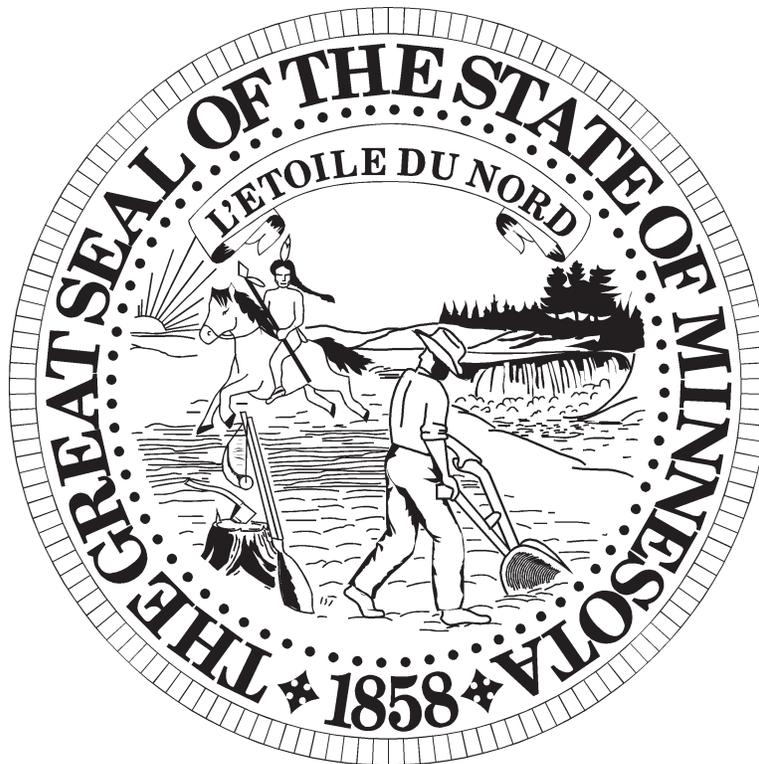


State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 28 April 2008
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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- state grants and loans
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- revenue notices
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- non-state public bids, contracts and grants
- appointments
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Printing Schedule and Submission Deadlines

Vol. 32 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 44	Monday 28 April	Noon Tuesday 22 April	Noon Wednesday 16 April
# 45	Monday 5 May	Noon Tuesday 29 April	Noon Wednesday 23 April
# 46	Monday 12 May	Noon Tuesday 6 May	Noon Wednesday 30 April
# 47	Monday 19 May	Noon Tuesday 13 May	Noon Wednesday 7 May

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Labor and Industry Adopted Permanent Rules Relating to Construction Code Inspectors

The rules proposed and published at *State Register*, Volume 32, Number 11, pages 457-461, September 10, 2007 (32 SR 457), are adopted with the following modifications:

1301.1310 DEFINITIONS.

Subp. 3. **Building inspection technology course or BIT course.** "Building inspection technology course" or "BIT course" means a building inspection technology course offered for college or university credit from an accredited college or university ~~that is recognized by the Department of Labor and Industry.~~

Subp. 4. **Building inspector.** "Building inspector" means an individual who, under the supervision of a designated building official, inspects building construction and meets the requirements of part 1301.1400, subpart 2.

Subp. 5. **Combination inspector.** "Combination inspector" means an individual who, under the supervision of a designated building official, inspects buildings and structures in two or more of the following disciplines:

A: ~~building construction;~~

B: ~~plumbing systems; and~~

C: ~~mechanical systems; building construction, mechanical systems, and plumbing systems and meets the requirements of part 1301.1400, subpart 5.~~

Subp. 7. **Designated building official.** "Designated building official" means an individual who, as a certified building official or building official limited, has been designated by a municipality pursuant to Minnesota Statutes, section 16B.65, subdivision 1.

Subp. 8. **Mechanical inspector.** "Mechanical inspector" means an individual who, under the supervision of a designated building official, inspects mechanical systems and meets the requirements of part 1301.1400, subpart 3.

Subp. 11. **Plumbing inspector.** "Plumbing inspector" means an individual who, under the supervision of a designated building official, inspects plumbing systems and meets the requirements of part 1301.1400, subpart 4.

1301.1400 MINIMUM COMPETENCY CRITERIA.

Subp. 2. **Building inspector.** To conduct the activities of a building inspector, an individual must meet at least one of the following minimum competency criteria:

F. ~~national certification~~ current certification by a national model building code group or a national standards writing group as a building inspector; or

Subp. 3. **Mechanical inspector.** To conduct the activities of a mechanical inspector, an individual must meet at least one of the following minimum competency criteria:

C. vocational or trade school diploma or equivalent education related to the construction of mechanical systems;

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D. bachelor's degree or more in architecture or engineering; or

E. ~~national certification~~ current certification by a national model building code group or a national standards writing group in mechanical system inspections; ~~or~~

F. ~~two years' experience conducting mechanical inspections while under the supervision of a Minnesota designated building official.~~

Subp. 4. **Plumbing inspector.** To conduct the activities of a plumbing inspector, an individual must meet at least one of the following minimum competency criteria:

A. three years' qualifying experience in the installation or design of plumbing systems that is obtained in compliance with Minnesota's plumbing licensure laws;

C. vocational or trade school diploma or equivalent education related to the construction of plumbing systems;

D. bachelor's degree or greater in architecture or engineering; or

E. ~~national certification~~ current certification by a national model building code group or a national standards writing group in plumbing system inspection; ~~or~~

F. ~~two years' experience conducting plumbing inspections while under the supervision of a Minnesota designated building official.~~

Subp. 5. **Combination inspector.** To conduct the activities of a combination inspector, an individual must meet the minimum competency criteria ~~for at least two of the following disciplines:~~

A. ~~building inspector;~~

B. ~~mechanical inspector; or~~

C. ~~plumbing inspector of subparts 2, 3, and 4.~~

1301.1600 CONTINUING EDUCATION.

Subpart 1. **Mandatory continuing education.** Each construction code inspector must annually meet the requirements for continuing education in ~~subparts subpart 2 and or~~ 3, and provide verifiable evidence of completed continuing education credits to the designated building official. The designated building official must retain evidence of compliance for three years.

Subp. 3. **Combination inspectors.** Each combination inspector must complete 20 hours of continuing education annually, of which six hours must be in each discipline ~~in which the individual meets the competency criteria.~~

Appointments

Minnesota Statutes, Section 15.06, Subd. 5. requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

Department of Transportation Notice of Appointment of Commissioner Thomas K. Sorel

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Tim Pawlenty appointed Thomas K. Sorel to the office of Commissioner of the Minnesota Department of Transportation effective April 27, 2008. He succeeds Acting Commissioner Robert J. McFarlin, Jr., appointed acting commissioner to replace Commissioner Carol Molnau on February 28, 2008. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Transportation are:

- *Minnesota Statutes*, Chapters 11A, 13, 15A, 16B, 17, 84, 103A, 103C, 103E, 116, 116C, 117, 160-162, 165, 167, 169, 173, 174, 216C, 218, 219, 221, 222, 360, 457A and 505
- *Minnesota Rules* 8800-8870

Commissioner Sorel resides at 11397 Halstead Trail, Woodbury, Minnesota 55129, Washington County, Congressional District Six. He can be reached at the Minnesota Department of Transportation, 395 John Ireland Boulevard, St. Paul, MN 55155. Telephone (651) 296-3000. Internet home page: <http://www.dot.state.mn.us>

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Official Notices

Minnesota Comprehensive Health Association Notice of Meeting of the Nominating Committee April 28, 2008

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Nominating Committee will be held at 8:30 a.m. on Tuesday, April 28, 2008. The meeting will take place **via conference call** at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

Office of Enterprise Technology Notice of Availability of Contract for Research and Advisory Services

The Minnesota Office of Enterprise Technology is requesting proposals for the purpose of establishing a contract(s) with a firm(s) having the ability to offer subscription services providing access to information technology related advisory and research materials and information to state agencies and Minnesota government entities (cities, counties, state universities, colleges and school districts, non-profits). The Office of Enterprise Technology (OET) is issuing this RFP on behalf of the enterprise. There are NO implementation services included in this RFP.

Work is proposed to start after July 1, 2008.

A Request for Proposals will be available via e-mail from this office through May 27th, 2008. **A written request (by e-mail) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Amy Hinz
Office of Enterprise Technology
IT Professional Services Coordinator
658 Cedar Street
3rd Floor Centennial Office Building
St. Paul, MN 55155
E-mail: amy.hinz@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 p.m. CDT on May 28th, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Public Utilities Commission**Notice of Application and Prehearing Conference in the Matter of the Application of Northern States Power (d/b/a Xcel Energy) for a Certificate of Need for the Monticello Nuclear Generating Plan Extended Power Uprate in Monticello Minnesota**

Public Utilities Commission Docket Nos. E-002/CN-08-185

On February 14, 2008, Northern States Power d/b/a Xcel Energy (the Applicant) submitted a certificate of need application for increasing the electrical generating capabilities of its Monticello Nuclear Generating Plant in central Minnesota.

The proposed project entails increasing plant's nominal generating capacity from 585MW to 656MW. This would be done by increasing the number of fuel assemblies replaced in the reactor core during each refueling and modifying the systems that convert steam to electricity.

The proposed generation facility project falls under the definition of "large energy facility" in *Minnesota Statutes*, section 216B.2421, subd. 2 (1) & (8) and therefore requires that the Applicant obtain a certificate of need issued by the Commission as per *Minnesota Statutes*, section 216B.243, subd. 2.

Minnesota Statutes, section 216B.2422, subd. 4 requires that the Commission shall not approve a nonrenewable energy facility unless the utility has demonstrated that a renewable facility is not in the public interest. On July 28, 2006, the Commission approved Xcel's 2004 Resource Plan (Docket Number E-002/RP-04-1752). The Plan included proposals to pursue several uprates including the Monticello project in order to meet identified base load capacity. Despite ongoing implementation of renewable energy standard requirements (*Minnesota Statutes*, section 216B.1691) and the addition of a significant amount of wind energy to its system, energy demand and capacity need continue to grow at more than one percent a year which results in a projected deficit of 126MW in Xcel's service area beginning in 2010. The Application states that this project represents the most cost-effective option available, provides significant environmental benefits as a non-carbon emitting resource, and reduces fossil fuel price risk.

The rules governing the assessment of need and application requirements for this project are given by *Minnesota Rules*, parts 7849.0010 to 7849.0400. The criteria for assessing need are contained in *Minnesota Rules*, part 7849.0120.

The application and other documents in this docket may be reviewed on the "eDocket & eFiling" (<https://www.edockets.state.mn.us/EFiling/search.jsp>) and entering docket number "08-185".

The Commission deemed the Applicant's certificate of need application for this project complete on April 7, 2008 and ordered a contested case proceeding. Administrative Law Judge Steve M. Mihalchick has been assigned to conduct the public hearing in this proceeding. Contact information for the Administrative Law Judge is: Office of Administrative Hearings, 600 North Robert Street, Saint Paul, Minnesota 55164-0620, (651)-361-7844.

A prehearing conference will be held at 1:30 p.m. on April 29, 2008, in the Birch Conference Room, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, Saint Paul, MN 55101-2147. **Persons wishing to participate in this docket as an official party should attend this conference.** Among the issues to be discussed are times and places for public hearings, dates for pre-filing of expert testimony, and discovery procedures. Notice of public and evidentiary hearings will be provided at a later date.

Questions regarding this project and this docket may be directed to Commission staff members Michael Kaluzniak at (651) 201-2257 (E-mail: mike.kaluzniak@state.mn.us) or David Jacobson at (651) 201-2238 (E-mail: david.jacobson@state.mn.us).

Official Notices

Teachers Retirement Association Notice of Meeting May 13, 2008

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Tuesday, May 13, 2008 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Applicants

Have you picked up all the grants open for bid? A "Contracts & Grants" section is available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years' indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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Department of Health Office of Rural Health and Primary Care Request for Proposals for Clinical Dental Education Innovations Grants

The Office of Rural Health and Primary Care, the Minnesota Department of Health, is soliciting proposals for grants to sponsoring institutions and clinical dental training sites for projects that increase dental access for underserved populations and promote innovative clinical training of dental professionals. Approximately \$1,121,640 is available for grants with a maximum award of \$500,000 for a two-year grant period. In recent years, however, the average awards have been between \$115,000 and \$130,000. Eligible applicants include institutions that sponsor accredited clinical dental education programs, institutions that sponsor or are developing interdisciplinary clinical training programs that include accredited dental education, clinical training sites that host dental professionals and are currently enrolled as active Medicaid providers, or consortia consisting of members of one or both groups. Potential uses of grant funds include funding or

State Grants & Loans

expansion of existing programs with demonstrated success in providing dental services to underserved populations and development or implementation of new programs designed to improve access for underserved populations in Minnesota through the use of dental residents or students.

To be considered for funding, proposals must be received by **4:00 p.m., Monday, June 30, 2008** at the Minnesota Department of Health, 85 East Seventh Place, Suite 220, St. Paul, MN 55101, attention Doug Benson. **Late proposals will not be considered.** A copy of the full Request for Proposals may be obtained at: <http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm>

For more information contact Doug Benson at (651) 201-3842, **E-mail:** doug.benson@health.state.mn.us

Minnesota Housing Finance Agency Notice of Request for Proposals (RFP) for Administrators for the Homeownership Education, Counseling and Training Fund (HECAT)

The Minnesota Housing Finance Agency (Minnesota Housing), along with the Minnesota Home Ownership Center (the Center), the Family Housing Fund and Greater Minnesota Housing Fund (GMHF) announces that they are accepting proposals for anticipated limited funds availability under the Homeownership Education, Counseling and Training Fund (HECAT) for pre- and post-purchase education, pre- and post purchase counseling, home equity conversion counseling, and foreclosure prevention assistance. The purpose of this RFP is to provide financial support to eligible non-profit organizations to deliver a variety of homebuyer/homeowner education, counseling and training services to Minnesotans.

Proposals are hereby solicited from community-based non-profit organizations as defined in *Minnesota Statutes* 1992, section 462A.03, subdivision 22.

The original application and all attachments *plus* two (2) copies of the application and all attachments must be *received* by Minnesota Housing, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998 on or before 5:00 p.m., Thursday, June 5th, 2008. Faxed, emailed, or late applications will not be accepted. All proposals will be evaluated in accordance with documented threshold requirements and strategic selection priorities.

Interested applicants should obtain a proposal packet that contains specific information and instructions for proposal submission from Minnesota Housing's web site at: www.mnhousing.gov or by contacting Fran Gustafson at Minnesota Housing, (651) 296-8215 or 1-800-710-8871. The TDD number is (800) 297-2361. Proposal packets will be available on the web site in a PDF fillable format on approximately May 1st, 2008.

Department of Human Services Health Services and Medical Management Division Request for Proposals: Projects to Pilot Primary Care Clinic Models of Care Delivery Focused on Care Coordination and Family Involvement

The Minnesota Department of Human Services, Health Services and Medical Management Division, (DHS) is seeking qualified grantees to pilot primary care clinic models of care delivery focused on care coordination and family involvement. A successful grantee will develop and administer one of up to four pilot projects for children and adults with complex health care needs who are enrolled in fee-for-service Medical Assistance program. Each project must involve the use of designated care professionals or clinics to serve as a patient's medical home and be responsible for coordinating health care services across the continuum of care. The law authorizing this grant program requires at least two of the projects to focus on children with autism or children with complex/multi-diagnoses physical conditions.

Each project will be evaluated based on patient satisfaction, provider satisfaction, clinical process and outcome measures, program costs and savings, and economic impact on health care providers. The total legislative appropriation for these projects is \$750,000.00 for the period July 1, 2008 to June 30, 2010.

State Grants & Loans

The RFP document is available at the DHS website, www.dhs.state.mn.us, or by contacting:

Thomas Fields
Minnesota Department of Human Services
Health Services and Medical Management Division
P.O. Box 64984,
St. Paul, MN 55164-0984
Phone: (651) 431-2487
Fax: (651) 431-7420
E-mail: tom.fields@state.mn.us

The RFP document reflects questions DHS received on a Proposed RFP document published March 17, 2008 per *Minnesota Session Laws 2007*, Regular Session, Chapter 147 – H.F. 1078, Section 19, Article 15. Further questions about this procurement will be addressed per section IV.A of the RFP document.

Proposals considered for grant funding must be received at DHS no later than **4:00 p.m. CDT, May 27, 2008**.

NOTE: The statutory language authorizing these projects prohibits Grantees of this initiative to also receive payments through DHS's Primary Clinic Care Coordination (PCC) Project (authorized under *Minnesota Statutes*, section 256B.0625, subdivision 51). DHS is working with the Legislature to obtain a change to the statute to remove this prohibition. DHS is seeking this change to coordinate policy among its existing and planned care coordination initiatives. It is DHS's intent that the resources made available under this procurement support the PCC Project by building capacity for providers to serve as Medical Home/Health Care Homes under that project.

Minnesota Pollution Control Agency Request for Proposals for Resource Investigation Project Grants for the Protection of Unimpaired Waters through the State Clean Water Partnership Program

The Minnesota Pollution Control Agency (MPCA) hereby announces that it will accept proposals for waterbody protection project grants through the State Clean Water Partnership (CWP) Program. In 1987, the Minnesota Legislature established the CWP Program (*Minnesota Statutes* §§ 103F.701 through 103F.761) to protect and improve surface and ground water in Minnesota through financial and technical assistance to local units of government.

Other nonpoint source funding rounds will occur in the fall of 2008. These will include a Federal Section 319 grant funding round administered by the MPCA for demonstration, education and research projects, and a Clean Water Legacy Act funding round administered by the Board of Water and Soil Resources for projects implementing best management practices for watershed restoration and protection projects.

Current Proposal Process:

Grants are available **only** for projects interested in conducting resource investigations focused on protection of specific unimpaired waterbodies. Proposers will need to document that the waterbody(ies) being addressed are currently not on the 2008 state impaired waters list for the pollutant being addressed in the project and are supporting beneficial uses. (Note: for example, a lake listed as impaired due to mercury can still be addressed by a project addressing phosphorus levels in the lake.) Resource investigation projects monitor, assess and develop a report on the status of a water body, and also develop an implementation plan to protect or improve said water body. Funds will not be awarded for implementation activities at this time.

Proposals must be sent in electronic form, unless the proposer cannot provide an electronic copy.

Proposers who are awarded funds will be able to begin project work as early as summer 2008, and must complete project work by June 30, 2011.

Up to \$500,000 of grant funds may be awarded this funding round.

Criteria and Process for Project Selection

Minnesota Rules 7076.0100 through 7076.0290 provide the criteria and procedural conditions under which the MPCA may award assistance. Criteria will be interpreted with respect to this funding round's focus on protection resource investigation projects, and include:

- demonstrating a high potential for success in protecting the water of concern based on project organization, and a broad coalition of government and community support and involvement within the project area.
- identifying preliminary protection goals and objectives, protection of the existing and desired uses of the water of concern, and the perceived water quality problem or threats.
- outlining the state, regional, and local significance and priority of the proposed protection project.
- complementing the existing protection efforts of local, state, and federal programs.
- serving as a demonstration for water quality protection and providing useful information for the geographic area.

Proposals are reviewed and scored by both a MPCA review team and members of the interagency Project Coordination Team (PCT) according to criteria listed in the individual proposal form. The PCT is a public interagency group established in Minnesota Statute that assists the MPCA in recommending to the Commissioner projects that should receive financial and/or technical assistance. Proposals are ranked based on their scores to determine which projects can be funded with available dollars. Once projects are selected for funding, the project proposers will be notified of the next steps in the process.

Eligible Proposers

CWP proposals will be accepted from local units of government who are eligible according to Minn. R. 7076.0130, subpart 1.

Request Limits

There is a two hundred-thousand dollar (\$200,000.00) cap on the project grant request.
The grant request must be matched dollar for dollar.

Proposal Schedule

Proposals due by 4:30 p.m. on June 20, 2008.

Proposers notified of award or rejection by July 31, 2008.

Submission Deadline, Additional Guidance, and Requirements

All completed proposals must be *electronically* sent by **4:30 p.m. on Friday, June 20, 2008**, in order to be eligible. All proposals must be submitted in electronic form (preferred computer file format is Microsoft Word) to **CWP-319.grant.program@state.mn.us**. Faxed copies will not be accepted.

The CWP proposal forms with more specific guidance for preparing proposals, a copy of the Minnesota Clean Water Partnership Rules (Rule 7076) and other program information are available for downloading from the MPCA website at: **<http://www.pca.state.mn.us/water/cwp-319.html>**.

If you need additional information, e-mail or call:

Peter Fastner
CWP Coordinator
Minnesota Pollution Control Agency
Phone: (651) 282-6245
E-mail: peter.fastner@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

Assistance with Contracts

A summarized "Contracts & Grants" section of all contracts and grants open for bid is available only to subscribers. Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. You also receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of the contents of the current issue, with an INDEX, and previous years' indices. You also receive "Contracts & Grants." Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- Early delivery, on Friday
- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- E-mailed to you . . . its so easy
- Easy Access to *State Register* Archives
- Indexes to Vols. 31, 30, 29, 28 and 27

Subscriptions cost \$180 a year (an \$80 savings). It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** cathy.hoekstra@state.mn.us

Department of Administration

Real Estate & Construction Services Division

Notice of State Real Property For Sale in Rochester, Minnesota

NOTICE IS HEREBY GIVEN that the Department of Administration is offering for sale by sealed bid the real property located at the southwest corner of the intersection of College View Road (CSAH 9) and 36th Avenue SE (CR 9) in Rochester, Minnesota. The tract is approximately one acre in size. The minimum bid is \$12,000. To obtain a copy of the complete bid package, visit:

www.admin.state.mn.us/recs/sas/sas-psl.html

Send an e-mail to: susan.maki@state.mn.us, or call (651) 201-2549. Written bids must be received no later than 2:30 p.m. on Thursday, May 8, 2008.

Department of Agriculture

Ag Marketing Services Division

Notice of Availability of Request for Proposal for Minnesota Grown Program Media Partners

The Minnesota Department of Agriculture is requesting proposals for the purpose of promoting Minnesota Grown products and the 2008-09 *Minnesota Grown Directory*. The Directory is a printed and on-line listing of farmers and processors who sell directly to

consumers. The media partner(s) will be expected to provide a combination of advertising, public service announcements, web site links, and/or Directory distribution at events.

Work is proposed to start after June 1, 2008.

A complete Request for Proposals will be available by mail from this office through May 9, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After May 9, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Paul Hugunin
MDA Ag Marketing Services Division
625 Robert Street North, St. Paul, MN 55155
Fax: (651) 201-6114

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm., Central Daylight Time, May 16, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Central Lakes College Request For Proposal for Courier Services

Central Lakes College is requesting proposals for Courier Services at the Brainerd and Staples Campus. A copy of the Request For Proposal may be obtained by contacting Debbie Sterriker at Central Lakes College, 1830 Airport Road, Staples, MN 56479, (218) 894-5103, or 800-247-6836 extension 5103.

Proposals must be submitted no later than May 15, 2008 at 1:00 PM. All proposals must be sealed and marked "RFP for Courier Services". Submit proposals to:

Central Lakes College
Attn: Debbie Sterriker
1830 Airport Road
Staples, MN 56479

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

Central Lakes College is an affirmative action/equal opportunity employer and educator. These materials are available in alternative formats to individuals with disabilities upon request. If you use a TTY, call the Minnesota Relay Service at 800-627-3529 and request contact to Central Lakes College.

State Contracts

Minnesota State Colleges and Universities

Office of the Chancellor

Information Technology Services

Request for Proposals for a Conference Center to hold the Minnesota State Colleges and Universities Annual Information Technology (IT) Conference

The purpose of this RFP is for Minnesota State Colleges and Universities to solicit proposals for a conference center to hold the annual Information Technology (IT) conference. This three day conference is to be held in April 2009. This solicitation is for The System's Information Technology Services (ITS) to request proposal to host the annual IT Conference during the month of April, 2009.

Department: Minnesota State Colleges and Universities, Office of the Chancellor

Sealed Proposals for: Site to hold the Annual IT Conference

Will be received by: Tiffni Deeb, ITS Project Manager
Office of the Chancellor
Wells Fargo Place
30 - 7th Street East, Suite 350
St. Paul, MN 55101-7804
Phone: (651) 201-1577
E-mail: Tiffni.Deeb@csu.mnscu.edu

All responses to this RFP must be received no later than 3:00 p.m. Central Standard Time on May 9, 2008.

For a complete copy of the Request for Proposal please visit our website at <http://www.its.mnscu.edu/projects/conferenceRFP> or call (651) 201-1577 and one will be mailed.

Minnesota State Colleges and Universities

Lake Superior College - Duluth, Minnesota

Request for Bids for Truck Loading Dock Addition

Sealed Bids for: **Truck Loading Dock Addition**
Lake Superior College
Duluth, Minnesota

will be received by: **Gary Adams, Director of Physical Plant**
Lake Superior College
2101 Trinity Road
Duluth, Minnesota 55811

Until **2:00 PM, Tuesday, May 6, 2008** at which time the bids will be opened and publicly read aloud.

Project Scope: The project consists of exterior site improvements including the demolition and removal of existing concrete pad, apron, trench drain, stairs, and miscellaneous asphalt pavement. Excavation to install concrete foundations. Providing, placing and compaction of subgrade Class 5 and finish grade materials. Miscellaneous asphalt paving, sodding and seeding. The project also consists of the construction of an accessible concrete walkway and covered loading dock structure with steel pipe guardrails and swing gate. Canopy at loading dock consists of light gauge steel trusses and prefinished metal roof, soffit, gutter, and downspouts. Miscellaneous interior remodeling to the existing building includes creation of a new door opening in the exterior wall, hollow metal doors and frames, miscellaneous floor, wall, and ceiling finishes.

State Contracts

A Pre-Bid Meeting will be held at **9:00 a.m. Tuesday, April 29, 2008 at the existing shop Room 102, Lake Superior College**. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; **Krech Ojard and Associates, P.A.**, are on file at the offices of the:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges:

Duluth Builder's Exchange
802 Garfield Avenue
Duluth, MN 55802

Minneapolis Builder's Exchange
1123 Glenwood Avenue
Minneapolis, MN 55405

St. Paul Builder's Exchange
445 Farrington Street
St. Paul, MN 55103

St. Cloud Builder's Exchange
110 – 6th Avenue South
St. Cloud, MN 56301-3621

- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Krech Ojard and Associates, P.A.
227 West First Street, Suite 200
Duluth, Minnesota 55802
Phone: (218) 727-3282

A deposit of **\$250.00** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them may send a separate non-refundable payment (check made out to the Architect) for **\$25.00** per set for shipping & handling in addition to the deposit to the Architect. Such deposits and payments may be sent prior to **Pre-Bid Meeting on April 29, 2008 at 9:00 a.m.** Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

Request for Bids for Interior and Fire Protection Remodeling of the Vendor Food Service Kitchen, Installation of Kitchen Equipment Provided by Others

Sealed Bids for: *Minneapolis Community and Technical College*
Kitchen, Dining Services, Culinary Arts Program HEAPR Remodeling – Phase 1C
Vendor Food Service Kitchen Remodeling
Minneapolis, MN

will be received by: *Roger Broz*
Minneapolis Community and Technical College
Room T-0600
Minneapolis, Minnesota 55403

Until **2:00PM, local time, Wednesday, May 14**, at which time the bids will be opened and publicly read aloud.

Project Scope: Interior and Fire protection remodeling of the Vendor Food Service Kitchen. Installation of Kitchen Equipment provided by others.

A Pre-Bid Meeting will be held at 10:00 AM, Monday, May 5, 2008, in Room T1010, Dining Room Conference room located Technology Building floor 1 East side of plaza. Minneapolis Community and Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; Bentz Thompson Rietow will be on file on May 1, 2008 at the offices of the:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges: St. Paul Builders' Exchange, Minneapolis Builders' Exchange, and St. Cloud Builders' Exchange
- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Bentz Thompson Rietow
801 Nicollet Mall
Minneapolis, MN 55402
612-332-1234

A deposit of **\$50** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect) for **\$25** per set for shipping & handling (in addition to the **\$50** deposit) to the Architect. Such deposits and payments may be sent prior to **May 9, 2008**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Department of Health

Notice of Availability of Contract for Minnesota Disease Surveillance System (MEDSS)

The Minnesota Department of Health is requesting proposals for the purpose of acquiring a disease surveillance system for the Minnesota Department of Health. Including system installation, setup, configuration and customizations as well as maintenance and support.

Work is proposed to start after 7/1/2008.

A Request for Proposals will be available by mail from this office through May 2, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After May 2, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Asa Schmit
Minnesota Department of Health - IS&TM
Freeman Building
625 Robert St. N.
P.O Box 64975
St. Paul, MN 55164-0975
Phone: (651) 201-5023 or (651) 274-1112 (cell)
Fax: (651) 201-4985
E-mail: asa.schmit@health.state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 PM, CST, June 5, 2008. Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services

Disability Services Division

Notice of Availability of Contract to Evaluate Minnesota's Personal Care Assistant (PCA) Program

The Minnesota Department of Human Services through its Disability Services Division seeking proposals from qualified responders to make recommendations to strengthen the infrastructure of Personal Care Assistant (PCA) program. These recommendations will be used to inform legislation in 2009 to reform Minnesota's home care services, in addition to informing the design and implementation of a 1915 (j) state plan option for self-directed PCA services.

Work is proposed to start July 1, 2008.

A Request for Proposals will be available by clicking here http://www.dhs.state.mn.us/main/groups/disabilities/documents/pub/dhs16_141159.pdf or by mail from this office through May 5, 2008. A written request by direct mail, fax or e-mail is required to receive the Request for Proposal by mail.

To Receive the Request for Proposal by mail send request to:

Pam Erkel
Disability Services Division

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P.O. Box 64967
St. Paul, MN 55164-9067
Phone: (651) 431-2385
E-mail: *pam.erkel@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than June 6, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals **will not be considered.**

Minnesota Department of Human Services Health Care Operations Division **CANCELLATION: Provision of Third Party Liability Services**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services has cancelled its Request for Proposals (RFP) related to the acquisition of Third Party Liability Services for Minnesota Medicaid and Minnesota Health Care Programs (MHCP). The RFP was originally described in the *State Register* February 25, 2008.

Board of Medical Practice Call for Consultants to Provide Medical Expertise to Support Licensure/ Registration and Complaint Review Functions of the Board of Medical Practice

The Minnesota Board of Medical Practice retains consultants to provide medical expertise to the Licensure and Complaint Review Units regarding review of applications for licensure/registration and assessment of medical information and records concerning complaints involving regulated practitioners.

The work consists of reviewing, analyzing and interpreting information pertaining to eligibility for licensure, complaint information, medical records, and responses by practitioners to board investigations. The consultant is expected to provide the Board the following services:

(1) Written and/or oral interpretation of complaint data; an outline of pertinent medical issues, along with recommendations concerning obtaining additional information or utilizing consultants; review and interpretation of consultant reports; review and interpretation of medical information concerning compliance with disciplinary orders including, but not limited to supervising practitioner reports, support group reports, and toxicology information.

(2) Review and assessment of medical and credentialing data related to an applicant's eligibility for licensure including but not limited to information on substance abuse, physical/mental illness or impairment, disciplinary action by a state or federal agency or professional association, and malpractice information.

(3) Be available to the Complaint Review Committee, Board Staff, and AGO to discuss written and/or oral reports, recommendations and interpretations of medical information.

The consultant may expect to participate in a meeting of the Board's Complaint Review Committee, where the practitioner under investigation is present. The consultant may also be requested to testify at an administrative disciplinary hearing on behalf of the Complaint Review Committee, if deemed necessary by the Committee.

The Board is currently expanding its consultant resource list. If you are interested in acting as a consultant for the Board, please request a copy of the complete proposal package from the contact below.

Board of Medical Practice
Attn: Deb Milla

2829 University Avenue SE, Suite 500
Minneapolis, MN 55414-3246
Phone: (612) 617-2153
E-mail: *Debbie.Milla@state.mn.us*

In compliance with *Minnesota Statutes §16C.08*, the availability of this contracting opportunity is also being offered to state employees. All interested parties should submit their request for consideration. The board will continue to expand its list of resources for this type of service so this posting will remain open.

The Board will review the qualifications proposed and contact those individuals whose consultant services the board requires.

Minnesota Board of Firefighter Training and Education Notice of a Request for Proposal for Executive Director for the Minnesota Board of Firefighter Training and Education

The Board of Firefighter Training and Education (Board) requests proposals for an Executive Director who will provide professional and administrative services to the Minnesota Board of Fire Training and Education to assist the Board with the execution of their statutory responsibilities in *Minnesota Statutes 299N.02*, subd 3.

Work is proposed to start on or after June 1, 2008.

This request for proposal does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Details are contained in a complete Request for Proposal (RFP) that may be obtained by contacting the following person:

Terrah Biegert
Willmar Fire Department
515 SW 2nd Street
Willmar, MN 56201
Phone: (320) 235-1354
Fax: (320) 235-1607
E-mail: *tbiegert@ci.willmar.mn.us*

All questions concerning this RFP should be in writing and e-mailed or faxed to the above address no later than 2:30 PM Central Daylight Time (CDT) on Monday, May 5, 2008. All answers to questions will be in writing and sent to all entities requesting a complete RFP. Final date for submitting proposals is **2:30 P.M. CDT on Friday, May 16, 2008**. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered. The Minnesota Board of Firefighter Training and Education will retain an option to extend the contract for two additional one-year periods.

Retirement Systems of Minnesota Minnesota State Retirement System (MSRS) Public Employee Retirement Association (PERA) Teachers Retirement Association (TRA) Request for Proposal Salary Compensation Study

Minnesota Statutes, Section 354.06, Subd. 2a. clause (6) provides for the Teachers Retirement Association (TRA) Board of Trustees to contract for the performance of professional management services required to advise and assist the Board. The boards of the three

State Contracts

statewide retirement systems (Minnesota State Retirement System (MSRS), the Public Employee Retirement Association (PERA) and the Teachers Retirement Association request proposals to conduct a study and report of the appropriate and competitive compensation levels for the professional investment personnel of the Minnesota State Board of Investment (SBI). The completion and delivery of the final report is expected by June 10, 2008.

The retirement boards will also consider an additional study that would analyze the adequacy of SBI professional staffing levels and compare them with those of other similarly situated public pension systems and investment programs.

The person or entity performing this work should expect to interact with the staff of the SBI, the nine-member Administrative Committee of the Investment Advisory Council (IAC), the State Board of Investment, and legislative committees with oversight of SBI staff compensation. Detailed requirements for responding to this Request for Proposal are posted on the TRA web site (www.tra.state.mn.us) or may be requested by calling, emailing or writing:

Mary Vanek, Executive Director
Public Employees Retirement Association
60 Empire Drive, Suite 200
Saint Paul, MN 55103-4000
Phone: (651) 296-8358
E-mail: Mary.Vanek@state.mn.us

Cost of preparation associated with the response to this "Request for Proposal" is the responsibility of the responding firm.

All proposals must be received by Friday May 9, 2008 by 3:00 p.m. Central Daylight Time by:

John Wicklund, Assistant Executive Director
Minnesota Teachers Retirement Association
60 Empire Drive, Suite 400
Saint Paul, MN 55103-4000
Phone: (651) 296-8051
E-mail: john.wicklund@state.mn.us

Representatives of the three statewide retirement systems will evaluate all proposals received by the deadline. Action on this RFP will be completed by May 14, 2008. Results will be sent immediately by mail to all responders.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, Minnesota 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Ducks Unlimited, Inc. (DU) Request for Proposals (RFP) for Minnesota Shallow Lake Protection Study

Ducks Unlimited, Inc. (DU) seeks to hire a consultant to examine county planning and zoning efforts that provide protection for shallow lakes in DU's Emphasis Areas in Minnesota. Shallow lakes, which are larger than 50 acres in size, have permanent or semi-permanent water regimes and are typically dominated by wetland habitat (less than 15 feet deep). Ducks Unlimited is currently working with its conservation partners to provide shallow lake protection through its Living Lakes Initiative in Minnesota and Iowa. Find out more at www.ducks.org/livinglakes.

The shallow lake protection study will do the following:

- Provide the status of shallow lake protection planning and zoning efforts in each of 35 selected Minnesota counties.
- Help DU focus its efforts to protect shallow lakes (in DU Emphasis Areas).
- Provide a comprehensive summary of Minnesota shallow lake protection.

Scope of work:

The consultant shall supply the following information for each of the 35 counties listed on the bid sheet (see Attachments).

1. Description of existing shallow lakes protection plans including, but not limited to, setback requirements and density restrictions.
2. Contact information for county land planner, if applicable.
3. Contact information for county GIS specialist, if applicable.
4. Timetable for the next county comprehensive plan update.
5. County policies regarding Transfer of Development Rights (TDR), Purchase of Development Rights (PDR), Cluster Development, and Conservation Design.
6. Special environmental focus areas being addressed in the county, i.e. protection of native prairie, fens, and sensitive wetlands, etc.
7. Presence or absence of a county park and open space committee.
8. Map of lake classifications. Does the county have a designation for environmental lakes? Yes or no.
9. County conservation easement program? Yes or no.
10. Landowner information (parcel data) available to the public on line? Yes or no.
11. County funding for open space or farmland protection? Yes or no.
12. Has development pressure on shallow lakes increased over the last decade? Yes or no. Is the county anticipating development pressure on shallow lakes to increase over the next 10-20 years? Yes or no.

To the extent practical, this information shall be presented in spreadsheet form. A narrative description will be necessary for some of the items.

DU staff will personally meet with the consultant (in Minnesota) twice during each Round (see Project Schedule) to monitor progress.

The consultant will be expected to sign the DU Standard Consultant Agreement (see Attachments).

Ducks Unlimited reserves the right to accept or reject any and all bids.

Project Schedule:

- Round 1. May 15 to June 30, 2008.
- Round 2. July 15 to August 30, 2008.

The consultant shall provide a unit cost for each of the 35 counties in the study area. The consultant shall provide a list of all the counties (including unit cost) that they will complete in Round 1 and Round 2. DU may elect to reduce the number of counties required in Round 2, depending upon budget limitations. Consultant shall invoice upon completion of Round 1, then again upon completion of Round 2.

Non-State Bids, Contracts & Grants

Consultant proposals:

Proposals shall be E-mailed (PDF) to the DU Contact Person no later than 4:00 PM CST on Thursday, May 8, 2008. Faxes not accepted.

Proposals shall include consultant's qualifications (limit one page).

Proposals shall be limited to 8 pages total.

Deliverables:

- A report (PDF) for all counties in Round 1.
- A report (PDF) and 5 bound copies (8.5 x 11 format) that incorporates all counties in Rounds 1 and 2 combined.

Attachments: (Available in PDF from DU Contact)

- List of 35 Minnesota counties in DU Emphasis Areas (bid sheet)
- DU Standard Consultant Agreement

Ducks Unlimited, Inc. contact:

Lee Markell, LA, Land Specialist
Ducks Unlimited, Inc.
895 Park Knoll Drive
Eagan, MN 55123
Cell: (612) 219-9816
Office: (651) 788-7464
E-mail: lmarkell@ducks.org

Metropolitan Council

Notice of Request for Proposals (RFP) for Operations and Maintenance for the Metropolitan Council Environmental Services Fridley Liquid Waste Disposal Site Reference Number 08P027

The Metropolitan Council is soliciting proposals for the operation and maintenance services of the Council's Fridley Liquid Waste Receiving Facility.

Issue Request for Proposals

Site Visit

Proposals Due

Start of Services

April 21, 2008

May 6, 2008, at 1:00 P.M.

May 19, 2008

August 1, 2008

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a request either by e-mail, fax, or mail to:

Miriam Lopez-Rieth
Administrative Assistant,
Contracts and Procurement Unit
Metropolitan Council
390 Robert Street
St. Paul, MN 55101
Fax: (651) 602-1083
E-mail: miriam.lopez-rieth@metc.state.mn.us

Non-State Bids, Contracts & Grants

Metropolitan Council

Notice of Request for Proposals (RFP) for Tort and Property Damage Legal Services

Contract Number 08P044

The Metropolitan Council is soliciting proposals for Tort and Property Damage Legal Services.

Issue RFP

April 21, 2008

Proposals Due

May 15, 2008 by 2:00 p.m. local time

Selection of Firm

May 2008

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a request by e-mail, fax or mail to:

Sunny Jo Emerson
Senior Administrative Assistant
Metropolitan Council
390 North Robert Street
St. Paul, MN 55101
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

Metro Transit Purchasing Department

Request for Proposals for Internal Garage Bus Locator System

Procurement No. 7724

Metro Transit, a division of the Metropolitan Council, is seeking proposals to supply and install an Internal Garage Bus Locator System in its five operating facilities in the Minneapolis-St. Paul metropolitan area. The bus locator system will automate the current manual procedure of locating buses that are on Metro Transit property.

Proposals are due no later than 2 PM on May 21, 2008.

Firms interested in receiving the Request for Proposals document should contact:

Candace Osiecki
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070
Fax: (612) 349-5069
E-mail: candace.osiecki@metc.state.mn.us

Minnesota Valley Transit Authority

Sealed Bids Sought for a Digital Audio/Video Recording System

NOTICE IS HEREBY GIVEN that sealed bids will be received, opened and read aloud by designated representatives of the Minnesota Valley Transit Authority (MVTA) at the Burnsville Transit Station, 100 E. Highway 13, Burnsville, MN 55337 for a Digital Audio/Video Recording System on Friday, May 19, 2008 at 1:00 p.m. local time. The base bid project is scheduled to be completed by October 31, 2008. Bidders may obtain a copy of the Bid Documents on line at www.mvta.com/procurement. The bid is expected to be awarded at the MVTA's May 21, 2008 Board meeting, however, the MVTA reserves the right to reject any and all bids.

Non-State Bids, Contracts & Grants

The MVTA reserves the right to reject any and all bids and to waive minor irregularities and information therein and further reserves the right to award the contract in the best interest of the Owner.

All bid proposals must be addressed to: Glenn Boden, Minnesota Valley Transit Authority, Bid for Purchase and Installation of Digital Video Recording Systems, 100 E. Highway 13, Burnsville, MN 55337. All proposals must be clearly marked with the name and address of the proposer.

University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155
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