Due Date & Time: 2:00 pm, Thursday June 12, 2008

Contact: For information contact Tina Jensen at LHB Inc. (612) 338-2029

Pre-bid meeting: Non-mandatory pre-bid meeting will be held at 10:00 am in Room T0400 in the T Building at 1415 Hennepin Ave, Minneapolis, MN 55403. The agenda will include a review of plans and specifications and a site walk-through.

Minnesota State Colleges and Universities Minneapolis Community and Technical College Sealed Bids Sought for Restroom Upgrades and Miscellaneous Remodeling Projects

Sealed Bids for: Restroom Upgrades and Miscellaneous Remodeling Projects
Minneapolis Community and Technical College
Minneapolis, MN 55403

will be received by: **Roger Broz**
Room T0600 (Basement – T Building)
Minneapolis Community and Technical College
Minneapolis, MN 55403

Until **2:00 P.M.** local time, **June 19, 2008** at which time the bids will be opened and publicly read aloud.

Project Scope: Miscellaneous upgrades and interior Remodeling to Restrooms, Ceramics Lab, Cabinet Shop, Fine Arts Classrooms, and Physical Education Classrooms. The Work will include, but is not limited to: minor demolition of partitions, new restroom partitions, ceramic tile, paint, carpet, ceilings, equipment, and related mechanical and electrical systems.

A Mandatory Pre-Bid Meeting will be held at **10:00 A.M., Thursday, June 12, 2008**, in Room, F.1400, F Building, Minneapolis Community and Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; Frederick Bentz / Milo Thompson / Robert Rietow Inc. are on file at the offices of the:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges: **St. Paul and Minneapolis**
- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room

State Contracts

- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Frederick Bentz / Milo Thompson / Robert Rietow Inc.
801 Nicollett Mall, Suite 801
Minneapolis, MN 55402
(612) 332-1234

Documents will be available on June 5, 2008. A deposit of \$100.00 is required for each set (Checks made out to Minneapolis Community and Technical College). Please notify the Architect if you plan to receive documents at the pre-bid meeting.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect) for \$25.00 per set for shipping & handling (in addition to \$100.00 deposit) to the Architect. Such deposits and payments may be sent prior to June 5, 2008. Documents will be sent to street addresses only (P.O. Boxes not acceptable) by standard ground shipping. Documents will be available approximately March 29, 2007.

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Minnesota State Colleges and Universities Northland Community and Technical College Sealed Bids for Nursing Addition and Renovations Furnishings

Sealed Bids for: Northland Community and Technical College
2022 Central Ave NE
East Grand Forks, MN 56721

Will be received by: Mr. Bob Gooden
Northland Community and Technical College
2022 Central Ave NE
East Grand Forks, MN 56721

Until: 2 PM local time, Tuesday, July 1, 2008

Project Scope: Provide and install furnishings for Phase 1, Phase 2, Phase 3 for the building addition and renovation.

Bidding Documents: As prepared by the Interior Designer; Foss Architecture & Interiors and are on file at the offices of:

- 1) Foss Architecture & Interiors
- 2) Northland Community and Technical College
- 3) Widseth, Smith & Nolting

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained by email request or at the following address:

Contact: Shelly Richard, CID
Foss Architecture & Interiors
810 1st Ave N
Fargo, ND 58012
Phone: (701) 282-5505

Fax: (701) 232-5338

Direct any bidding questions to: Shelly Richard

Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Notice of Request for Bid for Re-manufactured and OEM Printer Cartridges

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Bid (RFB) for re-manufactured printer cartridges and OEM printer cartridges.

To receive a copy of the RFB, send an **e-mail**: to june.meitzner@roch.edu or **fax** your request to (507) 285-7104.

Proposals are due back by Monday, June 23rd, 2008 4:00 CDT and are to be addressed to June Meitzner, Rochester Community and Technical College, 851 - 30th Ave SE Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any questions, should be in a form of an RFI and directed to June Meitzner: june.meitzner@roch.edu

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

Minnesota State Colleges and Universities Southwest Minnesota State University Notice of Availability of Request for Proposal (RFP) for Owner Representative Services for the 2009 Residence Hall Project at Southwest Minnesota State University, Marshall, MN

The Minnesota State Colleges and Universities, acting as the owner for the State of Minnesota, is soliciting proposals from interested, qualified consultants for Owner Representative services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: www.facilities.mnscu.edu, click on "Announcements."

A project information meeting has been scheduled for 1:00 PM, Wednesday, June 18, 2008 in the Bellows Library building, Room BA 524 at Southwest Minnesota State University. Contact Cyndi Holm, at (507) 537-7854 or holmcm@southwestmsu.edu to sign up for the meeting.

Proposals must be delivered to Cyndi Holm, Director of Facilities, Founders Hall, Room FH 223, Southwest Minnesota State University, 1501 State Street, Marshall, MN 56258, not later than 2:00 P.M., Thursday, June 26, 2008. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in it's best interest.

State Contracts

Minnesota State Colleges and Universities (MnSCU) St Cloud Technical College Formal Request for Bid (RFB) for Four Trailers

RESPONSE DUE DATE AND TIME: Monday, June 16, 2008 by 1:00 PM Central Time

The complete Request for Bid will be available on Monday, June 2, 2008 on the website <http://www.sctc.edu/rfp>

GEOGRAPHIC LOCATION REQUIREMENTS: Equipment must not be more than 400 Miles from St. Cloud Minnesota for in order for the College to pick up the equipment. If the equipment is more than 400 miles away, the cost of delivery must be included in the bid price or absorbed by the vendor.

RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:

St. Cloud Technical College
1540 Northway Drive
St. Cloud MN 56303

Susan Meyer Room 1-401
Phone: (320) 308-5973
Fax: (320) 308-5027
E-mail: Smeyer@sctc.edu

Contact for Questions: Diane Denne-Morgan, **Phone:** (320) 308-6522, e-mail: dmorgan@sctc.edu

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

Minnesota State Colleges and Universities (MnSCU) Winona State University Request for Proposals for Elevator Maintenance

Notice is hereby given that Winona State University is seeking proposals for a three year Elevator Maintenance Contract.

There will be an interested vendor meeting at 11:00 AM CST Monday, June 16, 2008 in the Facilities Services Conference Room at 175 W. Mark St, on the WSU main campus.

Proposal specifications are available by contacting Steve Ronkowski at PO Box 5838, 203 Facilities Services at 175 W, Mark St., Winona, MN 55987, e-mail: sronkowski@winona.edu or by calling (507) 457-5099.

Sealed proposals must be received by Steve Ronkowski at PO Box 5838, or at 175 W. Mark St., Facilities Services Room 203, Winona State University, Winona, MN 55987 by 2:00 PM CST Monday, June 23, 2008.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

Department of Natural Resources (DNR) Notice of Availability of Contract for Indexing and Scanning Our Land Deeds CERTIFICATION # 15351 Amount of Proposed Contract: \$100,000

The Minnesota Department of Natural Resources is requesting proposals for the purpose of completing our index table, preparing the deeds for scanning, indexing the deeds, reassembling the deeds, and hosting an EDMS site where the images can be retrieved. It is the goal of this project to make electronic versions of land deeds available at the workstations of its employees in remote locations throughout the state via an Electronic Document Management System.

Work is proposed to start after July 1, 2008.

The Request for Proposal can be obtained from:

Ray Dick
Department of Natural Resources
500 Lafayette Road, Box 11
St. Paul, MN 55155-4011
Fax: (651) 297-4946
E-mail: ray.dick@dnr.state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:00 pm, **June 30, 2008**. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Office of the Revisor of Statutes Notice of Request for Oracle Database Consultant

NOTICE IS HEREBY GIVEN that the Office of the Revisor of Statutes intends to enter into a contract to continue and complete the development of an Oracle database for the Revisor's new XML-based computer system. This contract is anticipated to be for half-time work for the period of July 1, 2008 to June 30, 2009. In addition to the database development, the consultant may be asked to provide web development or other programming work as necessary to complete or enhance Revisor's systems.

Because the development is in progress, existing contractors will be given preference.

For more detail, see the Revisor website at: www.revisor.leg.state.mn.us/revisor/pages/jobs

All responses must include a cover letter and resume, together with hourly rates and references.

Responses must be received no later than 4:30 p.m. on Friday, June 20, 2008. The Revisor's office reserves the right to award all, a part, or none of the above-described contract. Inquiries and responses may be directed to:

Michele Timmons
Revisor of Statutes
Office of the Revisor of Statutes
700 State Office Building

State Contracts

100 Dr. Martin Luther King Blvd.
St. Paul, MN 55155-1297
Phone: (651) 296-2868
E-mail: *michele.timmons@revisor.leg.state.mn.us*
TTY use State Relay Services 1-800-627-3529

Minnesota Pollution Control Agency (MPCA) Request for Proposals for a Professional/Technical Contract for the Analysis of Waste Collection Service Agreements Stakeholder Process to Identify Energy Savings and Greenhouse Gas Reductions by Altering Current Solid Waste Management System

The Minnesota Pollution Control Agency (MPCA) requests proposals for the completion of a comprehensive study of residential solid waste and recyclable material collection service arrangements in Minnesota municipalities. Service arrangements for the collection of residential waste and recyclable materials between collection businesses and Minnesota municipalities are common throughout the State and are commonly referred to as organizing waste collection or "Organized Collection".

Funding for this project will not exceed \$95,000.00 (Ninety Five Thousand Dollars).

The MPCA desires to contract with a qualified contractor for services from August 27, 2008, or from the date of contract execution (whichever is later) to the anticipated end date of April 30, 2009.

A complete Request for Proposal (RFP) describing the requirement necessary for the services as described above can be obtained as noted below.

For a copy of the Request for Proposal, contact:

Kris Wenner
Minnesota Pollution Control Agency
Operational Support Division
520 Lafayette Road North
St. Paul, Minnesota 55155-4194
Phone: (651) 296-8421
E-mail: *Contracts@pca.state.mn.us*

Responders are encouraged to supply an email address and to receive the RFP electronically. The subject line of the email request should state "**Analysis of Waste Collection CR #1492**".

Questions: Responders should submit in writing questions regarding the RFP to **Kris Wenner**.

Questions must be mailed, e-mailed or faxed to (651-297-1456) and received by **2:00 P.M. (Central Daylight Time) on June 17, 2008**.

Contact regarding this RFP with any personnel not listed above could result in disqualification.

This request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Proposal Due Date and Time: Your proposal must be received in the office of the Minnesota Pollution Control Agency with the date and time of receipt stamped by MPCA no later than **2:00 P.M. (Central Daylight Time) on July 8, 2008**. **Late proposals will not be considered.**

**Department of Transportation (Mn/DOT)
Engineering Services Division
Notice of Potential Availability of Contracting Opportunities for a Variety of
Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, Minnesota 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

**Department of Transportation (Mn/DOT)
Engineering Services Division
Notice Concerning Professional/Technical Contract Opportunities**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice of Invitation for Bids (IFB) for the Sale of Gravity Belt Thickener

Reference Number 08R002

The Metropolitan Council is soliciting bids for the sale of a used Gravity Belt Thickener located at the Blue Lake Wastewater Treatment Plant in Shakopee, MN.

<i>Issue Invitation for Bids:</i>	June 9, 2008
<i>Bid Due Date:</i>	July 8, 2008
<i>Award Sale:</i>	July 2008

All firms interested in submitting bids for this sale and desiring to receive an IFB package are invited to make a request by e-mail, fax, or mail to:

Sunny Jo Emerson, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council
390 North Robert Street
St. Paul, MN 55101-1805
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

University of Minnesota

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Center for Magnetic Resonance Research (State Designer Selection Board Project No. 08-05)

The State of Minnesota, acting through its Board of Regents for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the University of Minnesota Capital Planning and Project Management website:

<http://www.cppm.umn.edu/purchasing/rfp.html>, click on "CMRR."

An informational meeting is tentatively scheduled for **1:00p, June 10th in Room 1-110 McGuire TRF Building, 2001-6th Street SE, Minneapolis**. All firms interested in this project should attend this meeting. Project questions will also be taken at this meeting.

Proposals must be delivered to Alisha Cowell, Executive Secretary, State Designer Selection Board, 200 Administration Building in the Commissioner's Office, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2627) not later than **1:00 P.M., June 16th**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Non-State Bids, Contracts & Grants

University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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