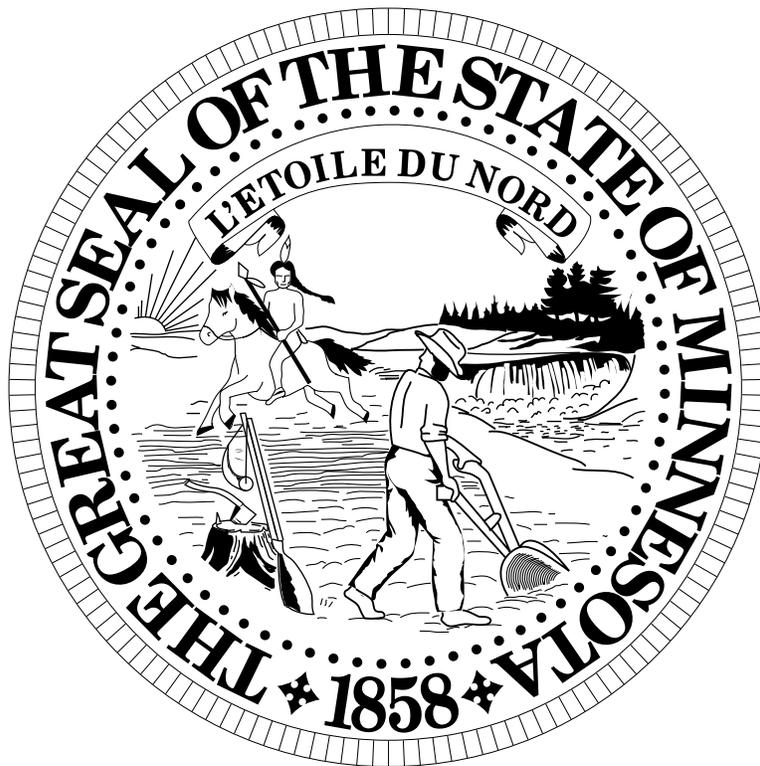


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 22 May 2000
Volume 24, Number 47
Pages 1681-1708

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

Jesse Ventura, Governor 651/296-3391	Mike Hatch, Attorney General 651/297-4272	Mary Kiffmeyer, Secretary of State 651/296-2079
Mae Schunk, Lt. Governor 651/296-3391	Judi Dutcher, State Auditor 651/297-3670	Carol Johnson, State Treasurer 651/296-7091
Department of Administration: David F. Fisher, Commissioner 651/296-1424 Kent Allin, Asst. Commissioner 651/297-4261	Communications.Media Division: Mary Mikes, Director 651/297-3979 Jan Preglo, Acting Manager, 651/296-8233	Robin PanLener, Editor 651/297-7963 Jane E. Schmidley, Assistant Editor 651/296-4273 Jessie Rahmeyer, Subscriptions 651/297-8774

Printing Schedule and Submission Deadlines

Vol. 24 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#47	Monday 22 May	Noon Wednesday 10 May	Noon Tuesday 16 May
#48	TUESDAY 30 MAY	Noon Wednesday 17 May	Noon Tuesday 23 May
#49	Monday 5 June	Noon Wednesday 24 May	Noon Tuesday 30 May
#50	Monday 12 June	Noon Wednesday 31 May	Noon Tuesday 6 June

Copyright © 2000 Communications.Media Division, Department of Administration, State of Minnesota.
Publication Number: 326630 (ISSN 0146-7751)

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free 800-657-3757. TTY relay service phone number: 1-800-627-3529. **NO REFUNDS.** Subscribers who do not receive a copy of an issue should notify the *State Register* Subscription Office immediately at (651) 297-8774. Copies of back issues may not be available more than two weeks after publication. Both editions are delivered postpaid to points in the United States, Periodicals Postage Paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. See the *State Register* and the *Contracts Supplement* on our website: <http://www.comm.media.state.mn.us> Click on "Minnesota's Bookstore."

- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year, hard copy, paper subscription: \$160.00.
- *Contracts Supplement* (published Tuesday and Friday) One year subscription: \$135.00 first class mail, \$150.00 by FAX.
- **13-week trial subscription** which includes both the *State Register* and *Contracts Supplement*. \$65.00
- **Single issues** are available for a limited time: *State Register* \$5.00, *Contracts Supplement* \$1.00. Shipping is \$3.00 per order.

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to 651-297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$115.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "**Affidavit of Publication**" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

The *State Register* is published by Communications.Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

Minnesota Rules: Amendments & Additions

Volume 24, Issue #40-47 (Issues #1-39 cumulative appear in Issue #39) 1684

Proposed Rules

Peace Officer Standards and Training (POST) Board
POST Board rule amendments..... 1686

Commissioner's Orders

Transportation Department
Order No: 84532: Amended order and notice of street and highway routes designated and permitted to carry the gross weights allowed..... 1690

Revenue Notices

Department of Revenue
Revenue Notice #00-05: Sales and Use Tax - golf, country club, and athletic club memberships; revocation of Revenue Notice #98-24 1691

Official Notices

Agriculture Department
Minnesota Rural Finance Authority will hold a public hearing on issuance of an agricultural development revenue bond to Tom and Beth Cholic for approximately 80 acres of bare farmland in Minneota Township, Jackson County, Minnesota..... 1692

Minnesota Comprehensive Health Association
Meeting of the association's Finance Committee Wednesday 24 May 2000..... 1692
Schedule of public meetings on prescription drug formulary May 30-June 5, 2000..... 1693

Labor and Industry Department
Additional to highway/heavy prevailing wage rates for Labor Code 411 in Region 9..... 1693

Metropolitan Airports Commission
Adoption of Ordinance #93: Commercial Vehicles..... 1694

Teachers Retirement Association
Meeting of the association's Board of Trustees Thursday 15 June 2000 1694

Trade and Economic Development Department
Minnesota Agricultural and Economic Development Board public hearing on a proposed project and bond issue on behalf of The Evangelical Lutheran Good Samaritan Society, a North Dakota Nonprofit Organization 1694

State Grants & Loans

Health Department
Environmental Health Division requests proposals for indoor radon grant..... 1696

Contracts: Professional, Technical, Consulting

Administration Department
State Designer Selection Board request for proposals for the Department of Human Services, St. Peter Regional Treatment Center for an upgrade to the Shantz and Pexton Buildings..... 1698

Children, Families and Learning Department
Request for proposals to evaluate the effectiveness of HIV/STD education in public schools 1702
Request for proposals to evaluate school-based tobacco use prevention programming including implementation of middle school evidence-based curricula 1703

Minnesota State Colleges and Universities (MnSCU)
Minneapolis Community and Technical College request for proposals for web-based aviation technology student training 2000-2001 catalog 1703
Winona State University request for proposals for engineering design services 1704

Human Services Department
Children's Division request for proposals from research organizations for alternative response evaluation..... 1704
Brainerd Regional Human Services Center request for proposals for dental and psychiatric services..... 1704

Iron Range Resources and Rehabilitation Board
Request for proposals for marketing assistance..... 1706

Minnesota State Legislature
Legislative Coordinating Commission has a contract available to evaluate position classification system and compensation structure 1706

Public Employees Retirement Association (PERA)
Request for proposals for professional services to provide qualified rehabilitation evaluations..... 1706

Office of the Revisor of Statutes
Request for indexing services 1706

Non-State Public Bids, Contracts and Grants

University of Minnesota
Bid Information Service (BIS) available for all potential vendors..... 1707

Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the **Contracts Supplement**. Award results are available from the Materials Management Helpline (651) 296-2600. **Web-site:** www.mmd.admin.state.mn.us

Individual copies and subscriptions or the **State Register** and **Contracts Supplement** are available through Minnesota's Bookstore, (651) 297-3000, or 1-800-657-3757

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issue 52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

Volume 24, Issues #40-47

(Issues #1-39 cumulative appeared in issue #39)

Agriculture Department

1500.3300 s.3; .3700; .3800; 1505.0840 ; .0850; .0870; .0880; .0890; .0900; .0910; .0920; .0930; .0940; .0950; .0970; .0990; .1000; .1010; .1020; .1040; .1050; .1060; .1070; .1110; .1130; .1140; .1150; .1160; .1170; .1180; .1190; .1200; .1210; .1220; .1230; .1270; .1280; 1555.2340 ; .2350; .2360; .2370; .2380; .2390; .4240; .4250; .4260; .4270; .4280; .4290; .4300; .4310; .4320; .4330; .4340; .4345; .4350; .4360; .4370; .4380; .4390; .4400; .4410; .4420; .4440; .4450; .4460; .4470; .4480; .4490; .4500; .4510; .4520; .4530; .4540; .4550; .4560; .4570; .4580; .4590; .4600; .4610; .4620; .4630; .4640; .4650; .4660; .4670; .4680; .4690; .4700; .4710; .4720; .4730; .4740; .4750; .4760; .4770; .4780; .4790; .4800; .4810; .4820; .4830; .4840; .4845; .4850; .4860; .4870; .4880; .4890; .4900; .4910; .4920; .4930; .4940; .4950; .4955; .4960; .4970; .4980; .4990; .5000; .5010; .5020; .5030; .5040; .5050; .5660; .5070; .5080; .5090; .5100; .5110; .5120; .5130; .5140; .5150; .5160; .5170; .5180; .5210; .5220; .5230; .5240; .5250; .5260; .5270; .5280; .5290; .5300; .5310; .5320; .5330; .5340; .5350; .5360; .5370; .5380; .5390; .5400; .5410; .5420; .5430; .5440; .5450; .5455; .5460; .5470; .5480; .5490; .5500; .5510; .5520; .5530; .5540; .5550; .5560; .5570; .5580; .5590; .5600; .5610; .5620; .5630; .5640; .5650; .5660; .5670; .5680; .5690; .5700; .5710; .5720; .5730; .5740; .5745; .5750; .5760; .5770; .5780; .5790; .5800; .5820; .5830; .5840; .5850; .5860; .5870; .5880; .5890; .5900; .6000; .6010; .6020; .6030; .6040; .6050; .6060; .6070; .6080; .6090; .6100; .6110; .6120; .6130; .6140; .6150; .6160; .6170; .6180; .6190; .6200; .6210; .6220; .6230; .6240; .6250; .6260; .6270; .6280; .6290; .6300; .6310; .6320 (repealed)	1451
1562.0800 (proposed)	1441
Chiropractic Examiners Board	
2500.0100 ; .2500; .2510; .2515; .2520; .2525 (proposed).....	1644
2500.0100 s.8a is renumbered as 2500.0100 s.5a; and 2500.0100 s.5a is renumbered as 2500.0100 s.5b (proposed renumbering).....	1644

Health Dept

4600.0100 ; .0200; .0300; .0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1900; .2000; .2100; .2200; .2300; .2400; .2500; .2600; .2700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; .3500; .3600; .3700; .3800; .4000; .4100; .4200; .4300; .4400; .4500; .4600; .4700; .4800; .4900; .5000; .5100; .5200; .5300; .5400; .5500; .4800; .4900; .5000; .5100; .5200; .5300; .5400; .5500; .5600; .5700; .5800; .5900; .6000; .6100; .6200; .6300; .6400; .6500; .6600; .6700 (proposed repealer).....	1379
4601.0100 ; .0200; .0300; .0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200; .2300; .02400; .2500; .2525; .2550; .2600; (proposed)	1379
4617.0002 ; .0065; .0066; .0067; .0068; .0070; .0084; .0100; .0121; .0176 (proposed)	1510
4617.0002 s.21a, 28c, 44c; .0059; .0068 s.8; .0069; .0086; .0120 (proposed repealer).....	1510
4670.1320 ; .2670; .2900; .2910; .2920; .2930; .3530; .4210; .4220; .4230 (proposed)	1611
4670.2940 ; .3100; .4240 (proposed repealer).....	1611
4763.0110 ; .0125; .0135; .0140; .0160; .0190; .0205; .0215; .0220; .0240; .0270; .0285; .0295; .0300; .0320 (proposed).....	1602
4763.0120 ; .0130; .0140 s.2, 4; .0193 s.3; .0200; .0210; .0220 s.2; .0270 s.2; .0280; .0290; .0300 s.2 (proposed repealer)	1602
Labor and Industry Department	
5208.1500 (proposed exempt).....	1569
5220.1900 (proposed)	1481
Natural Resources Department	
6216.0350 (adopted expedited emergency)	1421
6264.0300 (adopted exempt).....	1578
Nursing Board	
6305.0400 ; .0500; 6310.2800 ; .2810; .2900; .3000; .3100; .3200; .3600; .3700 (proposed).....	1399
6310.2600 ; s. 1b, 5b; 6330.0100 ; .0200; .0300; .0350; .0500 (proposed repealer).....	1399

Minnesota Rules: Amendments and Additions

Peace Officer Standards and Training Board 6700.0300; .0601; .0700 (proposed)	1686	8820.0100; .0600; .1400; .1500; .2300; .2500; .2700; .3100; .9920; .9926; .9936; .9946; .9956; .9961; .9981; .9986; .9990; .9995 (errata)	1451
Pollution Control Agency 7001.0020; .0050; .4215; .4230; 7150.0030; 7151.1100; .1200; .1300; .4100; .5100; .5200; .5600; .5700; .6100; .6200; .6400; .6600; .6700; .7100; .7200; .8200; .8400 (proposed)	1443	8835.0110; .0210; .0220; .0230; .0240; .0265; .0270; .0320; .0710; .0720; .0820; .0830; .0840; .0850; .0860; .0870; .0910; .1500; .1700; .1720; .1730; .1760; .1900 (proposed)	1533
Public Safety Department 7410.0400; .0450; .0500 (proposed) 7520.0650; .1000; .1100 (proposed)	1527 1620	8835.0110 s.2, 3, 4, 5, 8, 9, 11, 12, 13, 14; .0610; .0730; .0740; .1600; .1800; .2300; .2400; .2500; .2600; .2700; .5700; .5800 (proposed repealer)	1533
Minnesota Racing Commission 7877.0130 (adopted)	1568	Human Services 9575.0350; .0780; .0900; .0920; .0930; .1180; .1500 (proposed)	1614
Transportation Department 8820.0100; .0600; .1400; .1500; .2300; .2500; .2700; .3100; .9920; .9926; .9936; .9946; .9956; .9961; .9981; .9986; .9990; .9995 (adopted exempt)	1404	9575.0900 s.2; .0910 s.1; .0940; .1250 (proposed repealer)	1614

Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Peace Officer Standards and Training Board

Proposed Permanent Rules Relating to Post Board Rule Amendments

DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 Or More Persons Request a Hearing, and Notice of Hearing If 25 or More Requests for Hearing Are Received

Proposed Permanent Rules Relating to POST Board Rule Amendments, *Minnesota Rules*, Chapter 6700, Parts 6700.0300, 6700.0601, 6700.0700

Introduction. The Board of Peace Officer Standards and Training intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. If, however, 25 or more persons submit a written request for a hearing on the rules within 30 days or by 4:30 p.m. on June 15, 2000, a public hearing will be held in Room 500 North of the State Office Building, 100 Constitution Avenue, St. Paul, Minnesota, starting at 9:30 a.m. on Tuesday, July 25, 2000. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after June 15, 2000 and before July 25, 2000.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Nancy Haas at the Board of Peace Officer Standards and Training, 1600 University Avenue, Suite 200, (651) 643-3064, (651) 643-3072, and nhaas@dps.state.mn.us. TTY users may call the Department of Public Safety at (651) 282-6555.

Subject of Rules and Statutory Authority. The proposed rules amend existing rules governing the minimum selection standards prior to appointment to the position of peace officer that provides for a redemption period for those convicted of misdemeanor theft under \$200 in certain cases.

Minnesota Statutes, sections 626.8462 to 626.863, authorizes the Minnesota Board of Peace Officer Standards and Training to adopt rules with respect to the regulation and implementation of law enforcement by peace officers and part-time peace officers in the State of Minnesota. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Thursday, June 15, 2000, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Thursday, June 15, 2000. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these require-

ments is not valid and cannot be counted by the agency for determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing. The hearing scheduled for July 25, 2000, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 643-3064 after June 15, 2000 to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Beverly Jones Heydinger is assigned to conduct the hearing. Judge Beverly Jones Heydinger can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone 612-341-7606, and FAX 612-349-2665.

Hearing Procedure. If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day response period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day response period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or response period also submit a copy of the written views or data to the agency contact person at the address stated above.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from either the agency or the Office of Administrative Hearings.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: First Floor South, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

<p>KEY: PROPOSED RULES SECTION — <u>Underlining</u> indicates additions to existing rule language. Strike outs indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — <u>Underlining</u> indicates additions to proposed rule language. Strike outs indicate deletions from proposed rule language.</p>
--

Proposed Rules

Adoption Procedure if No Hearing. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure After a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and files them with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 5 May 2000

Neil W. Melton
Executive Director

6700.0300 PROFESSIONAL PEACE OFFICER EDUCATION.

[For text of subs 1 to 4, see M.R.]

Subp. 5. Participation requirements.

A. All certified schools shall develop standards for admission to the professional peace officer education courses. These standards must measure the student's likelihood of successful completion of the program.

B. No student may be admitted to the professional peace officer program who:

(1) poses a serious threat to the health or safety of themselves or others; or

(2) has been convicted of a ~~felony~~;

~~(3) has been convicted under Minnesota Statutes, sections 609.221 to 609.224 or 609.52;~~

~~(4) has been convicted of a crime for which the penalty was enhanced under Minnesota Statutes, section 626.5531;~~

~~(5) has been convicted of a crime listed under Minnesota Statutes, section 214.10, subdivision 2a;~~

~~(6) has been convicted of misconduct by an officer under Minnesota Statutes, section 609.43; or~~

~~(7) has been convicted of any of the crimes in this item in another state or federal jurisdiction, or under a local ordinance, that would be a conviction if committed in Minnesota~~ any crime listed as a disqualification from appointment to the position of peace officer under part 6700.0700, subpart 1, item E.

The school shall submit to the POST board the names of applicants for the purpose of verifying the conviction data. The POST board shall report to the school the names of applicants who do not qualify for admission under this section.

[For text of items C and D, see M.R.]

[For text of subs 6 to 10, see M.R.]

6700.0601 EXAMINATION STANDARDS.

Subpart 1. **Grounds for denial.** Violations of the following standards shall be grounds to deny an applicant to take an examination or to deny or revoke eligibility for a license.

A. making any false material statement to the board;

B. communicating with any other person in any way during an examination, except with the express permission of the monitor;

C. referring to books or any study material during the examination, except with the express permission of the monitor;

D. obstructing a board investigation;

E. without board authorization, possessing a copy of any of the board's examinations;

F. aiding another person to violate items A to E; or

G. having been convicted of a ~~felony in any state or federal jurisdiction~~;

~~H. having been convicted of any offense in any other state or federal jurisdiction which would have been a felony if committed in Minnesota; or~~

~~I. having been convicted of a crime listed in part 6700.0300, subpart 5, item B, subitems (3) to (7) any crime listed as a disqualification from appointment to the position of peace officer under part 6700.0700, subpart 1, item E.~~

[For text of subs 2 and 3, see M.R.]

6700.0700 MINIMUM SELECTION STANDARDS.

Subpart 1. **Selection standards.** A person eligible to be licensed shall meet the following minimum selection standards before being appointed to the position of peace officer. The appointing authority may affirm that the applicant has already completed certain of these standards, but the affirmation must be documented pursuant to subpart 2.

A. The applicant shall be a citizen of the United States.

B. The applicant shall possess a valid Minnesota driver's license; or in case of residency therein, a valid driver's license from ~~a contiguous~~ another state; or eligibility to obtain either license.

C. The applicant shall complete a comprehensive written application.

D. The applicant shall submit to a thorough background search, including searches by local, state, and federal agencies, to disclose the existence of any criminal record or conduct which would adversely affect the performance by the applicant of peace officer duties.

E. ~~The applicant shall not have~~ No applicant may be appointed to the position of peace officer who has been convicted;

(1) of a felony in this state or in any other state or federal jurisdiction or;

(2) of any offense in any other state or federal jurisdiction which would have been a felony if committed in Minnesota;

(3) under *Minnesota Statutes*, section 609.224, 609.2242, 609.231, 609.2325, 609.233, 609.2335, 609.234, not including misdemeanor conviction; 609.324, 609.465, 609.466, not including misdemeanor conviction; 609.52, not including petty or misdemeanor theft; or 609.72, subdivision 3; or convicted under any state or federal narcotics or controlled substance law irrespective of any proceeding under *Minnesota Statutes*, section 152.18, or any similar law of another state or federal law;

(4) of a misdemeanor under *Minnesota Statutes*, section 609.52, unless five years has elapsed since the conviction, the applicant has had no other convictions under this item, and the board has granted the applicant redemption; or

(5) of any of the crimes listed in this item in another state or federal jurisdiction, or under a local ordinance that would be a conviction if committed in Minnesota.

F. Any individual who has been convicted of misdemeanor theft under *Minnesota Statutes*, section 609.52, and has no other disqualifying convictions under item E, may be appointed to the position of peace officer if the board grants the applicant redemption. To apply for redemption, the individual must secure an active Minnesota licensed peace officer as a sponsor and must submit an application for redemption to the board.

~~F. G.~~ The applicant shall be fingerprinted for the purpose of disclosure of any felony convictions. Fingerprint cards shall be forwarded to the appropriate divisions of the Bureau of Criminal Apprehension and the Federal Bureau of Investigation. The chief law enforcement officer shall immediately notify the board if a previous felony conviction is discovered.

~~G. H.~~ A licensed physician or surgeon shall make a thorough medical examination of the applicant to determine that the applicant is free from any physical condition which might adversely affect the performance of peace officer duties.

~~H. I.~~ An evaluation, including an oral interview, shall be made by a licensed psychologist to determine that the applicant is free from any emotional or mental condition which might adversely affect the performance of peace officer duties.

~~I. J.~~ The applicant shall pass a job-related examination of the applicant's physical strength and agility to demonstrate the possession of physical skills necessary to the accomplishment of the duties and functions of a peace officer.

~~J. K.~~ The applicant shall successfully complete an oral examination conducted by or for the agency to demonstrate the possession of communication skills necessary to the accomplishment of the duties and functions of a peace officer.

[For text of subs 2 and 4, see M.R.]

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners' orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Transportation

ORDER NO. 84532: Amended Order and Notice of Street and Highway Routes Designated and Permitted to Carry the Gross Weights Allowed under *Minnesota Statutes* § 169.825

WHEREAS, the Commissioner of Transportation has made his Order No. 80000, dated March 10, 1994, which order has been amended by Orders No's. 80212, 80246, 80580, 80861, 80881, 81000, 81092, 81371, 81511, 81557, 81641, 82955, 83138, 83536, 83616, 83720, 84056, 84222, 84232, 84256, 84353, 84354, and 84439 designating and permitting certain street and highway routes, or segments of those routes, to carry the gross weights allowed under *Minnesota Statutes* § 169.825, and

WHEREAS, the Commissioner has determined that the additional following routes, or segment of routes, should be designated to carry the gross weights allowed under *Minnesota Statutes* § 169.825.

IT IS HEREBY ORDERED that Commissioner of Transportation Order No. 80000 is further amended this date by adding the following designated streets and highway routes, or segment of routes, as follows:

COUNTY ROADS

DOUGLAS COUNTY

- C.S.A.H. 22 from C.S.A.H. 44 to C.S.A.H. 82 (12 month)
- C.S.A.H. 23 from C.S.A.H. 46 to T.H. 29 (12 month)
- C.S.A.H. 42 from T.H. 29 to C.S.A.H. 44 (12 month)
- C.S.A.H. 43 from T.H. 27 to T.H. 29 (12 month)
- C.S.A.H. 44 from C.S.A.H. 22 to C.S.A.H. 42 (12 month)
- C.S.A.H. 45 from T.H. 27 to C.S.A.H. 82 (12 month)
- C.S.A.H. 46 from Alexandria City Limits at 34th Ave. to Alexandria City Limits at McKay Ave. (12 month)
- C.S.A.H. 82 from C.S.A.H. 45 to C.S.A.H. 22 (12 month)
- CR 87 from T.H. 29 to 1 mile east (12 month).



/s/ Elwyn Tinklenberg
Commissioner

Dated this 10th day of May, 2000.

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* § 270.0604.

Department of Revenue

Revenue Notice # 00-05: Sales and Use Tax - Golf, Country Club, and Athletic Club Memberships; Revocation of Revenue Notice # 98-24

This revenue notice updates and replaces Revenue Notice # 98-24 by providing clarification in the special charges section below.

Statutory Authority

Minnesota Statutes, section 297A.01, subdivision 3 (k), provides that for sales tax purposes, a sale includes the granting of membership in a club, association, or other organization if: (1) the club, association, or other organization makes available for the use of its members sports and athletic facilities (without regard to whether a separate charge is assessed for use of the facilities); and (2) use of the sports and athletic facilities is not made available to the general public on the same basis as it is made available to members. Taxable charges for granting of memberships include both one-time initiation fees and periodic membership dues.

One-time Initiation Fees and Periodic Membership Dues

All one-time initiation fees and periodic membership dues that a member must pay as a precondition to becoming a member of a club or as a condition to remain a member of a club are subject to Minnesota sales tax as sports and athletic membership dues and fees.

One-time initiation fees are nonrefundable payments required by a club from an individual as a precondition for the individual to become a member of the club. One-time initiation fees, whether paid as a lump sum amount or paid over a period of time, are taxable. Periodic membership dues are periodic payments required as a condition for the member to retain the rights and privileges of membership in a club. Payments are considered periodic if they are regularly due at average intervals not exceeding 12 months.

Special Charges

The following charges are not subject to sales tax (unless they are essentially one-time initiation fees or periodic membership dues): special assessments or capital surcharges charged in addition to regular one-time initiation fees or membership dues to fund specific capital improvements, redeemable equity contributions, stock purchase payments, or stock transfer fees.

Social membership one-time initiation fees and periodic membership dues are taxable. However, charges or penalties assessed when a member does not meet minimum spending requirements at the facility are not taxable if separately stated from any taxable charges.

Revenue Notice # 98-24 is hereby revoked.

Jennifer L. Eng
Assistant Commissioner for Tax Policy

Dated: May 22, 2000

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes, Chapter 41C*

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 9, 2000, at 9 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes, Chapter 41C*, in order to finance the purchase of approximately 80 acres of bare farmland located in Section 10, Minneota Township, Jackson County, Minnesota on behalf of Tom and Beth Cholick, a married couple (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$95,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 3 May 2000

Jim Boerboom
RFA Director

Minnesota Comprehensive Health Association

Notice of Meeting of the Finance Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 11:00 a.m., on Wednesday, May 24, 2000. The meeting will be held at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park.

For additional information, please call Lynn Gruber at (612) 593-9609.

Minnesota Comprehensive Health Association

Schedule of Public Meetings on Prescription Drug Formulary – Effective July 1, 2000

<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>
Rochester	Tuesday, May 30, 2000 Best Western Apache 1517 16th Street S.W. Rochester, MN Tel: 507-289-8866	6:30 p.m.
Fergus Falls	Wednesday, May 31, 2000 Best Western International I-94 & Hwy. 210 Fergus Falls, MN Tel: 218-739-2211	6:30 p.m.
Brainerd	Thursday, June 1, 2000 Holiday Inn Brainerd 2115 S. 6th Street Brainerd, MN Tel: 218-829-1441	6:30 p.m.
Twin Cities	Monday, June 5, 2000 Holiday Inn Metrodome 1500 Washington Avenue South Minneapolis, MN Tel: 612-333-4646	6:30 p.m.

Department of Labor and Industry

Labor Standards Unit

Notice of Addition to Highway/Heavy Prevailing Wage Rates

An **additional** rate has been added to the Highway/Heavy Prevailing Wage Rates certified 10/25/99, for **Labor Code 411, Ground Person, for Anoka, Carver, Chisago, Dakota, Hennepin, Ramsey, Scott and Washington Counties in Region 9.**

Copies of the certified wage rates for this Region may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Gretchen B. Maglich
Commissioner

Metropolitan Airports Commission

Ordinance No. 93

PLEASE TAKE NOTICE that on the 15th day of May 2000, at a regular meeting, the Metropolitan Airports Commission Adopted Ordinance No. 93.

Ordinance No. 93:

An Ordinance to promote and conserve public safety, health, peace, convenience and welfare; to manage the operation of various forms of ground transportation at the Airport in recognition of limited roadway capacity; to regulate the operation of all Commercial Vehicles at Minneapolis-St. Paul International Airport, Wold-Chamberlain Field, a public airport under the operation, direction and control of the Metropolitan Airports Commission; to conform to changes in the motor carrier laws made by recent state legislation; and repealing Ordinance 85 governing ground transportation.

Copies of Ordinance No. 93 as adopted will be on file with the Secretary of State and may be obtained from the Metropolitan Airports Commission offices.

Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 – 28th Avenue South
Minneapolis, MN 55450

Teachers Retirement Association

Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Thursday, June 15, 2000 at 9:30 a.m., in Suite 500, Gallery Building, 17 W. Exchange Street, St. Paul, MN to consider matters which may properly come before the Board.

Department of Trade and Economic Development

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds Under *Minnesota Statutes 1986*, Chapter 116M and *Minnesota Statutes*, Chapter 41A on Behalf of The Evangelical Lutheran Good Samaritan Society, a North Dakota Nonprofit Organization

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on June 14, 2000, at 9:00 a.m. o'clock, at 500 Metro Square, 121 7th Place East, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of one or more series of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes 1986*, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a project on behalf of The Evangelical Lutheran Good Samaritan Society, a North Dakota nonprofit corporation (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the financing of acquisition, construction and equipping and the refinancing of existing debt, debt incurred or assumed in connection with the purchase of nursing homes, senior housing, assisted living and related facilities (the "Project") at the following locations and in amounts not to exceed the following:

(i) **Comforcare Good Samaritan Center**, a 45-bed nursing home located at 205 14th Street NW, Austin, MN consisting of refinancing existing debt incurred to purchase the nursing home and the acquisition and installation of equipment at the facility in an amount not to exceed \$800,000;

(ii) **Roseville Good Samaritan Center**, a 133-bed nursing home and a 4-bed assisted living facility located at 1415 West County Road B, Roseville, MN consisting of refinancing existing debt incurred to finance the facilities and the construction and renovation of a dining room and reconfiguration of rooms in the existing facilities in an amount not to exceed \$4,000,000;

(iii) **Grandview Good Samaritan Center**, a 76-bed nursing home located at 830 N Sunrise Dr., St. Peter, MN consisting of the construction of an approximately 31,300 square foot 28-unit addition to the existing 76-bed nursing home in an amount not to exceed \$1,800,000;

(iv) **Hilltop Good Samaritan Center**, a 65-bed nursing home located at 410 Luella St., Watkins, MN consisting of the renovation of a portion of the existing 22,750 square foot nursing home in an amount not to exceed \$150,000;

(v) **Hoffman Good Samaritan Center**, a 54-bed nursing home located at 104 Sixth St., Hoffman, MN consisting of the renovation of a portion of the existing 18,900 square foot nursing home in an amount not to exceed \$150,000;

(vi) **Preston Good Samaritan Center**, a 79-bed nursing home located at 608 Winona St. NW, Preston, MN consisting of the renovation of a portion to the existing 27,650 square foot nursing home in an amount not to exceed \$150,000;

(vii) **Lakeview Good Samaritan Center**, a 69-bed nursing home located at 515 South Franklin Street, Glenwood, MN consisting of the refinancing of existing debt incurred to purchase the existing 24,150 square foot nursing home in an amount not to exceed \$1,200,000;

(viii) **Winthrop Good Samaritan Center**, a 52-bed nursing home located at 506 High St. W, Winthrop, MN consisting of the equipping of the existing 18,200 square foot nursing home in an amount not to exceed \$500,000;

(ix) **Arlington Good Samaritan Center**, a 63-bed nursing home located at 411 Seventh Ave. NW, Arlington, MN consisting of the equipping of the existing 22,050 square foot nursing home facility in an amount not to exceed \$400,000;

(x) **Good Samaritan Communities of Redwood Falls**, a 92-bed nursing home and a 36-bed assisted living facility located at 200 S. DeKalb St., Redwood Falls, MN consisting of the renovation and equipping of the 52,000 square foot nursing home and assisted living facility in an amount not to exceed \$300,000;

(xi) **Waterville Good Samaritan Center**, a 56-bed nursing home located at 205 First St. N, Waterville, MN consisting of the construction of a parking lot and renovation of the existing 19,600 square foot nursing home facility in an amount not to exceed \$300,000;

(xii) **Bethany Good Samaritan Village**, a 200-bed nursing home and a 59-bed assisted living facility located at 804 Wright St., Brainerd, MN consisting of the construction of a multipurpose room, 48-bed addition, adult foster care area and parking lot and renovation and equipping of the existing 102,450 square foot nursing home and assisted living facility in an amount not to exceed \$2,300,000;

(xiii) **Mary Jane Brown Good Samaritan Center**, a 70-bed nursing home and a 28-bed congregate care facility located at 110 S Walnut Ave., Luverne, MN consisting of the renovation and equipping of the existing 39,900 square foot nursing home and congregate care facility in an amount not to exceed \$300,000;

(xiv) **Whispering Pines Good Samaritan Center**, a 120-bed nursing home and a 36-bed assisted living facility located at 4th St. & Jefferson Ave., Pine River, MN consisting of the construction of a 7,350 square foot addition for 21 beds to the existing nursing home, construction of a 21-unit addition to the assisted living facility and renovation of the assisted living facility in an amount not to exceed \$1,000,000;

(xv) **Pipestone Good Samaritan Village**, a 126-bed nursing home and a 28-bed assisted living facility located at 1311 N. Hiawatha Ave., Pipestone, MN consisting of the construction and renovation of the kitchen of the existing 59,500 square foot facility in an amount not to exceed \$100,000;

(xvi) **Pleasant View Good Samaritan Center**, a 79-bed nursing home located at 1000 2nd St. S, St. James, MN consisting of the construction of a 28-unit congregate care facility of approximately 31,300 square feet contiguous to the existing 27,650 square foot nursing home in an amount not to exceed \$3,000,000; and

(xvii) **Good Samaritan Communities of Windom**, a 93-bed nursing home, a 28-bed congregate care facility and a 3-bed assisted living facility located at 705 Sixth St., Windom, MN consisting of the construction of a 28-unit congregate housing facility of approximately 31,300 square feet contiguous to the existing congregate care facility in an amount not to exceed \$3,000,000.

The initial owner of the Project is the Applicant and the Project will be owned, operated and managed by the Applicant. It is contemplated that the Project will be used as nursing homes, senior housing, assisted living or related facilities. The total estimated amount of the Board's proposed bond issues is an amount not to exceed \$19,650,000. The Bonds shall be limited obligations of the

Official Notices

Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

This Notice of Public Hearing is being given pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 500 Metro Square, 121 7th Place East, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director prior to the date of the hearing set forth above.

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board or its designated representative will also conduct a public hearing to develop criteria as required by *Minnesota Statutes* 116J.993, Subd. 2. This hearing will provide interested people and organizations with an opportunity to comment on the business subsidy agreement with the Applicant.

Dated: 10 May 2000.

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD
Paul Moe
Executive Director
Minnesota Agricultural and Economic
Development Board

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Environmental Health Division

Request for Proposals for Indoor Radon Grant

The Minnesota Department of Health (MDH) has obtained a grant from the U.S. Environmental Protection Agency (EPA) to work on radon related activities. MDH has the option to distribute some of these monies to local partners through grant contracts. MDH intends to award grants up to a total of \$200,000 for radon-related projects. Grants will be awarded in the amounts of \$5,000, \$15,000 or \$25,000. Grants for projects serving more than one county will be awarded in the amounts of \$5,000, \$15,000, \$25,000 or \$30,000.

Applicants must request application packets by contacting Earnest E. Tate at the address below. The application packet includes a description of application requirements, forms, and checklists. Previous applicants are reminded that each new application must be complete and stand on its own merits.

Key Dates

- Proposals must be postmarked by June 30, 2000, or hand delivered no later than 4:30 p.m. on June 30, 2000.

- Contracts will be executed by October 1, 2000. Work may begin sooner if all required signatures are obtained.
- All grant expenditures must be made by September 15, 2001.
- All grant related activities must be completed by September 30, 2001.

State Indoor Radon Grants

Proposals will be accepted for the following:

- Promoting radon-resistant new construction;
- Encouraging testing and mitigation in conjunction with real estate transactions;
- Planning and/or promotion of school testing and mitigation, where necessary;
- Promoting and/or developing local indoor air coalitions; or
- Working in underserved areas of the state.*

* *For the purposes of this grant contract process, an "under-served area of the state" is defined as a county with a population of less than 100,000 according to the enclosed 1998 State Demographers County Population Estimates, OR a municipality or county which has been served not more than once within the last 5 years by grantees funded by SIRG monies.*

In order to fund projects, MDH is required to provide a 50/50 match. One dollar of non-federal money is required for each dollar the EPA gives Minnesota organizations. MDH will contribute a minimum of \$2,500 toward each successful applicants' matching funds. Applicants must demonstrate that they can provide the remainder of the required match. For example, an applicant for a \$5,000 grant would be required to provide \$2,500 in matching funds.

Eligible Applicants

Applicants eligible for this funding include county and city governments, boards of health, universities and colleges, and non-profit organizations.

Eligible Costs

- Personnel
- Fringe Benefits
- In-State Travel
- Out-of-State Travel
- Equipment
- Supplies
- Contracts

Contact Person:

Earnest E. Tate
Indoor Air Program
Environmental Health
121 East Seventh Place, Suite 220
PO Box 64975
St. Paul, Minnesota 55164-0975
Phone: 651-215-0912
FAX: 651-215-0975
e-mail: earnest.tate@health.state.mn.us

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

Department of Administration

State Designer Selection Board

TO MINNESOTA REGISTERED DESIGN PROFESSIONALS: Request for Proposals for the Department of Human Services, St. Peter Regional Treatment Center for an Upgrade to the Shantz and Pexton Buildings (Project 00-11)

The State Designer Selection Board has been requested to select consultants for a project. Design firms who wish to be considered for this project must deliver proposals on or before 12 p.m. (Noon), Monday, June 5, 2000, to:

Lisa Blue, Executive Secretary
State Designer Selection Board
Department of Administration
c/o Materials Management Division
50 Sherburne Avenue, Room 112
St. Paul, Minnesota 55155-3000
651-297-5526

PROPOSALS RECEIVED AFTER THE SUBMISSION DEADLINE WILL NOT BE CONSIDERED.

Questions concerning the Board's procedures herein described, or the schedule in Item 8.h, should be referred to the Executive Secretary at 651-297-5526. Questions relating to the project must be referred to the project contact(s) in Item 8.i.

NOTE TO RESPONDERS: Changes may have been made in the content and format requirement. Proposals that do not conform to the following content, order and format requirements as outlined in items 1 through 5 below may be disqualified.

1. **The front cover of the proposal should be clearly labeled** with the project number and project title as shown at the top of this request for proposal, together with the designer's firm name, address, telephone number, fax number and the name of the contact person. The back cover should remain blank.
2. **All data should be on 8-1/2" x 11" sheets**, soft bound. No more than 20 printed faces should be included (see the following for clarification):
 - a. All letters directed to the Board should be bound into the proposal and all pages will be counted as printed face(s). It is not necessary to do a cover letter to the Executive Secretary.
 - b. Blank dividers (with printed tab headings only) will not be counted as faces.
 - c. Front and back covers of proposals will not be counted as faces.
 - d. None of the statutory or mandatory information, except as requested in Item 3 below, should appear on the dividers or covers.
 - e. All pages should be numbered.

Proposals that deviate from the above may be disqualified.

3. BRIEF PROPOSAL SUMMARY:

All proposals shall begin with a summary which includes only the following items:

- a. Name of firm and its legal status;
- b. Names of persons in leadership roles for project management, design and production of architecture; design of civil, structural, mechanical and electrical engineering, landscape architecture, land surveying, fire protection and geoscience for each and every discipline called for in Section 8.b. The name of each person so mentioned must also

Professional, Technical & Consulting Contracts

include their Minnesota registration number. Fire protection engineering requires a licensed fire protection engineer, identified by their number OR the engineering registration number accompanied in Section 4.b by a listing of past projects demonstrating competency in this field.

Consultants and assistants to the persons in leadership roles, as identified above, need not provide a Minnesota registration number. These individuals should be listed separately from those above.

- c. A statement indicating that the consultants listed have been contacted and have agreed to be a part of the design team;
- d. A commitment to enter into the work promptly, if selected, by engaging the consultants and assigning the persons named in Item 3.b above, along with adequate staff to meet the requirements of work;
- e. At least one copy of the proposal must contain an original signature by an authorized member of the firm submitting the proposal, in ink, on the bottom of the first page of the proposal.
- f. A list of all State and University of Minnesota current and past projects and studies awarded to the prime firm(s) responding to this request for proposal during the four years immediately preceding the date of this request for proposal.

Projects and studies shall mean those projects and studies (1) funded by the state legislature, by state/user agencies or University of Minnesota operating funds, or by funding raised from the private sector or individuals by state/user agencies or the University of Minnesota; (2) awarded as a result of the State Designer Selection Board process or awarded directly by state/user agencies or the University of Minnesota without employing the State Designer Selection Board process; or (3) related to design-bid-build or design/build project delivery systems.

The prime firm(s) shall list and total all gross fees associated with the above projects and studies, whether the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid, or are anticipated to be paid, to engineering or other specialty consultants employed, or anticipated to be employed, on the projects and studies listed pursuant to the above. The prime firm(s) shall subtract consultant fees from gross fees to determine total net fees using the format below.

PROJECT	(A) GROSS FEES	(B) SUBDESIGNERS PORTION	(C) NET TOTAL PROJECT FEE
TOTAL			

(The total shown in column (A) shall equal the sum of those shown in columns (B) and (C).)

4. ADDITIONAL MANDATORY PROPOSAL CONTENTS:

- a. A section containing graphic material (e.g., photos, plans, drawings, etc.) as evidence of the firm's qualifications for the work. The graphic material shall be identified. It shall be work in which the personnel listed in Item 3.b above have had significant participation and their roles shall be clearly described. It shall be noted if the personnel were, at the time of the work, employed by other than their present firms.
- b. Expanded resumes showing qualification of individuals, listed in Item 3.b above, administering or producing the major elements of the work, including consultants. Identify roles which such persons played in projects which are relevant to the project at hand.
- c. A discussion of the firm's understanding of and approach to the project.
- d. A listing of relevant past projects.

5. Eleven (11) copies of the proposal should be submitted.

6. Design firms wishing to have their proposals returned after the Board's review shall follow one of the following procedures:

- a. Enclose a *self-addressed, stamped* postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two weeks to pick up their proposals, after which time the proposals will be discarded; or
- b. Enclose a *self-addressed, stamped* mailing envelope with the proposals. When the Board has completed its selection, proposals will be returned using this envelope.

Professional, Technical & Consulting Contracts

7. BOARD SELECTION CRITERIA:

In making its selection of designers the Board shall consider the criteria listed below:

Credit for the following criteria will equal not less than sixty percent.

- a. Qualifications and technical competence in the required field of design;
- b. Ability to deal with aesthetic factors;
- c. Project understanding and approach.

Credit for the following criteria will equal up to forty percent.

- d. Capacity to accomplish the work and services within the required constraints;
- e. Availability of appropriate personnel;
- f. Geographic relationship of the designer's base to the project site; and
- g. Awards previously made to a designer by the state. This is in the interest of equitable distribution of commissions.

The criteria do not necessarily have the same weight, nor are their relative weights necessarily constant from one project to another. The Board may issue statements regarding criteria as they relate to individual projects.

Evaluations of the proposals shall be made independently by the Board members.

8. PROJECT 00-11

Department of Human Services
St. Peter Regional Treatment Center

a. PROJECT DESCRIPTION:

This project will focus on the renovation of residential and program areas in Building #1, Shantz Hall, and Building #2, Pexton hall, at the St. Peter Regional Treatment Center. It will also involve the construction of an addition to connect the two buildings and to provide space for functions which are more appropriately located in areas common to the residential treatment units (i.e., control center, visitation, administration, patient intake, vending, multi-purpose/recreational spaces, etc.).

The Department of Human Services is planning to phase this project over the 2000/2001 and 2002/2003 biennia. The completed complex will be utilized to provide additional secure bed capacity required to accommodate projected referrals of individuals committed as sexual psychopathic personalities (SSP) and/or sexually dangerous persons (SDP).

PHASE ONE

The first phase of this project will focus on the remodeling of Pexton Hall and constructing part of the connecting addition. This will include constructing space for the control center, visitation, administration, and patient intake; and exterior security for Pexton hall and the new building addition. Funds for design, construction/remodeling, furnishings, fixtures and equipment for Phase One were appropriated in the Bonding Bill passed by the 2000 Legislature.

PHASE TWO

The second phase of this project will focus on remodeling Shantz Hall, completing the connecting link between the buildings and constructing a multi-purpose building for programming and recreation. In addition, Phase Two will address the need for exterior security for Shantz Hall, the new addition, and for tying the separate units into a single-security complex. Funds for design, construction, remodeling, furnishings and equipment for Phase Two will be requested during the 2002 Legislative Session.

b. REQUIRED CONSULTANT SERVICES:

The selected designer, in conjunction with department and facility staff, shall provide a comprehensive scope of services including design for architectural, interiors, civil, landscaping, structural, mechanical, electrical, furniture, fixtures and equipment, through schematic design, design development, and construction document phases. The design team shall also be responsible for project bidding, contract negotiations, and construction observation.

The design team shall provide all architectural, interior design, and engineering discipline services required, including correctional type security design services, and shall include a professional and experienced independent cost estimating consultant to provide complete and accurate cost data at the completion of each phase of the design process. The design team shall complete all construction design documents using computer aided design and drafting technology in an electronic data exchange file format acceptable to the owner (AutoCAD Release 14). A copy of these elec-

Professional, Technical & Consulting Contracts

tronic construction design documents, on CD-ROM disks shall be provided to the owner at the bid opening for the project.

In addition, the owner requires a cost proposal, for providing "as-builts" in this same electronic data file format, be included as part of each design team's proposal for this project.

c. SERVICES PROVIDED BY OTHERS:

None

d. SPECIAL CONSIDERATIONS:

None

d. PROJECT BUDGET/FEES:

The 2000 legislature appropriated \$7,200,000 for the first phase of this project, including all costs for administration, project support, site investigations, testing services, design fees, eligible reimbursables, site work, construction/renovation, contingencies, furnishings, fixtures and equipment. The estimated construction budget is \$5,237,000.

The design fee for all services to be provided by the designer is proposed to be fixed at 8 percent of the amount allocated by the State to cover actual costs of the construction of the project.

f. PROJECT SCHEDULE:

The consultant shall start the project as soon as the contract has been executed. The Department of Human Services would expect the design process to be completed and documents ready for bidding by the first week of March 2001. Preliminary plans indicate completion of construction by the fourth week of February 2002, and occupancy by the first week of March 2002. Maintenance of this schedule is essential. At present rates of patient referrals, available space for this program will be nearing capacity at the proposed completion date. In order for program directors to maintain the integrity of the inpatient treatment stage of the program the project schedule must be met.

g. PROJECT INFORMATIONAL MEETING(S)/SITE VISIT(S):

An informational meeting will be held on Tuesday, May 30, 2000, at 10 a.m. at St. Peter Regional Treatment Center, 100 Freeman Drive, St. Peter, MN, 2nd Floor Administration Building, MOJ Conference Room. For further information/directions call 507-931-7100.

Copies of the predesign will be available at the informational meeting.

h. STATE DESIGNER SELECTION BOARD SCHEDULE:

<i>Project Information Meeting and/or Site Visit:</i>	May 30, 2000
<i>Project Proposals Due:</i>	June 5, 2000, by 12 p.m. (Noon)
<i>Project Shortlist:</i>	June 20, 2000
<i>Project Interviews and Award:</i>	June 27, 2000

i. PROJECT CONTACT(S):

Questions concerning the project should be referred to:
Mr. Rick Harry, Chief Operating Officer
Minnesota Sexual Psychopathic Personality Treatment Center
1111 Hwy. 73
Moose Lake, Minnesota 55767
Phone: 218-485-5300

Mr. Alan Van Buskirk, Physical Plant Operations Manager
State Operated Services Support Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3826
Phone: 651-582-1887

Mr. Dan Meyer, Physical Plant Project Manager
State Operated Services Support Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3826
Phone: 651-582-1880

Professional, Technical & Consulting Contracts

9. CONTRACT REQUIREMENTS:

- a. **The amended Minnesota Human Rights Act** (*Minnesota Statute 363.073*) divides the contract compliance program into two categories. Both categories apply to any contracts for goods or services in excess of \$100,000. The first category applies to businesses who have more than 40 full-time employees within Minnesota on a single working day during the previous 12 months. The businesses in this category must have submitted an affirmative action plan to the Commissioner of the Department of Human Rights prior to the date and time set for the solicitation opening and must have received a Certificate of Compliance prior to the execution of the contract or agreement. The second category applies to businesses who have more than 40 full-time employees on a single working day in the previous 12 months in the State in which they have their primary place of business. The business in this category must either have an unexpired Certificate of Compliance previously issued by the Department of Human Rights, or certify to the contracting State agency that they are in compliance with federal affirmative action requirements before execution of the contract. This Certificate is valid for two (2) years. For further information, contact the Department of Human Rights, 190 East Fifth Street, Suite 700, St. Paul, MN 55101, 651-296-5663 or 800-657-3704.

The Department of Administration is under no obligation to delay award or execution of this contract until a vendor has completed the human rights certification process. It is solely the responsibility of the vendor to apply for, and obtain, a human rights certificate prior to contract award.

- b. **Costs incurred in responding to this RFP** shall be borne by the responder. In accordance with existing statutes, the Board shall retain one copy of each proposal submitted. Responses to this RFP become public information under the Freedom of Information Act after the final selection has been made.
- c. **Laws of Minnesota 1997**, require the successful responder to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.
- d. **Laws of Minnesota 1997**, Chapter 202, Article 1, Section 12, Subdivision 2, require that during the biennium ending June 30, 1999, for an executive agency contract that is subject to *Minnesota Statutes*, Section 363.073 (over \$100,000 and subject to Human Rights Certification requirements), before the agency enters into the contract, should to the extent practical and to the extent consistent with the business needs of the State, ensure that the company to receive the contract attempts to recruit Minnesota welfare recipients to fill vacancies in entry level positions if the company has entry level employees in Minnesota.
- e. **This RFP does not obligate the State** to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Children, Families and Learning

Coordinated School Health

Notice of Request for Proposal to Evaluate the Effectiveness of HIV/STD Education in Public Schools According to *Minnesota Statutes*, section 121A.23

The Department of Children, Families and Learning, Coordinated School Health, is seeking proposals to evaluate the effectiveness of HIV/STD education in public schools according to *Minnesota Statutes*, Section 121A.23. The Department is required to submit a report and recommendations to the State Legislature.

The Department has estimated the cost of this project should not exceed \$30,000. The anticipated project period is July 17, 2000, or as soon as a contract is executed to February 28, 2001.

For a complete copy of the Request for Proposal please contact:

Kathy Brothen
Office of Community Services, Coordinated School Health
Minnesota Department of Children, Families and Learning
1500 Highway 36 West
Roseville, MN 55113
Phone: 651-582-8842
FAX: 651-582-8495
E-mail: kathy.brothen@state.mn.us

Responses are due no later than 3:00 p.m. CDT June 16, 2000. Late responses will not be considered.

**Department of Children, Families and Learning
Coordinated School Health**

**Notice of Request for Proposal to Evaluate School-Based Tobacco Use Prevention
Programming Including Implementation of Middle School Evidence-Based Curricula**

The Department of Children, Families and Learning, Coordinated School Health, is soliciting proposals from qualified vendors to develop a system for and implement evaluation of two school-based tobacco use prevention programs. This evaluation is related to two grants received from the Minnesota Department of Health Youth Tobacco Endowments.

The Department has estimated the cost of this project should not exceed \$54,000. The anticipated project period is July 17, 2000, or as soon as a contract is executed to June 30, 2001.

For a complete copy of the Request for Proposal please contact:

Ruth Ellen Luehr
Office of Community Services, Coordinated School Health
Minnesota Department of Children, Families and Learning
1500 Highway 36 West
Roseville, MN 55113
Phone: 651-582-8403
FAX: 651-582-8495
E-mail: ruthellen.luehr@state.mn.us

Responses are due no later than 3:00 p.m. CDT June 16, 2000. Late responses will not be considered.

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

**Request for Proposals for Web-Based Aviation Technology Student Training 2000-2001
Catalog**

NOTICE IS HEREBY GIVEN that MCTC is seeking professionals to develop Web-Based Aviation Technology Student Training.

Contact: Jackie Geiger at (952) 826-6715 for bid specifications.

Bids are due no later than 12:00 p.m., June 15, 2000 to:

Jennifer Faricy
Buyer for Minneapolis Community and Technical College
10100 Flying Cloud Drive
Eden Prairie, MN 55347
FAX: (612) 359-1421
Phone: (612) 359-1592

For further information contact:

John White-Course Content
10100 Flying Cloud Drive
Eden Prairie, MN 55347
whitejo@mctc.mnscu.edu
651-503-4932

David Parrish-Technical Information
10100 Flying Cloud Drive
Eden Prairie, MN 55347
parishda@mctc.mnscu.edu
952-826-6707

Professional, Technical & Consulting Contracts

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Request for RFP for Engineering Design Services

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed proposals for Engineering Design Services for their replacement boilers project.

Proposal specifications will be available May 22, 2000, from Sandra Schmitt, Purchasing Director, P.O. Box 5838, 205 Somsen Hall Winona State University, Winona, MN 55987 or by calling 507-457-5067.

Sealed proposals must be received by Sandra Schmitt, P.O. Box 5838 or Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 p.m., June 12, 2000.

Winona State University reserves the right to reject any or all proposals or portions thereof, or to waive any irregularities or informalities in proposals received.

Department of Human Services

Children's Division

Request for Proposals from Research Organizations for Alternative Response Evaluation

The Minnesota Department of Human Services is soliciting proposals from research organizations with the capacity to conduct large-scale field research to evaluate the Department's Alternative Response grant project. Alternative Response is a strengths-based and community oriented alternative approach to working with families involved in Child Protection Services who do not meet Minnesota's statutory requirements for a mandatory investigation.

The Alternative Response grant project extends over 4 years and expects to conduct a family assessment with approximately 9,500 families involved with Child Protection Services from 8-10 counties. Approximately 4,000 of these families will be referred for additional services. More information about Alternative Response is available in the Minnesota Bulletin # 00-68-4 issued by the Department or at the Department's website: www.dhs.state.mn.us/infocenter/.

Alternative Response goals and outcomes focus on child safety, child permanency, family stability, and participant and stakeholder satisfaction. For consideration, applicants must submit a complete evaluation design and methodology, a work plan, a line-item budget and justification and must demonstrate proficiency in conducting large-scale research projects with similar populations.

The evaluation of Alternative Response will begin in July 2000 and will end in December 2004. The total amount available for the evaluation preparation, implementation and reporting will not exceed \$650,000.

All proposal must be received by the Department of Human Services by June 30, 2000. No late proposals will be considered. A detailed Request for Proposal is available from the Department of Human Services by contacting:

Claudia Fercello
Research, Planning and Evaluation Director
444 Lafayette Road
St. Paul, MN 55155-3832
(651) 297-1353.

Department of Human Services

Brainerd Regional Human Services Center

Request for Proposals for Dental and Psychiatric Services

NOTICE IS HEREBY GIVEN that Brainerd Regional Human Services Center is seeking the following services for the period July 1, 2000 through June 30, 2001. These services are to be performed as requested by the Medical Director of the Brainerd Regional Human Services Center (BRHSC).

- **Services of Licensed Dentist** to provide dental services to patients of Brainerd Regional Human Services Center. Dental services will be provided on a part-time basis, 32 hours per week. Contractor will provide dental services to include prophylactic hygiene, operative dentistry, endodontics, oral surgery and referral service; provide written reports where indicated on treatments; complete all required dental records; refer clients to other professionals as indicated; provide consultant services to dental staff on procedures and techniques in dental care, safety, sanitation, quality control and methodology; and actively participate in peer review activities and committee assignments. Contractor must have current dental licensure under *Minnesota Statute*, Chapter 150A, and possess a valid federal narcotics number. The amount of the contract is estimated not to exceed \$108,160.00
- **Services of Board Certified or Board Eligible Psychiatrist** to provide consultation services in psychiatry in the Timberland Mental Health Adult and Children's Programs, or in the State Nursing Homes under the clinical direction of the BRHSC Medical Director (Ah Gwah Ching Nursing Home in Walker, Minnesota, and/or the Woodhaven Senior Community on the campus of BRHSC) on a regular, continuing, part-time basis, 52 weeks per year. Perform and record psychiatric diagnostic evaluations on newly admitted patients, provide treatment recommendations, review patient progress, meet regularly with treatment teams. Multiple contracts may be awarded in order to provide the total required psychiatric services. If a contract is entered into with a locum tenens company, this company must assign psychiatrists for a minimum of six (6) weeks. Priority consideration will be given to respondent(s) who will be able to provide psychiatric services on a regular, continuing basis. Contractor must have a current license to practice medicine in Minnesota in accordance with *Minnesota Statutes*, Chapter 147, be Board Certified or Board Eligible in psychiatry, and submit proof of registration with the Drug Enforcement Administration. The amount of the contract(s) is estimated not to exceed \$248,160.

In compliance with *Minnesota Statutes* 16B.167, the availability of these contracting opportunities are being offered to state employees. We will evaluate the responses of any state employee along with other responses to the Request for Proposal.

Direct inquiries and proposals to:

Gary Binsfeld, Director, Finance & Information Services
Brainerd Regional Human Services Center
1777 Highway 18 East, Brainerd, MN 56401
218-828-6161

Proposals on the above services must be received by 11:00 a.m., June 12, 2000. Submit one copy of the proposal. The proposal must be signed, in ink, by an authorized member of the organization. Prices and terms of the proposal as stated must be valid for the length of any resulting contract. Consideration will be given to, and proposals should include information related to the responder's training and/or experience in providing services to various disability groups with whom the responder may consult/provide services to under the terms of this RFP (e.g., mentally ill adults and children/adolescents, persons with developmental disabilities, survivors of acquired brain injury, the elderly, etc.).

Award of this contract is contingent upon the availability of funds. This request does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Professional, Technical & Consulting Contracts

Iron Range Resources and Rehabilitation Board

Notice of Request for Proposals for Marketing Assistance

The Office of the Commissioner of the Iron Range Resources and Rehabilitation Board (IRRRB) is seeking proposals from full service marketing and/or advertising agencies to provide marketing assistance and strategies to businesses located within the IRRRB Taconite Tax Relief Area.

For a complete request for proposal, prospective responders may call or write:

Lori Spielman
IRRRB
1006 Hwy 53 S, Box 441
Eveleth, MN 55734
(218) 744-7400

Proposals are due no later than June 5, 2000 at 2:00 pm.

Minnesota State Legislature

Legislative Coordinating Commission (LCC)

Contract Available to Evaluate Position Classification System and Compensation Structure

The Minnesota Legislative Coordinating Commission is requesting proposals to provide consulting services to evaluate the LCC's job classifications, job evaluation system and overall compensation program to achieve internal consistency and external competitiveness. This requires a consulting firm that has expertise in developing compensation plans, evaluating job complexity and job evaluation methodology.

To receive a copy of the full text of the Request for Proposal, please contact:

Sharon Harper
Director of Human Resources
Minnesota State Legislature
Legislative Coordinating Commission
Room 55 State Office Building
100 Constitution Avenue
St. Paul, MN 55155-1298
(651) 282-2231

A full text version is available on our Web Address at: <http://www.commissions.leg.state.mn.us/lcc/lccreque.pdf>

The full text of the Request for Proposal is posted as an Adobe Acrobat (.pdf) file. Acrobat files must be viewed with Adobe Acrobat Reader which can be downloaded for free at: <http://www.adobe.com/products/acrobat/readstep.html>

Proposals must be submitted and received by 4:00 p.m. June 16, 2000. Late submittals will not be considered. All expenses incurred in responding to this request will be borne by the responder.

Public Employees Retirement Association

Notice of Request for Proposal (RFP) for Professional Services to Provide Qualified Rehabilitation Evaluations

The Public Employees Retirement Association of Minnesota (PERA) requests proposals from qualified vendors to provide Qualified Rehabilitation Evaluations. Qualified vendors will be required to provide employability evaluations (including testing), labor market surveys, and expert witness testimony at hearings.

Established by the Minnesota Legislature in 1931, PERA administers three defined benefit plans. PERA's membership includes over 50,000 retirees, survivors and dependents; 33,000 inactive members; and 160,000 active members. The Qualified Rehabilitation Evaluations will be used by PERA to assist in the determination of disability benefits for our active members.

Professional, Technical & Consulting Contracts

To receive a complete copy of the RFP, please mail or fax your request to:

Sandy Stolt, Administrative Secretary
Public Employees Retirement Association
Suite 200-Skyway Level
514 Saint Peter Street
St. Paul, MN 55102-1090
(651) 297-2547 (fax)

Proposals must be received no later than 4:00 p.m. on June 15, 2000. Late proposals will not be considered.

Office of the Revisor of Statutes

Notice of Request for Indexing Services

NOTICE IS HEREBY GIVEN that the Office of the Revisor of Statutes is seeking the following indexing services for the period July 1, 2000 to June 30, 2001:

1. Indexing for the Minnesota Statutes publication.
2. Indexing for the Minnesota Rules publication.
3. Indexing for the Laws of Minnesota publication.

Statutory indexing experience and computer keyboarding facility are prerequisites to performing the services. Where current contractors have at least equal qualifications, they will be given preference in order to maintain program consistency and stability. Contractors are expected to provide their own computer equipment, which must be compatible with the Revisor's indexing system.

Responses must be received by the Office of the Revisor of Statutes by Friday, June 16, 2000.

Direct inquiries and responses to:

Maryann Corbett
Office of the Revisor of Statutes
700 State Office Building
100 Constitution Avenue
St. Paul, MN 55155
651-296-2868
TTY use State Relay Services: 1-800-627-3529

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at 612-625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

