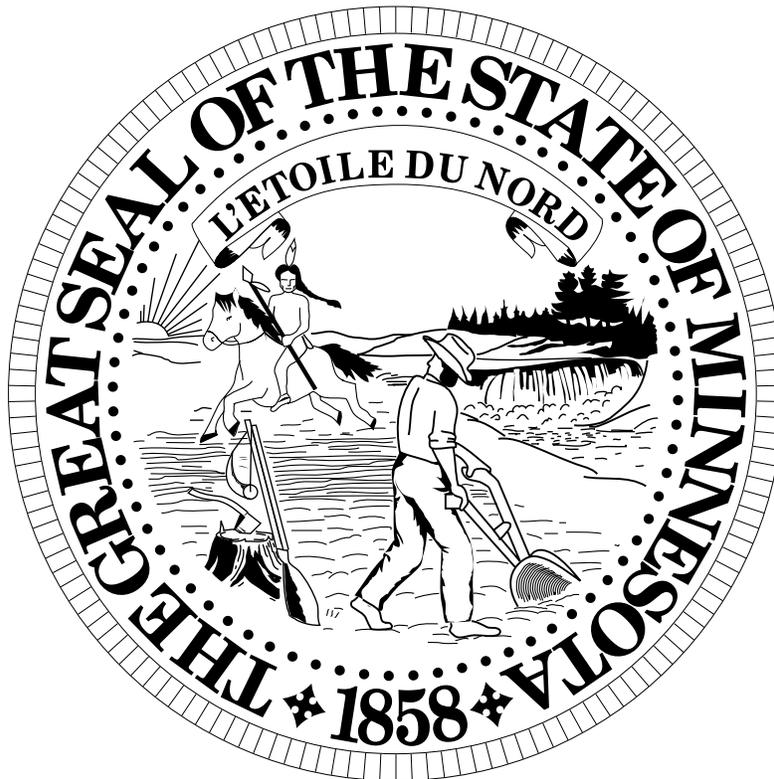


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 26 August 2002
Volume 27, Number 9
Pages 285-314

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$12.20 per tenth of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** Subscribers who do not receive a copy of an issue should notify the *State Register* Subscription Office immediately at (651) 297-8774. Copies of back issues may not be available more than two weeks after publication. Both editions are delivered postpaid to points in the United States, Periodicals Postage Paid for the *State Register* at St. Paul, MN, first class for the *Solicitation Announcements*. See the *State Register* and *Solicitation Announcements* at website: <http://www.comm.media.state.mn.us> Click on "Minnesota's Bookstore."

- **State Register** -- Rules and Official Notices Edition (published every Monday, or Tuesday if Monday is a holiday) One year, hard copy, paper subscription: \$160.00.
 - **Solicitation Announcements** -- State Register Supplement (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
 - **On-line subscription** -- \$180, includes links, index, sidebar table of contents and *State Register* sent to you.
 - **13-week trial subscription** which includes both the *State Register* and *Solicitation Announcements* \$65.00
 - **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.
- "Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

Printing Schedule and Submission Deadlines

Vol. 27 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for both Adopted and Proposed RULES
#9	Monday 26 August	Noon Tuesday 20 August	Noon Wednesday 14 August
#10	TUESDAY 3 SEPTEMBER	Noon Tuesday 27 August	Noon Wednesday 21 August
#11	Monday 9 September	Noon Tuesday 3 September	Noon Wednesday 28 August
#12	Monday 16 September	Noon Tuesday 10 September	Noon Wednesday 4 September

Copyright © 2002 Communications Media Division, Department of Administration, State of Minnesota.
Publication Number: 326630 (ISSN 0146-7751)

THE STATE REGISTER IS PUBLISHED by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

Jesse Ventura, Governor (651) 296-3391	Mike Hatch, Attorney General (651) 297-4272	Mary Kiffmeyer, Secretary of State (651) 296-2079
Mae Schunk, Lt. Governor (651) 296-3391	Judi Dutcher, State Auditor (651) 297-3670	Carol Johnson, State Treasurer (651) 296-7091
Department of Administration:	Communications Media Division:	Robin PanLener, Editor (651) 297-7963
David F. Fisher, Commissioner (651) 296-1424	Mary Mikes, Director (651) 297-3979	Jane Schmidley, Assistant Editor (651) 296-4273
Kirsten Cecil, Deputy Commissioner (651) 296-4398	Chris Schanus, Manager (651) 282-2974	Jessie Rahmeyer, Subscriptions (651) 297-8774

Legislative Information

Senate Public Information Office (651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146
State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155
Website: www.courts.state.mn.us

Minnesota Rules: Amendments & Additions		
Volume 27, Issues #1-9	288	
Adopted Rules		
Higher Education Services Office		
Advanced placement and international baccalaureate grant program	289	
Expedited Emergency Rules		
Natural Resources Department (DNR)		
Adopted expedited emergency game and fish rules; state game refuges, controlled hunting zones, Camp Ripley archery hunt, fisher and pine marten limits, youth waterfowl hunting day, taking geese	290	
Official Notices		
Agriculture Department		
Minnesota Rural Finance Authority public hearing on the issuance of agricultural development revenue bonds for the purchase of:		
• Construction for two 600-head hog finishing barns in Carimona Township, Fillmore County	293	
• Approximately 20 acres of farmland with buildings, machinery, breeding livestock and improvement in Round Prairie Township, Todd County	294	
Chiropractic Examiners Board		
Request for comments on possible amendment to rules governing approval of examination from another state or jurisdiction	294	
Comprehensive Health Association		
Meetings of the:		
• Ad Hoc Committee on Eligibility, Wednesday 4 September 2002	295	
• Executive Committee, Wednesday 28 August 2002	295	
Emergency Medical Services Regulatory Board		
Completed license application of the Blackduck Ambulance Association, Inc., Blackduck, Minnesota	295	
Executive Council		
State Board of Investment		
Land Exchange Board		
Investment Advisory Council		
Meetings of the Executive Council, State Board of Investment, and the Land Exchange Board on Wednesday 4 September 2002, and of the Investment Advisory Council on Tuesday 3 September 2002	296	
Metropolitan Airports Commission		
Adoption of airfield use and HHH terminal - MAC Ordinance No 96	296	
Minnesota State Law Library		
Notice of County Law Library filing fees	297	
Teachers Retirement Association		
Meeting of the Board of Trustees Thursday 12 September 2002	297	
State Grants & Loans		
Mediation Services Bureau		
Applications accepted for funding under the Minnesota Area Labor-Management Committee program for calendar year 2003 grants	297	
State Contracts		
Administration Department		
State Designer Selection Board requests proposals for designer selection for Minnesota State Colleges and Universities - transition wing remodeling, Century College - White Bear Lake, Minnesota	298	
Arts Board		
Request for proposals for a statewide assessment and recommendation for changes in services for artists and communities of color	304	
Arts Education Center		
Request for proposals for consultant/search firm	306	
Commerce Department		
Energy Division notice of request for proposals for a project to improve the energy performance of Minnesota multifamily buildings	306	
Economic Security Department		
Request for proposal for web-based training system for employees and employers	306	
Historical Society		
Request for bids for the Mill City Interior Furnishings Project	307	
Request for bids for Minnehaha Depot Reroof	308	
Request for proposals for professional architectural services for powder magazine restoration, Fort Ridgely Historic Site	309	
Public Safety Department		
Bureau of Criminal Apprehension sale of surplus firearms	309	
Transportation Department		
Professional / technical contract opportunities	310	
Non-State Contracts		
Metropolitan Council		
Invitation for bids for Compaq Desktop Computer Equipment	310	
Request for proposals for an employee assistance program	310	
Request for proposals for life and disability insurance for all employees	311	
Southeastern Minnesota Historic Bluff Country		
Request for proposals for implementation of priorities in corridor management plan for the southeastern Minnesota Historic Bluff Country National Scenic Byway	312	
University of Minnesota		
Bid Information Service (BIS) available for all potential vendors	312	

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 27, Issues # 1-9

Agriculture Department

1520.0400;.0500;.1300; 1540.0010;.0020; 1545.0220;.0240;.0340;.0420;.0640; 1550.3210;.3250; 1555.6680 (adopted).....	168
1540.0010 s.3 (repealed).....	168
1540.0590;.2030;.2470;.2870;.3030;.3530;.4455;.4460;.4480;.4490; 1545.0200;.0300;.0310; 1555.6660 (adopted).....	260
1540.0580;.1390;.2460;.3140-.3410;.3510;.3580;.3590;.3650-.3690;.3710-.3750;.3770;.3790-.3940;.4130;.4160-.4180;.4230-.4260;.4280;.4310;.4380-.4440; 1545.0010-.0140;.0240;.0330-.0350;.0420-.0770;.1480;.1730;.1800-.1850;.2080;.2090;.2100-.2720;.2740-.2830; 1550.0050;.0070;.0210-.0270;.0300;.0310;.0340;.0390;.0610;.0620;.0860;.0990;.1640;.2110; 1555.6330-.6650;.6670-.6710 (repealed).....	260
1570.0200;.0500;.0600;.0700;.0800 (proposed).....	5

Animal Health Board

1705.0010;.0020;.0030;.0040;.0045;.0050 (proposed).....	109
---	-----

Children, Families and Learning Dept

3500.0400 (withdrawn proposed).....	224
-------------------------------------	-----

Employee Relations Dept

3905.0400 s. 2 (proposed repealer).....	201
---	-----

Environmental Quality Board

4400.0200;.0300;.0400;.0500;.0650;.0710;.1025;.1050;.1150;.1250;.1350;.1450;.1550;.1600;.1700;.1800;.1900;.2000;.2010;.2050;.2100;.2200;.2300;.2400;.2500;.2650;.2950;.2850;.3050;.3150;.3250;.3350;.3450;.3550;.3650;.3750;.3820;.3840;.3850;.3850;.4050;.5000;.6050;.7050;.8000 (proposed).....	205
4400.0200 s.4,5,6,7,11,13,14,18;.0600;.0700;.0710;.0720;.0800;.0900;.1000;.1100;.1200;.1210;.1310;.1400;.1500;.2600;.2710;.2720;.2800;.2900;.3000;.3100;.3200;.3210;.3310;.3400;.3500;.3600;.3710;.3800;.3900;.3910;.4000;.4100;.4200;.4300;.4400;.4500;.4900 (proposed repealer).....	205

Health Department

4653.0100;.0200;.0300;.0400;.0500;.0600;.0700;.0800;.0900;.1000;.1100;.1200;.1300 (proposed).....	243
---	-----

Higher Education Services Office

4830.8100;.8110;.8120;.8130;.8140;.8150 (adopted).....	289
--	-----

Labor and Industry

5208.1500 (adopted exempt).....	262
---------------------------------	-----

Natural Resources Department

6100.1950 (adopted exempt).....	27
6230.0400;.0600;.1100; 6232.0900; 6234.1700;.1800;.6240.0610;.1000;.1500;.1600;.1700;.1750 (adopted expedited emergency).....	290
6230.0400 s.2; 6234.1700 s.2; 6234.1800 s.3; 6232.1100 s.5 (repealed).....	290
6236.0300;.0700;.0810 (adopted expedited emergency).....	111
6236.0300 s. 6; 0810 (repealed expedited emergency).....	111
6262.0200; 6266.0700 (proposed).....	87

Pharmacy Board

6800.0700;.0910;.1300;.2150;.3110;.3350;.4210;.4220;.4230;.4234;.5100;.5500;.5400;.7520 (adopted).....	260
6800.3110 s. 2a (repealed).....	260

Pollution Control Agency

7039.0130 (adopted).....	261
--------------------------	-----

Public Safety Department

7410.0400;.0410;.1810 (adopted exempt).....	49
7410.1800 (repealed exempt).....	49
7515.0100;.0200;.0210;.0220;.0300;.0310;.0320;.0410;.0420;.0430;.0440;.0450;.0460;.0470;.5000;.0520;.0550;.0560;.0570;.0580;.0590;.0600;.0620;.0630;.0640;.0650;.0720;.0760;.0780;.0800;.0810;.0820;.0840;.0850;.0900;.0920;.0940;.0950;.0960;.1030;.1040;.1050;.1060;.1070;.1090;.1100;.1120;.1200;.1210;.1220;.1300;.1310;.1330;.1340;.1360;.1400;.1410;.1450 (proposed).....	8
7515.0100 s. 3, 6, 8, 9, 12, 15;.0210 s. 1a;.0310 s. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 19;.0320 s. 3;.0430 s. 4;.0710 s. 3;.0760 s. 6;.0900 s. 2;.0930;.1020;.1210 s. 1;.1300 s. 1, 2;.1310 s. 2, 5;.1320;.1350;.1420 (proposed repealer).....	8

Revenue Department

8120.0600;.1000;.1200;.1500;.1800;.1900;.3100;.4100;.5200 (proposed).....	163
8120.1000 s.5;.1100;.2400;.2600;.4200;.4700;.4800;.5200 s.3 (proposed repealer).....	163

Water and Soil Resources Board

8420.0105; .0110; .0112; .0122; .0210; .0220; .0225; .0230; .0240;
.0260; .0290; .0400; .0505; .0510; .0520; .0530; .0540; .0541;
.0544; .0548; .0549; .0550; .0720; .0740; .0760 (**adopted**) 135

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Expedited and Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Higher Education Services Office

Adopted Permanent Rules Governing Advanced Placement and International Baccalaureate Grant Program

The rules proposed and published at *State Register*, Volume 26, Number 47, pages 1507-1509, May 13, 2002 (26 SR 1507), are adopted with the following modifications:

4830.8150 PAYMENTS TO INSTITUTIONS.

Subpart 1. **Time of payment.** The director shall send grant money for an eligible student to the institution within 30 days of receipt of a request for payment, but not before July 1 of the academic year for which payment is intended. Disbursements are dependent upon the availability of funds.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules; State Game Refuges, Controlled Hunting Zones, Camp Ripley Archery Hunt, Fisher and Pine Marten Limits, Youth Waterfowl Hunting Day, Taking Geese

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of these rules is *Minnesota Statutes*, sections 97A.091, 97A.092, 97B.305, 97B.311, 97B.605, 97B.731, and 97B.803.

Dated: 15 August 2002

Allen Garber
Commissioner of Natural Resources

6230.0400 SPECIAL PROVISIONS FOR STATE GAME REFUGES.

[For text of subpart 1, see M.R.]

Subp. 2. **Bemidji Game Refuge, Beltrami county.** The Bemidji Game Refuge in Beltrami county is open to:

- A. small game hunting, except waterfowl, through October 31;
- B. Canada goose hunting during the early goose season;
- C. trapping for beaver, mink, otter, and muskrat only; and
- ~~E. D.~~ deer and bear hunting by archery ~~through the first Sunday in December.~~

[For text of subp 3, see M.R.]

[For text of subp 4, see 26 SR 264]

[For text of subps 5 to 7, see M.R.]

Subp. 8. **East Minnesota River Game Refuge, Blue Earth and Le Sueur counties.** The East Minnesota River Game Refuge in Blue Earth and Le Sueur counties is open to deer, wild turkey, and bear hunting by archery.

[For text of subps 9 and 10, see M.R.]

Subp. 11. **Evansville Game Refuge, Douglas county.** The Evansville Game Refuge in Douglas county is open to:

- A. trapping; ~~and~~
- B. Canada goose hunting during the early goose season; and
- C. deer and bear hunting by firearms.

[For text of subps 12 to 20, see M.R.]

Subp. 21. **Lac qui Parle game refuge, Chippewa and Lac qui Parle counties.** The following special provisions apply to the Lac qui Parle game refuge, Chippewa and Lac qui Parle counties:

A. Those portions within the Lac qui Parle State Recreational Area, Mission Site, or that are posted to prohibit trespass are closed to hunting. The remainder of the refuge is open to:

- (1) waterfowl hunting only during the open Canada goose season in the Lac qui Parle Zone, only at designated hunting stations as provided by parts 6230.0500 to 6230.1100;
- (2) deer hunting; and
- (3) small game hunting other than waterfowl, except from the first day of the open Canada goose season through the last day of the open Canada goose season in the Lac qui Parle Goose Zone, when small game hunting is allowed only at designated hunting stations as provided by parts 6230.0500 to 6230.1100. Small game hunting is not allowed on closed Canada goose hunting days during a split goose season.

Expedited Emergency Rules

[For text of items B to D, see M.R.]

Subp. 22. **Lake Ripley Game Refuge, Meeker county.** The Lake Ripley Game Refuge in Meeker county is open to:

- A. small game hunting, except waterfowl, after the ~~waterfowl~~ duck season; and
- B. trapping after the ~~waterfowl~~ duck season.

[For text of subps 23 to 53, see M.R.]

Subp. 54. Mud-Bardwell Game Refuge, Martin county. The Mud-Bardwell Game Refuge in Martin county is open to special goose hunts.

[For text of subps 55 and 56, see 26 SR 264]

Subp. 57. Talcot Lake Game Refuge, Cottonwood county. The following special provisions apply to the Talcot Lake Game Refuge, Cottonwood county:

A. Those portions within the Talcot Lake Game Refuge that are posted to prohibit trespassing are closed to hunting. The remainder of the refuge is open to waterfowl hunting during the open Canada goose seasons only at designated hunting stations as provided by parts 6230.0500 to 6230.1100.

B. Designated hunting stations within the refuge must be spaced no less than 200 yards apart and must be no more than 100 yards inside the refuge, as measured from the posted boundary.

Subp. 58. Clear Lake Game Refuge, Sherburne county. The Clear Lake Game Refuge in Sherburne county is open to:

- A. deer hunting by firearms; and
- B. deer hunting by archery.

6230.0600 DESCRIPTIONS OF CONTROLLED HUNTING ZONES.

[For text of subps 1 to 6, see M.R.]

Subp. 7. **Talcot Lake Zone, Cottonwood county.** On the Talcot Lake Game Refuge and Sanctuary in Cottonwood county, the controlled hunting zones include the East Side Zone and the West Side Zone:

A. The East Side Zone is:

(1) the 200 yard wide area which is ~~outside of the Talcot Lake Game Refuge and Sanctuary and immediately adjacent to the following described boundary as posted~~ east of the west right-of-way boundary of that portion of county state-aid highway (CSAH) 7, Cottonwood county, described as follows:

Beginning ~~along County State Aid Highway (CSAH) 7, Cottonwood County~~ at the center of Section 17, Township 105 North, Range 38 West; thence South along CSAH 7 to State Trunk Highway (STH) 62; and

(2) the West Half of the East Half of Section 29, Township 105 North, Range 38 West, Cottonwood county.

[For text of item B, see M.R.]

[For text of subp 8, see M.R.]

6230.1100 TALCOT LAKE SPECIAL PROVISIONS.

Subpart 1. **Time period for special provisions.** In addition to the general regulations, the following subparts apply to all persons in the Talcot Lake Controlled Hunting ~~Zone~~ Zones during ~~the open Canada goose season~~ seasons.

Subp. 2. **Hunting prohibited.** Hunting, other than waterfowl, is prohibited ~~in the West Side Controlled Hunting Zone~~ on public land in the Talcot Lake Controlled Hunting Zones.

[For text of subps 3 to 6, see M.R.]

6232.0900 CAMP RIPLEY ARCHERY HUNT.

[For text of subps 1 and 2, see M.R.]

Subp. 3. Antlerless deer and legal bucks. In 2002, Camp Ripley is open for the taking of antlerless deer and legal bucks. Not more than 2,475 permits shall be issued for each two-day hunting period, provided the total number of permits issued for both hunting periods does not exceed 4,500.

Expedited Emergency Rules

6234.1700 TAKING FISHER.

[For text of subpart 1, see 26 SR 264]

Subp. 2. **Bag limits.** The combined limit for fisher and pine marten is ~~four~~ five per season, in aggregate. A person may not take more than ~~two~~ five fisher per season or possess more than ~~two~~ five fisher at a time, except that a person may possess additional pelts that the person lawfully took, tagged, and registered during previous seasons.

[For text of subs 3 and 4, see M.R.]

6234.1800 TAKING PINE MARTEN.

[For text of subpart 1, see 26 SR 264]

[For text of subp 2, see M.R.]

Subp. 3. **Bag limits.** The combined limit for fisher and pine marten is ~~four~~ five per season, in aggregate. A person may not take more than ~~two~~ five pine marten per season or possess more than ~~two~~ five pine marten at a time, except that a person may possess additional pelts which the person has lawfully taken, tagged, and registered during previous seasons.

[For text of subp 4, see M.R.]

6240.0610 YOUTH WATERFOWL HUNTING DAY.

Subpart 1. Dates, eligibility, and license requirements. Ducks, mergansers, coots, and moorhens may be taken statewide on September 14, 2002, by hunters 15 years of age or younger who are accompanied by an adult 18 years of age or older. The accompanying adult may not hunt. No hunting license or waterfowl stamps are required.

Subp. 2. Shooting hours. Shooting hours are one-half hour before sunrise to 4:00 p.m.

Subp. 3. Bag limits.

A. The daily bag limit for ducks is six and may not include more than: four mallards, of which not more than two may be female mallards; three greater or lesser scaup combined; one pintail; two wood ducks; two redheads; and one black duck. The canvasback season is closed.

B. The daily bag limit for mergansers is five, of which no more than one may be a hooded merganser.

C. The daily bag limit for coots and moorhens is 15 in combination.

D. The daily bag limit for geese is one Canada goose, except in the West Zone, where the daily bag limit is five Canada geese.

6240.1000 TAKING GEESE IN SOUTHEAST GOOSE ZONE.

Subpart 1. Zone. The Southeast Goose Zone is comprised of ~~Isanti, Chisago, Washington, Anoka, Hennepin, Carver, Scott, Ramsey, Dakota, Rice, Goodhue, Wabasha, Winona, Olmsted, Dodge, Steele, Freeborn, Mower, Fillmore, and Houston counties;~~ that part of the state within the following described boundaries: beginning at the intersection of U.S. Highway 52 and the south boundary of the Twin Cities Metro Canada Goose Zone; thence along U.S. Highway 52 to state trunk highway (STH) 57; thence along STH 57 to the municipal boundary of Kasson; thence along the municipal boundary of Kasson to county state-aid highway (CSAH) 13, Dodge county; thence along CSAH 13 to STH 30; thence along STH 30 to U.S. Highway 63; thence along U.S. Highway 63 to the south boundary of the state; thence along the south and east boundaries of the state to the south boundary of the Twin Cities Metro Canada Goose Zone; thence along said boundary to the point of beginning.

[For text of subp 2, see M.R.]

6240.1500 TAKING GEESE IN TWIN CITIES METRO CANADA GOOSE ZONE.

Subpart 1. Open season. The open season for taking Canada geese ~~may be taken~~ in the Twin Cities Metro Canada Goose Zone ~~beginning~~ begins the first Saturday in September ~~to September 15,~~ except the season begins on Sunday, September 1, in any year when the first Saturday falls on September 7. The season closes on September 22, ~~except the season closes on the first Friday before the duck season opens in years when the duck season opens on or before September 22.~~

[For text of subs 2 and 3, see M.R.]

6240.1600 TAKING GEESE IN FIVE GOOSE ZONE.

Subpart 1. Open season. The open season for taking Canada geese ~~may be taken~~ in the ~~Four Five~~ Five Goose Zone ~~beginning~~ begins the first Saturday in September ~~to September 15,~~ except the season begins on Sunday, September 1, in any year when the first Saturday falls on September 7. The season closes on September 22, ~~except the season closes on the first Friday before the duck season opens in years when the duck season opens on or before September 22.~~

Expedited Emergency Rules

Subp. 2. **Daily limits.** A person may not take more than ~~four~~ five Canada geese per day during the early season.

[For text of subps 3 and 4, see M.R.]

6240.1700 TAKING GEESE IN ~~TWO GOOSE~~ SOUTHEAST ZONE EARLY SEASON.

Subpart 1. **Open season.** The open season for taking Canada geese ~~may be taken~~ in the ~~Two Goose~~ Southeast Zone ~~beginning~~ begins the first Saturday in September ~~to September 15~~, except the season begins on Sunday, September 1, in any year when the first Saturday falls on September 7. The season closes on ~~September 22~~, except the season closes on the first Friday before the duck season opens in years when the duck season opens on or before September 22.

[For text of subp 2, see M.R.]

Subp. 3. **Zone description.** ~~The Two Goose Zone is described as follows:~~

~~That part of the state lying east of Interstate Highway 35 and south of the Twin Cities Metro Canada Goose Zone as described in part 6240.1500, subpart 3~~ Southeast Zone is that portion of the state described in part 6240.1000.

6240.1750 TAKING GEESE IN NORTHWEST GOOSE ZONE.

Subpart 1. **Open season.** The open season for taking Canada geese in the Northwest Goose Zone, described in part 6240.0860, begins the first Saturday in September, except the season begins on Sunday, September 1, in any year when the first Saturday falls on September 7. The season in this zone closes on September 15.

Subp. 2. **Daily limits.** A person may not take more than two Canada geese per day during the early season.

REPEALER. The expedited emergency amendments to parts 6230.0400, subpart 2; 6234.1700, subpart 2; and 6234.1800, subpart 3, published in the *State Register*, volume 26, page 264, August 27, 2001, are repealed. *Minnesota Rules*, part 6232.1100, subpart 5, is repealed.

EFFECTIVE PERIOD. The emergency amendments to parts 6230.0400, 6230.0600, 6230.1100, 6240.1000, 6240.1500, 6240.1600, and 6240.1700, expire 18 months after adoption. The emergency amendments to *Minnesota Rules*, parts 6232.0900, 6234.1700, and 6234.1800 expire December 31, 2002. After the emergency amendments expire, the permanent rules as they read prior to those amendments again take effect, except as they may be amended by permanent rule. *Minnesota Rules*, part 6240.0610, expires December 31, 2002. *Minnesota Rules*, part 6240.1750, expires 18 months after adoption.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of the Purchase of Construction for Two 600-Head Hog Finishing Barns in Carimona Township, Fillmore County

NOTICE IS HEREBY GIVEN that a public hearing will be held on September 13, 2002, at 9:00 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of construction for two 600 head hog finishing barns located 8 miles southwest of Preston, MN on Highway 14, Section 32, Carimona Township; Fillmore County, Minnesota on behalf of Brian and Andrea Erickson , (the Borrower/s). The maximum aggregate face

Official Notices

amount of the proposed bond issue is \$130,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof.

No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 7 August 2002

Jim Boerboom
RFA Director

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agriculture Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C for the Purchase of Approximately 20 Acres of Farmland with Buildings, Machinery, Breeding Livestock and Improvements in Round Prairie Township, Todd County

NOTICE IS HEREBY GIVEN that a public hearing will be held on September 13, 2002, at 9:00 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 20 acres of farmland with buildings, machinery, breeding livestock and improvements located 5 miles north of Grey Eagle on State Highway 287, Section 24, Round Prairie Township; Todd County, Minnesota on behalf of Timothy and Wendy Klaustermeier, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$130,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof.

No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 7 August 2002

Jim Boerboom
RFA Director

Minnesota Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Approval of Examination from Another State or Jurisdiction, *Minnesota Rules*, 2500.0800

Subject of Rules. The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on its possible amendment to rules governing Approval of Examinations from Another State or Jurisdiction. The Department is considering rule amendments that require all information relevant to competency be considered as the basis for approving or denying applications by transfer.

Persons Affected. The amendment to the rules would likely affect currently licensed chiropractors who wish to obtain licensure in Minnesota.

Statutory Authority. *Minnesota Statutes*, section 14.23 and 148.08, authorizes and requires the MBCE to promulgate rules necessary to administer sections 148.01 to 148.105 to protect the health, safety, and welfare of the public, including rules governing the practice of chiropractic, and defining any terms, whether or not used in sections 148.01 to 148.105, if the definitions are not inconsistent with the provisions of 148.01 to 148.105.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The MBCE does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The MBCE does not anticipate that a draft of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions and requests for more information on these possible rules should be directed to: Micki King at the Minnesota Board of Chiropractic Examiners, 2829 University Ave SE, Suite 300, Minneapolis MN 55414, **phone:** (612) 617-2226, **fax:** (612) 617-2224, and **email:** micki.king@state.mn.us. **TTY** users may call the Department at 1-800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 21 August 2002

Larry A. Spicer, DC
Executive Director

Minnesota Comprehensive Health Association

Notice of Meeting of the Ad Hoc Committee on Eligibility

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Ad Hoc Committee on Eligibility will be held at 9:00 a.m., on Wednesday, September 4, 2002. The meeting will take place at HealthPartners, Conference Room "10 West", 8100 - 34th Ave., South, Bloomington, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Comprehensive Health Association

Notice of Meeting of Executive Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) **Executive Committee will take place via conference call** on Wednesday, August 28, 2002 at 11:45 a.m. The meeting will take place at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Mary McCaffrey at (952) 593-9609.

Emergency Medical Services Regulatory Board

Notice of Completed Application In the Matter of the License Application of the Blackduck Ambulance Association, Inc., Blackduck, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from the **Blackduck Ambulance Association, Inc., Blackduck, Minnesota**, for a new license, advanced ambulance - part time.

Official Notices

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* sec. 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by September 26, 2002, 4:30 p.m.

Written recommendations or comments opposing the application should be sent to:

Mary Hedges
Executive Director, EMSRB
2829 University Avenue S.E., Suite 310
Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* sec. 144E.11, subd. 4. If six or more comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to *Minnesota Statutes* sec. 144E.11, sub. 5(a), (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing one will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* sec. 144E.11, subd. 5(c), (e).

Dated: 14 August 2002

Mary F. Hedges
Executive Director

Executive Council State Board of Investment Land Exchange Board Investment Advisory Council

Official Notice of Meeting of the Executive Council, State Board of Investment, Land Exchange Board, and the Investment Advisory Council

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, September 4, 2002 at 9:00 a.m., in Room 107, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, September 3, 2002 at 2:00 p.m., in the Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Metropolitan Airports Commission

Notice of Adoption of Ordinance No. 96

Please take notice that on the 19th day of August, 2002, at a regular meeting, the Metropolitan Airports Commission adopted Ordinance No. 96.

Ordinance No. 96:

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare, to provide regulation on use of the Minneapolis-St. Paul International Airport – Wold – Chamberlain Field and to control the loading and unloading of passengers and freight thereat; to provide for payment of landing fees by aircraft other than signatory airlines and military aircraft; to provide for payment of Facility Use Fees, Aircraft Parking Fees, and Federal Inspections Services Facility Use Fees at the new Humphrey Terminal; prescribing the penalty for violation thereof; and to repeal Commission Ordinance No. 95.

Copies of ordinance No. 96 as adopted will be on file with the Secretary of State and may be obtained from the Metropolitan Airports Commission offices.

Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 -28th Avenue South
Minneapolis, MN 55450

Minnesota State Law Library

Notice of County Law Library Filing Fees

Pursuant to *Minnesota Statutes* 134A.09 and 134A.10, the following law library fees are in effect as of the date noted. Civil fees include probate matters except as noted. Criminal conviction includes felonies, gross misdemeanors, and misdemeanors except as noted.

<u>COUNTY</u>	<u>CIVIL</u>	<u>CONCILIATION</u>	<u>CRIMINAL CONVICTION</u>	<u>PETTY MISDEMEANORS</u>
Goodhue (eff. 7/1/02)	\$5.00	\$0.00	\$5.00	\$5.00 (nothing on parking tickets)
Morrison (eff. 8/1/02)	\$10.00	\$10.00	\$10.00	\$10.00

Teachers Retirement Association

Notice of Meeting of the Board of Trustees

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Thursday, September 12, 2002 at 9:30 a.m., in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Bureau of Mediation Services

Applications Accepted for Funding Under the Minnesota Area Labor-Management Committee Program for Calendar Year 2003 Grants

The Bureau of Mediation Services is now accepting applications for funding of new or existing Area Labor-Management Committee programs pursuant to *Minnesota Statutes* § 179.81-.85 and Bureau of Mediation Services Rules, Chapter 5520.

The purpose of the program is to improve labor-management relations and enhance economic development in a geographic area of the state or within an industry sector through labor management cooperation.

In addition to funding for the start-up or continuing operations of Labor-Management Committee programs, grants may also be available for the provision of technical assistance by existing committees for the development of new committees or for program expansion in existing operations.

State Grants & Loans

Grants will be based on each applicant's ability to demonstrate program goals, objectives and work plans which address specific outcomes. The applicant may address all or a combination of the following points:

1. Increase in participation in the labor-management cooperative process.
2. Increase in shared decision making between labor and management.
3. Enhance the level of knowledge regarding issues that affect the workplace.
4. Enhance the economic development climate in the area or industry of operation.
5. Maintain or enhance the number of specialized joint labor-management programs designed to increase the efficiency of services to the industry or geographic area served.
6. Other evidence of positive labor-management program results attained through joint cooperative methods.

Persons interested in applying for such funds may secure an application form and program policies by requesting them from:

John Kuderka, Program Director
Office of Cooperative Labor-Management Programs
Bureau of Mediation Services
1380 Energy Lane, Suite Two
St. Paul, Minnesota 55108-5253
Phone: (651) 649-5435
Email: john.kuderka@state.mn.us

Applications for funding for calendar year 2003 must be postmarked or received by October 15, 2002. All grants awarded will be effective January 1, 2003.

Lance Teachworth,
Commissioner

State Contracts

Informal Solicitations: Effective March 1, 2002, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration, Materials Management Division web page (www.mmd.admin.state.mn.us) and access P/T Contracts.

Formal Requests for Proposals: Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Department of Administration

State Designer Selection Board

Request for Proposals for Designer Selection for Minnesota State Colleges and Universities - Transition Wing Remodeling, Century College - White Bear Lake, Minnesota (Project 02-17)

To Minnesota Registered Design Professionals:

The State of Minnesota (State) through its State Designer Selection Board has been requested to select a design team for the above project. Proposals from interested firms must be received by, 11:00 a.m. Monday, September 9, 2002 to:

Terry Lewko, Executive Secretary
State Designer Selection Board
Department of Administration
c/o Materials Management Division
50 Sherburne Avenue, Room 112
St. Paul, Minnesota 55155
Phone: (651) 297-1545

PROPOSALS RECEIVED AFTER THE SUBMISSION DEADLINE WILL NOT BE CONSIDERED.

Questions concerning procedures, or schedule are to be referred to the Executive Secretary at (651) 297-1545. Questions relating to the project are to be referred to the project contact(s) in Item 1.j.

1. PROJECT 02-17

- a. **PROJECT DESCRIPTION:** Minnesota State Colleges and Universities (MnSCU) intends to retain architectural and engineering consulting services for the design and construction of remodeling of existing spaces at Century College.

Project Scope:

The remodeling of approximately 41,120 gross square feet of the East Campus includes 22,600 gross square feet of classroom and office space in the Transition Wing building, 4,666 gross square feet of offices currently occupied by the ISD - 916, and 13,854 gross square feet of offices and classroom space vacated by the academic instructional computer programs and Information Technology unit as they move into newly remodeled space in the Transition Wing.

The Transition Wing space will convert to technology smart classrooms, labs, and office space. The renovation also includes roof replacement, masonry repair, and related repairs to the exterior envelop.

The vacated ISD District and college program and unit space will be converted to general-purpose classroom and faculty space.

- b. **REQUIRED CONSULTANT SERVICES: The selected design team shall:**

1. Provide a comprehensive scope of services including Schematic Design (SD), Design Development (DD), Construction Documents (CD), Bidding and Construction Administration.
2. Prepare all SD, DD, and CD documents using computer aided design and drafting technology in an electronic data exchange file format acceptable to MnSCU. All drawings and specifications must conform to MnSCU design standards and adhere to all applicable building, life safety, and energy codes and meet all ADA regulations and program requirements.
3. Demonstrate experience in the design and construction of institutional collegiate student service spaces, college classrooms, including state-of-the-art telecommunications systems, computer lab facilities, ITV rooms, and similar spaces that are part of the program requirements.
4. Integrate the remodeled spaces of the Project with the existing facility.
5. Complete all designs, drawings and specifications in accordance with, as a minimum:
 - a. Current MnSCU Design Standards
 - b. All applicable building, life safety and energy codes
 - c. ADA regulations and
 - d. Program requirements
6. Design building spaces for:
 - a. Energy efficiency
 - b. Efficient space utilization
 - c. Flexibility
 - d. High indoor air quality
 - e. Complete fire suppression systems, and
 - f. A contemporary telecommunications environment.
7. Provide all architectural services, including interiors and furniture, fixtures and equipment design, cost estimating, project scheduling, and all engineering services including civil, structural, mechanical, fire protection, electrical, telecommunications systems design, audio/visual design, construction administration services, all in accordance with MnSCU standard A/E contract form.

MnSCU may retain other specialty consultants to assist in the Project work.

NOTE: A roof design consultant designated by MnSCU will be assigned to and become an integral part of the consultant's design team. The consultant's fee shall include the fee and reimbursables of the roof design consultant.

i. STATE DESIGNER SELECTION BOARD SCHEDULE:

<i>Project Information Meeting and/or Site Visit:</i>	Thursday, August 29, 2002, 1:00 p.m.
<i>Project Proposals Due:</i>	Monday, September 9, 2002, by 11:00 a.m.
<i>Project Shortlist:</i>	Tuesday, October 1, 2002
<i>Project Information Meeting for Shortlisted firms:</i>	None
<i>Project Interviews and Award:</i>	Tuesday, October 15, 2002

j. PROJECT CONTACT(S):

Scott Erickson: Century College; **phone:** (651) 779-3279; **fax:** (651) 779-3233; **email:** s.erickson@century.mnscu.edu, mail address Century Community and Technical College, 3300 Century Avenue North, White Bear Lake, MN 55110 or,

Jim Morgan: Minnesota State Colleges and Universities; **phone:** (651) 649-5934; **fax:** (651) 649-5779; **email:** james.morgan@so.mnscu.edu; mail address MnSCU, ETC Building Suite 300, 1450 Energy Park Drive, St. Paul, MN 55108-5227

k. SAMPLE CONTRACT (if DSBC project) NOT REQUIRED FOR THIS PROJECT

The successful responder will be required to execute the State's Basic Services Agreement which contains the State's standard contract terms and conditions, include insurance requirements and compliance with Designer Procedures Manual, Design Guidelines and Computer Aided Drafting (CAD) Guidelines. A copy is available on **Website:** <http://www.dsbc.admin.state.mn.us>

NOTE TO RESPONDERS: CHANGES MAY HAVE BEEN MADE IN THE FOLLOWING AS OF 11 JUNE 2002.**2. PROPOSAL REQUIREMENTS**

- a. 12 copies
- b. 8-1/2 x 11, soft bound, portrait format
- c. Maximum 20 faces (excluding front and back covers, blank dividers, affidavit of non-collusion, and affirmative action data page)
- d. All pages numbered

3. PROPOSAL CONTENTS**a. COVER**

- Project name and number
- Prime firm name, address, telephone number, fax number
- Contact person, telephone number, fax number, and email address

b. COVER LETTER

Single face letter with original signature (on at least one copy) of principal of prime firm, including:

- Brief overview of proposal
- Statement that proposal contents are accurate to the best knowledge of signatory

c. INFORMATION ON FIRM (S)

For prime firm and each consultant firm provide brief description including:

- Name and location
- Year established
- Legal status
- Ownership
- Staffing by discipline
- For firms with multiple offices briefly summarize for each office

State Contracts

d. PROJECT TEAM

- Brief statement of team's past or present working relationships

For each team member provide:

- Name and position in firm, include name of firm
- Home base (if in multi-office firm)
- Responsibility on this project
- Years of experience
- Relevant recent experience (if in another firm, so note)
- Registration (including specialty if engineer)

e. TEAM ORGANIZATION

If planning or design consultants are a part of the team explain how they will be utilized (e.g. major role during design, absent during construction, etc). Matrix or chart *may* be used.

f. PROJECT EXPERIENCE

For architectural, planning, and/or landscape architecture firms, provide examples of relevant projects recently completed or in progress including:

- Photographs, sketches and/or plans
- Name and location
- Brief description (e.g. size, cost, relevance)
- Firm of record
- Involvement of proposed project team members (*may* be separate matrix; if in another firm so note)
- Completion date or current status

For engineering or technical firms provide examples of relevant projects recently completed or in progress including the above except that photographs, sketches and/or plans are to be for only that portion of the work for which firm was responsible.

g. APPROACH/METHODOLOGY

Describe your understanding of the project, significant issues to be addressed and your *specific* approach to the planning, design and construction process for *this* project.

h. UNIQUE QUALIFICATIONS

Briefly summarize your team's unique qualifications for this project.

i. OTHER REQUIREMENTS

- A statement of commitment to enter into the work promptly, if selected, by engaging the consultants and assigning the persons named in the proposal along with adequate staff to meet requirements of the work.
- A statement indicating that consultants listed have been contacted and have agreed to be a part of the team.
- A complete Affidavit of Non-collusion. (Not counted as part of the 20 faces)
- If appropriate, provide a list of all entities that create a conflict of interest (see 5.b.)
- A completed Affirmative Action Data Page regarding compliance with Minnesota Human Rights Requirements. A copy of the form is available on **Website:** <http://www.dsb.admin.state.mn.us>, click on forms. (Not counted as part of the 20 faces)
- A list of all State and Minnesota State Colleges and Universities current and past projects and studies awarded to the prime firm(s) responding to this request for proposal during the four years immediately preceding the date of this request for proposal.

Projects and studies shall mean those projects and studies (1) funded by the state legislature, by state/user agencies or Minnesota State Colleges and Universities operating funds, or by funding raised from the private sector or individuals by state/user agencies or the Minnesota State Colleges and Universities; (2) awarded as a result of the State Designer Selection Board process or awarded directly by state/user agencies or the Minnesota State

Colleges and Universities without employing the State Designer Selection Board process; or (3) related to design-bid-build or design/build project delivery systems.

The prime firm(s) shall list and total all gross fees associated with the above projects and studies, whether the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid, or are anticipated to be paid, to engineering or other specialty consultants employed, or anticipated to be employed, on the projects and studies listed pursuant to the above. The prime firm(s) shall subtract consultant fees from gross fees to determine total net fees using the format below.

PROJECT	(A) GROSS FEES	(B) SUBDESIGNERS PORTION	(C) NET TOTAL PROJECT FEE
TOTAL			

(The total shown in column (A) shall equal the sum of those shown in columns (B) and (C).

4. SELECTION CRITERIA

Criteria for selection shall be as stated in the project description. Technical and aesthetic experience and capabilities are paramount. In addition, the Board seeks equitable distribution of fees among qualified firms and gives consideration to geographical location of firms with respect to project site.

5. CONTRACT REQUIREMENTS

a. AFFIDAVIT OF NONCOLLUSION

Each responder must attach a completed Affidavit of Noncollusion. A copy of the form is available on **Website:** <http://www.dsb.admin.state.mn.us>, click on forms.

b. CONFLICTS OF INTEREST

Responder must provide a list of all entities with which it has relationships that create, or appear to create, a conflict of interest with the work that is contemplated in this request for proposals. The list should indicate the name of the entity, the relationship, and a discussion of the conflict.

c. DISPOSITION OF RESPONSES

All materials submitted in response to this RFP will become property of the State and will become public record in accordance with *Minnesota Statutes* 13.591 after the evaluation process is completed. If the responder submits information in response to this RFP that it believes to be trade secret materials, as defined by the Minnesota Government Data Practices Act, *Minnesota Statutes* § 13.37, the responder must:

- clearly mark all trade secret materials in its response at the time the response is submitted,
- include a statement with its response justifying the trade secret designation for each item, and
- defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless the State, its agents and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the State’s award of a contract. In submitting a response to this RFP, the responder agrees that this indemnification survives as long as the trade secret materials are in possession of the State.

The State will not consider the prices submitted by the responder to be proprietary or trade secret materials.

Responses to this RFP will not be open for public review until the State decides to pursue a contract and that contract is awarded.

d. CONTINGENCY FEES PROHIBITED

Pursuant to *Minnesota Statutes* Section 10A.06, no person may act as or employ a lobbyist for compensation that is dependent upon the result or outcome of any legislation or administrative action.

e. ORGANIZATIONAL CONFLICTS OF INTEREST

The responder warrants that, to the best of its knowledge and belief, and except as otherwise disclosed, there are no relevant facts or circumstances that could give rise to organizational conflicts of interest. An organizational conflict of interest exists when, because of existing or planned activities or because of relationships with other persons, the

State Contracts

responder is unable or potentially unable to render impartial assistance or advice to the State, or the responder's objectivity in performing the contract work is or might be otherwise impaired, or the responder has an unfair competitive advantage. The responder agrees that, if after award, an organizational conflict of interest is discovered, an immediate and full disclosure in writing must be made to the Assistant Director of the Department of Administration's Materials Management Division, 112 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, which must include a description of the action which the contractor has taken or proposes to take to avoid or mitigate such conflicts. If an organization conflict of interest is determined to exist, the State may, at its discretion, cancel the contract. In the event the responder was aware of an organizational conflict of interest prior to the award of the contract and did not disclose the conflict to the contracting officer, the State may terminate the contract for default. The provisions of this clause must be included in all subcontracts for work to be performed similar to the service provided by the prime contractor (consultant), and the terms "contract," "contractor (consultant)," and "contracting officer" modified appropriately to preserve the State's rights.

f. STATE EMPLOYEES

In compliance with *Minnesota Statutes* § 16C.07, the availability of this work is being offered to State employees. The State will evaluate the responses of any State employee, along with other responses to this Request for Proposals.

g. PREFERENCE TO TARGETED GROUP AND ECONOMICALLY DISADVANTAGED BUSINESS AND INDIVIDUALS (NOT USED FOR STATE COLLEGES AND UNIVERSITIES)

In accordance with *Minnesota Rules* 1230.1810, subpart B and *Minnesota Rules* 1230.1830, certified Targeted Group Businesses or individuals and certified Economically Disadvantaged Businesses or individuals submitting proposals as prime contractors (consultants) will receive up to six percent preference in the evaluation of their proposals. For information regarding certification, contact the Department of Administration, Materials Management Helpline **phone** at: (651) 296-2600, **TTY**: (651) 282-5799.

h. HUMAN RIGHTS REQUIREMENTS

For all contracts estimated to be in excess of \$100,000, responders are required to complete the attached Affirmative Action Data page and return it with the response. As required by *Minnesota Rules* 5000.3600, "It is hereby agreed between the parties that *Minnesota Statutes* § 363.073 and *Minnesota Rules* 5000.3400 - 5000.3600 are incorporated into any contract between these parties based upon this specification or any modification of it". A copy of *Minnesota Statutes* § 363.073 and *Minnesota Rules* 5000.3400 - 5000.3600 are available on **Website**: <http://www.dsbcc.admin.state.mn.us>

i. Any changes in team members for the project requires approval by the State.

j. All costs incurred in responding to this RFP will be borne by the responder. This RFP does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Arts Board

Request for Proposals for a Statewide Assessment and Recommendation for Changes in Services for Artists and Communities of Color

The Minnesota State Arts Board (Arts Board) is a state agency dedicated to enriching the cultural lives of all Minnesotans by offering grants, services, and resource publications to individual artists, arts organizations, and schools throughout the state. The agency receives an appropriation from the Minnesota State Legislature, which is supplemented by funding from private foundations and the National Endowment for the Arts.

Project Overview

The Arts Board is seeking proposals from qualified individuals and organizations to conduct a statewide assessment and provide recommendation for changes to its services to artists and communities of color.

Goals

- 1) To ensure that the Arts Board is accessible to as well as provides services to communities of color throughout the state in the most effective way possible, given its current level of funding; and
- 2) To increase the pool of applicants of color from across the state to the Arts Board's existing grant programs

At the end of the analysis and assessment process, the evaluator(s) will provide the Arts Board with a comprehensive report of suggestions to reach these objectives.

Tasks

- Evaluate the accessibility of all of the Arts Board's programs and provide a report that identifies any barriers to those programs.
- Evaluate the Arts Board's grant review process, including panel meetings to determine the impact, if any, of that review process on culturally specific art forms.
- Identify any cultural biases in the current review criteria used by Art Board grant programs and suggest review criteria that are culturally neutral.
- Investigate partnerships with the four minority councils namely The Chicano Latino Affairs Council; Indian Affairs Council; Council on Black Minnesotans; and the Council on Asian Pacific Minnesotans. If appropriate, identify ways that cooperative efforts with the councils might add value to the Arts Board's current efforts to reach and serve communities of color.
- Research and offer suggestions on identifying and working with communities of color throughout the state over and above the four minority councils.
- Identify grant-making agencies and foundations that have worked successfully with culturally specific communities. Report on strategies they have used that might be appropriate for the Arts Board and ways that the board might incorporate the strategies into its activities.
- Conduct site visits in communities of color across the state, with at least one site visit to a community of color in each of the eleven regions of the state as identified through the regional arts council system.

We encourage interested parties to propose additional tasks or activities that will substantially improve the results of this project.

This request for proposal does not obligate the state to award a contract or complete the project, and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Proposal Content

The following will be considered minimum contents of the proposal

- Statement demonstrating applicants' view of the nature of RFP
- Detailed work plan indicating how tasks will be accomplished
- Familiarity with communities of color, artists of color
- Knowledge of the Twin Cities metropolitan area and greater Minnesota communities
- Excellent written and oral communications ability

Individuals or organizations that are grantees of the Minnesota State Arts Board, or one or more of its regional arts councils, are not eligible to be awarded this contract.

The Arts Board has estimated that the cost of this contract should not exceed \$10,000.

Proposals, including references and a resume, should be sent to Amy Frimpong, Artist Assistance Program Officer, Minnesota State Arts Board, Park Square Court, Suite 200, 400 Sibley Street, St. Paul, MN 55101-1928, (651) 215-1607, or 1-800-866-2787. **Proposals must be received by 4:30 p.m. on Friday, September 20, 2002. Late proposals will not be accepted.** Fax and email proposals will not be accepted.

Contract Dates: The services will be provided under a contract for the period beginning no earlier than October 1, 2002 and ending on or before June 30, 2003.

State Contracts

Perpich Center for Arts Education

Request for Proposals for Consultant/Search Firm

NOTICE IS HEREBY GIVEN that proposals are being solicited to select a search firm to assist the board of the Perpich Center for Arts Education in conducting a nation-wide search to identify and hire an Executive Director with a start date of July 1, 2003.

Applicants must have evidence of successful experience in providing clients with diverse pools of candidates for art-based organizations and/or K-12 educational settings. For further information or to request a complete Request for Proposal, please contact:

David Flannery, Interim Executive Director
Perpich Center for Arts Education
6125 Olson Memorial Highway
Golden Valley, MN 55422
Phone: (763) 591-4719
Fax: (763) 591-4646
Email: david.flannery@pcae.k12.mn.us

Proposals are due by 5:00 p.m., September 6, 2002.

This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Commerce

Energy Division

Notice of Request for Proposals for a Project to Improve the Energy Performance of Minnesota Multifamily Buildings

The Department of Commerce, State Energy Office is seeking proposals from qualified firms and individuals to conduct a project that will improve the energy performance, indoor air quality and durability of new and remodeled Minnesota multifamily buildings. The State estimates the total cost of this project will not to exceed \$65,000. Deadline for receipt of proposals is September 25, 2002.

Details concerning submission requirements are included in the complete Request for Proposals. A copy of the complete Request for Proposals is available by contacting Bruce Nelson, Department of Commerce, 85 7th Place E, Suite 500, St. Paul MN 55101, **phone:** (651) 297-2313, **fax:** (651) 297-7891 or **email:** bruce.nelson@state.mn.us

Minnesota Department of Economic Security (MDES)

Office of Workforce Systems

Notice of Availability of Request for Proposal for Web-based Training System for Employees and Employers

The Minnesota Department of Economic Security (MDES), Office of Workforce Systems is seeking proposals from persons and firms with experience in developing a user-friendly, interactive and integrated web-based training system for employees and employers of its WorkForce Center System.

This notice of availability of a request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Project Overview

The Minnesota Department of Economic Security requests proposals to develop, build and implement an interactive self-paced, web-based, curriculum on disability awareness for Minnesota WorkForce Center System staff and employers to better serve persons with disabilities. The curriculum materials will comprise an integral part of a training package that will ensure that people with

disabilities receive a full array of services to help them obtain and maintain employment. The grantee is expected to develop supplementary CD-ROM video clips that complement the web-based curriculum and reinforce the training competencies. The training system must be individualized, self-paced, easily updated and fully available to staff and employers statewide, twenty four hours a day, seven days a week.

The web-based training must be compatible with MDES web environments described in Attachment B of the RFP. Everything developed in response to this proposal is the exclusive property of MDES and the vendor will retain no rights. Respondents must assure that no proprietary software is used which would require perpetual licensing to share or use. Products must be developed in such a way as to permit future updating and maintenance by MDES staff. All products must be fully accessible for all staff and customers of the WFC system

Funding has been awarded to the Governor's Workforce Development Council in partnership with the Minnesota Department of Economic Security (MDES) through a Work Incentive Grant from the United States Department of Labor, Employment and Training Administration. This work must be completed on or before June 30, 2004.

The contract will begin on or about November 4, 2002 or upon full execution of the contract, whichever is later, and **MUST** be completed by June 30, 2004.

The estimated range of cost for this RFP is \$600,000 to \$800,000.

MDES will hold a bidder's conference at the Minnesota Department of Revenue, 600 Robert Street North, on Wednesday, September 11th from 2:00 p.m. to 4:00 p.m. The conference will be held in the Skjegstad Room (Room 2000, Second Floor).

Prospective responders who would like a complete Request for Proposal can access it on-line at: <http://www.mnwfc.org/rfps/>

Persons with questions regarding this notice may contact in writing:

Shelley Landgraf
Workforce Systems Office
Minnesota Department of Economic Security
390 Robert Street North, St. Paul, MN 55101
Email: RFP.Questions@state.mn.us
Fax: (651) 282-6927

Other personnel are **NOT** allowed to discuss this Request for Proposal (RFP) with responders, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

All proposals must be received no later than **3:00 p.m., Friday October 11, 2002**, via mail or hand delivery. If hand delivered, notations will be made by the staff person at the lobby guard desk at 390 N. Robert. If mailed, notations will be made by the staff person(s) in the mail unit at 390 N. Robert.

Late proposals will not be considered.

Minnesota Historical Society

Request for Bids for the Mill City Museum Interior Furnishings Project Minneapolis, Minnesota

The Minnesota Historical Society is seeking bids for the Mill City Museum Interior Furnishings project. Types of furnishings and accessories specified include the following: miscellaneous seating, tables, office furniture, library and industrial shelving, and lockers.

The Project will be bid in accordance with the drawings and specifications prepared by Meyer, Scherer & Rockcastle, Ltd., 119 North Second Street, Minneapolis, Minnesota 55401.

Bid documents may be obtained by contacting Mary Green-Toussaint, Minnesota Historical Society, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. **Phone:** (651) 297-5863, or **email:** mary.green-toussaint@mnhs.org

Sealed bids will be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 or an authorized agent, until **2:00 p.m., Local Time, Tuesday, September 17, 2002**. Authorized agents for receipt for bids are the following: Mary Green-Toussaint, Contracting and Procurement Assistant or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Bids will be opened publicly and read aloud. Bids shall not be withdrawn by the Contractor for a period of 45 calendar days after the opening of bids. Bids are to be submitted, in duplicate, on the form included in the specifications.

State Contracts

Bids shall be delivered to the designated place before the stated time. Each bidder shall submit with their bid a cashier's check, certified check, or bid bond, made payable without recourse to the Owner, in an amount equal to 5% of the maximum amount of the bid, as a guarantee that the bidder, if awarded a Contract, will properly execute the Contract.

The Owner reserves the right to reject any and all bids, accept bids it deems to be in its best interest, to waive any informalities or irregularities in bids submitted and waive minor irregularities or discrepancies in the bidding procedure.

Dated: 26 August 2002

Minnesota Historical Society

Request for Bids for Minnehaha Depot Reroof Minnehaha Park, Minneapolis, Minnesota

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies to complete the reroof of the Minnehaha Depot, Minneapolis, Minnesota. The Work consists of removal and installation of wood shingle roof and decorative trim, associated painting, roof flashing and chimney repointing. All work will be in accordance with the Drawings, Technical Specifications, Instructions to Bidders, Supplementary Conditions, General Conditions, the Contract, and the Request for Bids.

Submission of Bids

All bids must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 or an authorized agent no later than **2:00 p.m., Central Time, Tuesday, September 19, 2002**. A bid opening will be conducted at that time. Bids must be submitted in a sealed envelope with the project name clearly written on the envelope. A Bid Bond must be included in the amount of 5% of the total base bid if the total base bid is over \$50,000. **Late bids will not be considered.**

Authorized agents for receipt of bids are the following, Mary Green-Toussaint, Contract/Procurement Assistant, or any work Service Center staff member located in the Finance and Administration Division on the 4th floor of the History Center.

Submit one copy of the bid using the form provided, sealed in an envelope or package with the bidder's name, address, and the name of the project for which the bid is being submitted clearly written on the outside. Bids must be signed in ink by the bidder or an authorized agent of the bidder firm. The Society reserves the right to request supplemental information from bidders.

There will be a MANDATORY pre-bid meeting for all interested parties on Wednesday, September 10, 2002, at 10:00 a.m. at the site. The site is located in Minnehaha Park off Hiawatha Avenue (Hwy. 55), one block south of Minnehaha Parkway in Minneapolis.

Society Contacts

Questions regarding this request for bids should be directed to Chris M. Bonnell, Contracting Officer, **phone** at: (651) 297-5863, or **email:** chris.bonnell@mnhs.org

Questions specific to project scope should be referred to Richard Hennings at YHR Partners Architects, **phone** at: (612) 359-8220, **email:** richardh@yhr.com

To receive bid documents, please contact YHR Partners Architects, 901 North Third Street, Suite 175, Minneapolis, MN 55401. **Phone:** (612) 359-8220, **fax:** (612) 359-8209. A refundable plan deposit of \$25.00 will be required for one set. Make plan deposit checks out to YHR Partners. Deposits will be returned to all parties returning plans and specifications in good condition.

Conditions of Receipt of Bids

This Request for Bids does not obligate the Society to award any specific project. The Society reserves the right to cancel this solicitation or to change its scope if it is considered in the best interest of the Society.

The Society reserves the right to waive irregularities in proposal content or to request supplemental information from bidders. This provision will be liberally interpreted to permit consideration of all proposals received by the stated deadline for submission.

This entire presentation, including the Technical Specifications, Instructions to Bidders, Supplementary Conditions, General Conditions, and the Request for Bids does not constitute a legal offer a legal binding contract will not be formed until all parties involved have fully executed a written contract which incorporates all mutually agreed instructions, specifications, conditions, and bids.

Minnesota Historical Society

Request for Proposals for Professional Architectural Services for Powder Magazine Restoration, Fort Ridgely Historic Site, Fairfax, Minnesota

The Minnesota Historical Society is soliciting proposals for professional services to complete a building assessment, historic research, develop design and construction documents, and to perform bid administration and construction administration/observation services for the restoration of the Fort Ridgely Powder Magazine, a 20-foot square log structure.

The Request for Proposals is available by calling or writing Mary Green-Toussaint, Contracting and Procurement Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. **Phone:** (651) 297-7007, **email:** mary.green-toussaint@mnhs.org

There will be a **MANDATORY** pre-proposal meeting for all interested parties on **Wednesday, September 25th, 2002 at 11:00 a.m., Local Time**, at the Fort Ridgely Historic Site.

All proposals must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 or an authorized agent no later than **2:00 p.m., Local Time, Wednesday, October 2, 2002**. A proposal opening will be conducted at that time. **Late proposals will not be considered.**

Dated: 3 September 2002

Department of Public Safety Bureau of Criminal Apprehension

Sale of Surplus Firearms

The Minnesota Bureau of Criminal Apprehension ("BCA") is offering 95 surplus firearms for sale to the highest bidder who meets the criteria set forth in the Invitation to Bid. These firearms have been previously owned by the BCA and used by law enforcement officers. The firearms, which include 77 handguns and 18 long guns, will be sold in an "As-Is" condition. Only bids for the entire group of guns will be accepted. Under no condition will any firearm be sold individually.

The successful bidder shall possess a valid federal firearms license and must be in compliance with all terms and conditions detailed in the Invitation to Bid. The State reserves the right to reject any and all bids.

Interested bidders may view and inspect the guns prior to the submission of their bid at a scheduled inspection. Viewing will occur on September 13th from 1:00 p.m. to 4:00 p.m.. Viewing and inspection of the firearms shall not involve the dismantling of these firearms. Individuals attending the inspection must present a valid federal firearms license or be accompanied by an individual possessing a federal firearms license in order to gain admittance to the inspection. In addition, all persons attending the inspection must present current photo identification.

Copies of the solicitation documents are now available upon request. Requests may be made to:

Special Agent Sara Edel
Minnesota Bureau of Criminal Apprehension
1246 University Avenue
St. Paul, MN 55104
Phone: (651) 642-0660
Fax: (651) 643-3670

Sealed bids shall be received no later than **4:30 p.m. on September 25th**. Bids must be submitted to Special Agent Sara Edel at the address stated above.

State Contracts

Department of Transportation

Program Support Group

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Notice of Invitation for Bids (IFB) for Compaq Desktop Computer Equipment

Contract Number 02P101

The Metropolitan Council is requesting bids for Compaq Desktop Computer Equipment.

Issue Invitation for Bids

August 26, 2002

Bids Due

September 12, 2002

Award Contract

September, 2002

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a written request either by email, fax, mail or phone request to:

Sunny Jo Emerson
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1499
Fax: (651) 602-1083
Email: sunnyjo.emerson@metc.state.mn.us

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Request for Proposals (RFP) for an Employee Assistance Program

Metropolitan Council RFP / Contract Number 02P081

The Metropolitan Council is requesting proposals for an Employee Assistance Program for Council employees and their dependent family members. The successful proposer will provide personal consultation and referral services with regard to all personal, social, or other human services issues except for those of a primarily medical nature. The term of the contract will be three years.

The anticipated solicitation schedule is shown below.

Issue Request for Proposals
Receive Proposals
Award of Contract

August 21, 2002
1:00 p.m. on Friday, September 20, 2002
November 2002

All firms interested in receiving an RFP package are invited to submit an email or written request to:

Amanda Houston, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.houston@metc.state.mn.us

Note: RFPs are *not* available in electronic form.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Request for Proposals (RFP) for Life and Disability Insurance for All Employees

Contract 02P071

The Metropolitan Council is requesting proposals for Life and Disability insurance for all employees and certain retired employees. The term of the contract will be up to five years. A tentative schedule for the project is as follows:

Issue Request for Proposals
Receive Proposals
Contract negotiated, executed, NTP

August 19, 2002
September 9, 2002
November 1, 2002

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Amanda Houston, Administrative Assistant
Metropolitan Council Environmental Services
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.houston@metc.state.mn.us

Inquiries regarding technical aspects of the project should be directed to Gordon Backlund **phone** at: (651) 602-1801.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Non-State Contracts & Grants

Southeastern Minnesota Historic Bluff Country

Request for Proposals for Implementation of Priorities in Corridor Management Plan for the Southeastern Minnesota Historic Bluff Country National Scenic Byway

Proposals will be accepted at the office of Southeastern Minnesota Historic Bluff Country, 15 Second Street NW, P.O. Box 609, Harmony, MN 55939, until 4:30 p.m., Friday, September 27, 2002.

The successful consultant(s) will assist Southeastern Minnesota Historic Bluff Country National Scenic Byway Committee with a two-part project. Part I is development and printing of a scenic byway brochure. Part II is specific planning and implementation of promotional/directional signage to draw people to the scenic byway. Estimated cost is \$35,000 for each part for a maximum project cost of \$70,000. The successful consultant has discretion to suggest reallocation of the budget. Proposals may be submitted for each part separately or in combination.

Estimated contract approval will be November 8, 2002, with final completion of the project by April 8, 2003.

A complete copy of the Request for Proposal can be obtained, free of charge, by contacting Kathy Hartl at the Southeastern Minnesota Historic Bluff Country office. Questions about the project should be directed to Kathy Hartl by **phone:** (507) 886-2230 or by **email:** hbc@means.net

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Available at Minnesota Bookstore

Order form on back page



Sportsman's Connection Fishing Guides

These spiral-bound books include lake depth maps and fishing information, access, fishing piers, stocking data and more.

Lake	Stock #	Price
Alexandria/Stearns Co. Area	20-79	\$19.95
Arrowhead/Boundary Waters	20-54	\$19.95
Bemidji/Grand Rapids Area	20-63	\$19.95
Brainerd/Aitkin Area	20-41	\$19.95
Duluth Area	20-58	\$16.95
Leech Lake	20-42	\$19.95
Metro West	20-52	\$19.95
Metro East	20-51	\$19.95
Ottertail Lake/Detroit Lakes Area	20-69	\$16.95
Southern Minnesota	20-64	\$19.95
St. Louis County	20-45	\$19.95
Willmar Area	20-60	\$ 9.95
NW Wisconsin South	20-70	\$19.95
NW Wisconsin North	20-71	\$19.95

Minnesota's
Bookstore

117 University Ave. Rm 110A
St. Paul, MN 55155

651.297.3000 ☎ 800.657.3757

www.minnesotasbookstore.com

Source Code:

SR001

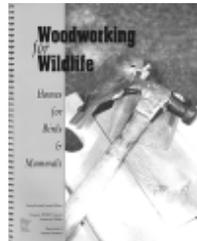
Please reference this source code
when placing your order.

Thank you.

Available at Minnesota Bookstore

Order form on back page

Best-Sellers & Old Favorites



Landscaping for Wildlife

Packed with color photos and diagrams, this guide will show you how to attract wildlife to your property using inexpensive, easy-to-follow landscaping plans. Attract everything from butterflies to deer, cardinals to wood ducks. Spiral-bound, 144pp.

Stock No. 9-15 \$10.95

Woodworking for Wildlife

Full-color, spiral-bound book includes diagrams for building bird houses, nest boxes and platforms to attract and keep your favorite wildlife coming back to your property. Features 50 species of birds and mammals. Spiral-bound, 112pp. Stock No. 9-14 \$9.95

Wild About Birds

Feed the birds with this excellent guide designed to increase the number of species using your feeder. This, the third book by Carroll Henderson, includes woodshop basics for construction of 26 different feeders and tips on 44 types of food, plus detailed descriptions and photos of almost all the feeder-using species east of the Rocky Mountains. Over 425 color photos. Spiral-bound, 288pp.

Stock No. 9-24 \$19.95

Buy a Set and SAVE \$\$\$

Purchase BOTH *Landscaping for Wildlife* and *Woodworking for Wildlife* and save \$2.40

Stock No. 9-20 \$18.50

Purchase *Landscaping for Wildlife*, *Woodworking for Wildlife* AND *Wild About Birds* and save \$3.90

Stock No. 9-25 \$36.95

651.297.3000 ☎ 800.657.3757

A Guide to Minnesota's Scientific & Natural Areas

This Guide presents Minnesota's landscape: Aspen Parkland, Prairie Grasslands, Deciduous Woods, and Coniferous Forests and introduces specific SNAs (scientific & natural areas) that preserve representative examples. Each site listing features a map and a description of geological formations, landscape types, and selected key plant and animal types. Includes township/range/section listing, acreage and how to access the site. Spiral-bound, 240pp.

Stock No. 9-8 \$14.95

A Guide to the Nature Conservancy's Preserves in Minnesota

Learn the location and unique ecological features at 52 preserves established by the Nature Conservancy. Explore the Northern Tallgrass Prairies, Prairie Forest Borders, and the Superior Mixed Forests and Great Lakes region. Discover prairie chickens, sandhill cranes, wild iris, Peregrine falcons, lady's slippers, and more varied species of animals, birds and plant life with the aid of this guide. Spiral-bound, 121pp.

Stock No. 9-69 \$14.95

Please reference this source code when placing your order. Thank you.

Source Code: **SR001**

www.minnesotasbookstore.com

