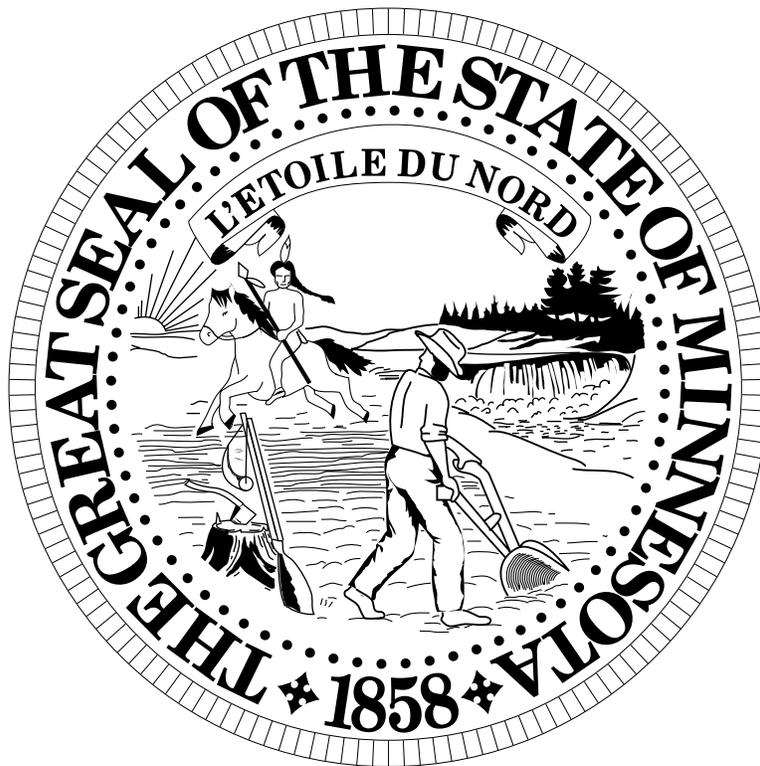


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 29 November 1999
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Pages 755-774

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 24 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#22	Monday 29 November	Noon Wednesday 17 November	4:30 P.M. MONDAY 22 NOVEMBER
#23	Monday 6 December	NOON TUESDAY 23 NOVEMBER	Noon Tuesday 30 November
#24	Monday 13 December	Noon Wednesday 1 December	Noon Tuesday 7 December
#25	Monday 20 December	Noon Wednesday 8 December	Noon Tuesday 14 December

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PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to 651-297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$115.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "**Affidavit of Publication**" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

The *State Register* is published by Communications.Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Individual copies and subscriptions are available through
Minnesota's Bookstore, (651) 297-3000, or 1-800-657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issue 52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Board of Medical Practice

Proposed Permanent Rules Relating to Fees

NOTICE OF HEARING

Proposed Amendment to the Rule Governing the Physician Annual License Fee, *Minnesota Rules*, 5600.2500 (B.), increasing the fee from \$168 to \$192.

Public Hearing. The Minnesota Board of Medical Practice intends to adopt rules after a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.131 to 14.20. The agency will hold a public hearing on the above-entitled rules in Conference Room A - Fourth Floor, University Park Plaza, 2829 University Avenue SE, Minneapolis, Minnesota 55414, starting at 9 A.M. on Saturday, January 22, 2000, and continuing until the hearing is completed. Additional days of hearing will be scheduled if necessary. All interested or affected persons will have an opportunity to participate by submitting either oral or written data, statements, or arguments. Statements may be submitted without appearing at the hearing.

Administrative Law Judge. The hearing will be conducted by Administrative Law Judge, Allan Klein, who can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone number (612) 341- 7609, and FAX (612) 349-2665. The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.131 to 14.20, and by the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2000 to 1400.2240. Questions concerning the rule hearing procedure should be directed to the Administrative Law Judge.

Subject of Rules, Statutory Authority, and Agency Contact Person. The subject of the hearing will be the proposed rules governing the increasing of the Physician Annual License Fee from \$168 to \$192, *Minnesota Rules*, 5600.2500 (B.) The proposed rules are authorized by *Minnesota Statutes*, sections 147.01 (1998) and 214.06 (1998). A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed. A free copy of the rules is available upon request from the agency contact person. The agency contact person is: William Marczewski at Minnesota Board of Medical Practice, 2829 University Avenue SE, Suite 400, phone (612-617-2152), FAX (612-617-2166). TTY users may call the Minnesota Board of Medical Practice at TTY: 612-297-5353 or 1-800-627-3529.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is now available for review at the agency offices and at the Office of Administrative Hearings. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may be reviewed and copies obtained at the cost of reproduction from either the agency or the Office of Administrative Hearings.

Public Comment. You and all interested or affected persons, including representatives of associations and other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends.

Proposed Rules

This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day response period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day response period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment period also submit a copy of the written views or data to the agency contact person at the address stated above.

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of the rule hearing process. Modifications must be supported by data and views presented during the rule hearing process, and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate.

Adoption Procedure After The Hearing. After the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and files them with the Secretary of State, or ask to register with the agency to receive notice of future rule proceedings, and can make these requests at the hearing or in writing to the agency contact person stated above.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: First Floor South, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 16 November 1999

Robert Leach
Executive Director
Minnesota Board of Medical Practice

5600.2500 FEES.

The fees charged by the board are fixed at the following rates:

- A. physician application fee, \$200;
- B. physician annual license, ~~\$168~~ \$192;

[For text of items C to EE, see M.R.]

<p>KEY: PROPOSED RULES SECTION — <u>Underlining</u> indicates additions to existing rule language. Strike outs indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — <u>Underlining</u> indicates additions to proposed rule language. Strike outs indicate deletions from proposed rule language.</p>

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* § 270.0604.

Department of Revenue

Revenue Notice # 99-14: Sales and Use Tax - Farm Machinery

This Revenue Notice confirms and updates Revenue Notice # 92-02 by providing additional clarification and reflecting changes in agricultural practices and resulting changes in what is included in the definition of farm machinery. This Revenue Notice also revokes Revenue Notice # 94-16.

Farm machinery qualifies for the reduced rate in *Minnesota Statutes*, § 297A.02, subdivision 2, or the exemption in *Minnesota Statutes*, § 297A.25, subdivision 59, only when the item is used directly and principally for the purposes set out in *Minnesota Statutes*, § 297A.01, subdivision 15.

Currently, sales of used farm machinery are exempt from sales or use tax. New farm machinery is subject to a 1 percent sales and use tax rate for sales made after June 30, 1999 and before July 1, 2000. Sales of new farm machinery made after June 30, 2000 are exempt.

“Used farm machinery” means any farm machinery as defined in *Minnesota Statutes*, § 297A.01, subdivision 15, that has been subject to a prior retail sale, lease, or rental, to a different person or entity. Farm machinery that has been used only for demonstration purposes is not “used” machinery. If farm machinery was used when initially leased, lease payments are exempt from sales or use tax. If farm machinery was new when initially leased, lease payments due before July 1, 2000 continue to be subject to sales or use tax on a lease renewal if the lessee is the same person.

The definition of farm machinery includes logging equipment.

The following are new positions of what is considered farm machinery. They are different than what is set out in Revenue Notice # 92-02.

- **Farrowing houses** are not farm machinery because they are buildings. They do not qualify for the farm machinery reduced rate or exemption.
- **Animal handling equipment** is equipment used for birthing or to hold or restrain an animal while medication or treatment is administered to the animal. Animal handling equipment, such as squeeze chutes and portable farrowing crates are farm machinery. They qualify for the farm machinery reduced rate or exemption.
- **Automatic feeding systems** include self-feeding equipment that rely on gravity to dispense food or water to livestock. These qualify for the farm machinery reduced rate or exemption.

EFFECTIVE DATE: The above provisions are effective the day following the date of this notice.

Revenue Notice # 94-16 is hereby revoked.

Jennifer L. Engh
Assistant Commissioner for Tax Policy

Dated: 29 November 1999

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration

State Designer Selection Board (SDSB) Meeting Dates, Times and Agenda Items

Pursuant to SDSB *Minnesota Rule* 3200.0400, below is the schedule of State Designer Selection Board meeting dates, times and agenda items as of November 17, 1999:

• **December 7, 9:00 a.m.**

1. Shortlisting: Project 99-10 Department of Military Affairs, New National Guard Training and Community Center (Armory) in Mankato
2. Shortlisting: Project 99-11 Department of Corrections, Repair and Replacement of an Old Sewer System at the Faribault Correctional Facility

• **December 21** (contact Lisa Blue at 651-297-5526 for the meeting start time)

1. Interviews/Selection: Project 99-10 Department of Military Affairs, New National Guard Training and Community Center (Armory) in Mankato
2. Interviews/Selection: Project 99-11 Department of Corrections, Repair and Replacement of an Old Sewer System at the Faribault Correctional Facility

Unless otherwise stated, all meetings are held in the Administration Building, 50 Sherburne Avenue, St. Paul, Room G-10/Conference Room A. Other matters may come before the Board and be added to the agenda as needed. For additional information, contact Lisa Blue at 651-297-5526.

Minnesota Auto Theft Prevention Program

Notice of Meeting of the Board of Directors

The Minnesota Auto Theft Prevention Program, will be holding its Board of Directors meeting on the following dates: Thursday, December 14, 1999 and Thursday, January 13, 2000. Meetings will begin at 9:00 a.m. and will be held at the Minnesota Auto Theft Prevention Program (MATPP) office located at 1110 Centre Pointe Curve, Suite 405, Mendota Heights, MN (Hwy. 110 and Lexington Avenue, west of Hwy. 35W (South on the south side of the GNB Technologies Bldg.)) Meetings are open to the public. For more information you may contact the MATPP office at (651) 405-6155.

Emergency Medical Services Regulatory Board

Notice of Completed Application In the Matter of the License Application of the CART Ambulance Service, Minneapolis, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter "EMSRB") has received a completed application from the **CART Ambulance Service, Minneapolis, Minnesota**, for a new type of service, advanced ambulance-specialized.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations or comments concerning the disposition of the application shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by December 30, 1999, 4:30 p.m. Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Ave. SE, # 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB has determined, after considering the factors in 144E.11, subd. 6, that the proposed service is needed, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 4. If six or more recommendations or comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant shall be given the option

Official Notices

of immediately proceeding to a contested case hearing or trying to resolve the objections within 30 days, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 5(a) (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a hearing, a contested case hearing will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 5(c) (e) .

Dated: 17 November 1999

Mary F. Hedges
Executive Director

Emergency Medical Services Regulatory Board

Notice of Completed Application In the Matter of the License Application of the Warroad Rescue Unit, Warroad, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter "EMSRB") has received a completed application from the **Warroad Rescue Unit, Warroad, Minnesota**, for a new type of service, part-time advanced ambulance service.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations or comments concerning the disposition of the application shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by December 30, 1999, 4:30 p.m. Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Ave. SE, # 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB has determined, after considering the factors in 144E.11, subd. 6, that the proposed service is needed, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 4. If six or more recommendations or comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant shall be given the option of immediately proceeding to a contested case hearing or trying to resolve the objections within 30 days, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 5(a) (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a hearing, a contested case hearing will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 5(c) (e) .

Dated 17 November 1999

Mary F. Hedges
Executive Director

Emergency Medical Services Regulatory Board

Notice of Completed Application In the Matter of the License Application of the Allina Hospitals & Clinics Medical Transportation, Cambridge, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter "EMSRB") has received a completed application from the **Allina Hospitals & Clinics Medical Transportation, Cambridge, Minnesota**, for a new type of service, advanced ambulance service.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations or comments concerning the disposition of the application shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by December 30, 1999, 4:30 p.m. Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Ave. SE, # 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB has determined, after considering the factors in 144E.11, subd. 6, that the proposed service is needed, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 4. If six or more recommendations or comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant shall be given the option of immediately proceeding to a contested case hearing or trying to resolve the objections within 30 days, pursuant to *Minnesota Statutes* Sec. 144E.11, subd. 5(a) (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially

requests a hearing, a contested case hearing will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes Sec. 144E.11, subd. 5(c) (e)*.

Dated 17 November 1999

Mary F. Hedges
Executive Director

Department of Human Services

Vacancies on Medicaid Citizens' Advisory Committee

Pursuant to title 42, part 431, section 12 (42 CFR § 431.12) of the *Code of Federal Regulations* governing the Medicaid Program, the Minnesota Department of Human Services seeks applications from Medical Assistance (Medicaid) recipients and others interested in serving on the Medicaid Citizens' Advisory Committee. The purpose of the committee is to ensure that continued high quality health and medical services are provided to low-income persons. The committee, representing Medicaid recipients, advises the Department and helps define what the Medicaid Program should be in relationship to future technological needs. Specifically, the committee explores designated problem areas, evaluates Department programs, makes specific recommendations and resolutions, and contributes to the formulations of Department policy and standards.

In 1998 and 1999, the committee heard presentations about and advised the Department on the issues of access to dental care in managed care plans; revising the Minnesota Health Care Programs Application; school-based Medical Assistance services; the Department's performance measurement and quality improvement activities; revenue enhancement initiatives; Children's Health Insurance (CHIP) funding; and the Department's MinnesotaCare Health Care Reform waiver.

New members will be appointed for two-year terms, beginning in January, 2000. Committee meetings are held quarterly at the Department of Human Services, 444 Lafayette Road North, St. Paul, Minnesota. Employees of the State of Minnesota (except for employees of the Department of Health) and private persons or organizations under contract to the Department of Human Services for administrative services will not be appointed to the committee.

For further information, contact Stephanie Schwartz, Minnesota Department of Human Services at (651) 297-7198. Letters of interest should be sent to: Stephanie Schwartz, Federal Relations, Health Care Administration, Minnesota Department of Human Services, 444 Lafayette Road North, St. Paul, Minnesota 55155-3853. Letters of interest will be accepted until Friday, December 31, 1999.

Executive Council State Board of Investment Land Exchange Board Investment Advisory Council

OFFICIAL NOTICE of Meetings of the Executive Council, State Board of Investment, Land Exchange Board, and the Investment Advisory Council

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, December 8, 1999 at 9:00 A.M. in Room 125, State Capitol, Saint Paul, MN.

The Investment Advisory Council will meet on Tuesday, December 7, 1999 at 2:00 P.M. in the SBI Conference Room, Capitol Professional Office Building, Suite 10 (Main Floor), 590 Park Street, St. Paul, MN.

Department of Labor and Industry

Labor Standards Unit

Notice of Addition to Highway/Heavy Prevailing Wage Rates

An **additional rate** has been added to the Highway/Heavy Prevailing Wage Rates certified 10/25/99, for **Labor Code 415, Painter in Region 9**.

Copies of the corrected certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$.65 for each page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Metropolitan Council

Public Forums On Metro Mobility

The Metropolitan Council will hold public forums in early December to gather information from riders and other interested persons on how well the Metro Mobility program is serving the transportation needs of people with disabilities.

Public forums are as follows:

- **Monday, December 13, 1999**
10 to 11:30 a.m.
Courage Center
3915 Golden Valley Road
Golden Valley
- **Monday, December 13, 1999**
7 to 8:30 p.m.
Minneapolis Convention Center, Room 103
1301 Second Avenue South
Downtown Minneapolis
- **Thursday, December 16, 1999**
12 noon to 1:30 p.m.
Mears Park Centre Bldg., Chambers
230 East Fifth Street
Downtown St. Paul

Everyone is welcome to attend the forums and offer comments. You may register in advance to speak by calling Dawn Hoffner at the Metropolitan Council at 651-602-1447 or 651-221-9886 (TTY) for people with hearing impairments. You may also sign up to speak at the time the forums are held. Sign language interpreter services will be provided at the forums. If requested by November 16, reasonable accommodations to persons with disabilities will be provided.

The forums are intended to elicit comments from riders on how Metro Mobility is working for them and to offer their ideas for improvement. A rider's suggestion last year resulted in setting up cancellation line phone numbers at both of the companies providing rides. That reduced the time riders spend on the phone and freed up reservationists to handle more ride requests.

Metro Mobility staff members will answer general questions and respond to comments. Riders seeking follow-up on a specific incident or concern are asked to contact the Metro Mobility Customer Services department, 651-602-1111 or 651-221-9886 (TTY).

Riders who do not attend a forum can still participate as follows:

- They can send written comments to: Dave Jacobsen, Metropolitan Council Metro Mobility Service Center, 230 East Fifth Street, St. Paul, MN 55101
- Fax comments to Dave Jacobsen at 651-602-1660
- Send TTY comments to Dave Jacobsen's attention at 651-221-9886
- Record comments on the Council's Public Comment Line at 651-602-1500
- E-mail comments to: data.center@metc.state.mn.us

Comments will be accepted until January 3, 2000.

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, December 9, 1999, at 9:30 a.m., in the PERA offices, 514 St. Peter Street, Suite 200 - Skyway Level, Saint Paul, Minnesota.

A meeting of the Legislative Committee of the Board of Trustees will be held on Tuesday, November 30, at 9:00 a.m. in the offices of the association.

Teachers Retirement Association

Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Thursday, December 16, 1999 at 9:30 a.m. in Suite 500, Gallery Building, 17 W. Exchange Street, St. Paul, MN to consider matters which may properly come before the Board.

Department of Public Safety

Driver and Vehicle Services Division

REQUEST FOR COMMENT on Planned Amendments to Rules Governing Information on Licenses, Permits, Identification Cards and Vehicle Records, *Minnesota Rules* parts 7410.0400, 7410.0425, 7410.0450 and 7410.0500

Subject of Rules. The Minnesota Department of Public Safety, Driver and Vehicle Services Division (DVS), requests comments on planned amendments to rules governing information on driver's licenses, permits and state identification cards. DVS is considering amendments to part 7410.0400 DOCUMENTATION OF PROOF OF FULL NAME, DATE OF BIRTH AND IDENTITY; part 7410.0425 ADDITIONAL DOCUMENTATION; part 7410.0450 DUPLICATES; and part 7410.0500 CHANGE OF NAME.

Some of the rule amendments under consideration are designed to reduce fraud problems. Others should improve customer service and simplify the application process. Planned amendments under consideration include:

- Amending part 7410.0400 to extend the use of an expired Minnesota driver's license, ID card or permit with a color image of the applicant as a form of identification from one to five years. Expired driver's license documents or identification cards from other U.S. states or Canadian provinces could also be expired up to five years, but only if they contain a color image of the applicant;
- Amending part 7410.0400 to delete the U.S. Immigration and Naturalization Arrival and Departure I-94 form if not accompanied by a valid passport, deleting the driver's education certificate of completion as a secondary form of identification, and limiting school records to certified transcripts;
- Amending part 7410.0400 to add the seven-day temporary Minnesota driver's license as a primary document if not expired more than one year.
- Expanding the list of acceptable translators in part 7410.0400;
- Amending the document refusal procedure in part 7410.0425 to reduce incidents of licensing agent shopping with potentially fraudulent documents;
- Simplifying the application process in part 7410.0450 when there is no change in information on file with the department; and
- Eliminating the Certificate of Naturalization as a name change document.

Persons Affected. These rules affect or may be of interest to persons applying for an initial driver's license, permit, or state identification card, persons who seek a duplicate of such documents, licensing agents, law enforcement officials, persons or entities who rely on these state documents for business transactions or for personal identification purposes, and persons concerned about public safety in general.

Statutory Authority. *Minnesota Statutes*, sections 14.06, 168A.04, 168A.24, 171.02, 171.06, 171.061, 171.07, 171.10 and 171.11 provide DVS with authority in this matter.

Official Notices

Public Comment. Interested persons or groups may submit comment or information on the planned rules in writing or orally until further notice is published in the *State Register* that the department intends to adopt or withdraw the rules.

DVS does not contemplate appointing an advisory committee to comment on the planned rules. Copies of this notice, however, will be sent directly to the Minnesota Department of Health Vital Records Division, representatives of state, local and federal law enforcement; driver's licensing agents and deputy registrars; representatives of the alcohol and beverage, retail merchants, and banking industries, the Council on Asian Pacific Minnesotans, the Council on Black Minnesotans; and the Chicano-Latino People Affairs Council.

Rule Drafts. DVS has prepared a draft of planned rule amendments that is available from the agency contact person.

Agency Contact Person. Written or oral comment, questions, and requests for more information on the planned rule amendments should be addressed to:

Jane A. Nelson
Department of Public Safety, Driver and Vehicle Services Division, Suite 196
445 Minnesota Street
St. Paul, Minnesota 55101-5196
Phone: (651) 296-2608 FAX (612) 296-3141
E-mail: Jane.Nelson@state.mn.us

Alternative Format. This Request for Comment can be made available in an alternative format such as large print, Braille, or cassette tape. To make such a request, contact the agency contact person listed above.

NOTE: Comment received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt the rule is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 15 November 1999

Charles R. Weaver, Commissioner
Minnesota Department of Public Safety

Department of Trade and Economic Development

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds Under *Minnesota Statutes, Chapter 41A*

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on December 14, 1999 at 9:00 a.m. o'clock, at 500 Metro Square, 121 7th Place East, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes* 1986, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a project on behalf of Sunrise Fiberglass Corporation, a Minnesota corporation, and/or Byron Rieck and Danny Rieck or a related entity (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the acquisition, construction, renovation and equipping of an existing manufacturing plant to be used primarily for the manufacture of fiberglass components and assemblies at 5175 260th Street in the City of Wyoming, Minnesota (the "Project"). The initial owner of the Project will be Sunrise Fiberglass Corporation and/or Byron Rieck and Danny Rieck or a related entity of the Applicant and the Project is expected to be operated and managed by the Applicant. It is contemplated that the Project will be used primarily for the manufacture of fiberglass components and assemblies. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$3,000,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy

of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 500 Metro Square, 121 7th Place East, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: November 17, 1999.

BY ORDER OF THE MEMBERS OF THE MINNESOTA AGRICULTURAL AND ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director
Minnesota Agricultural and
Economic Development Board

Department of Transportation Office of Investment Management

Notice of Solicitation for Public Review and Comment on the Preliminary Draft *Minnesota Statewide Transportation Plan*

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a proposed *Minnesota Statewide Transportation Plan* for years 2000 to 2020. The document incorporates several major activities implemented by Mn/DOT in the past three years including identification of interregional corridors linking the State's regional centers. The proposed *Minnesota Statewide Transportation Plan* also discusses the 20-year plans produced by Mn/DOT's Districts using performance-based planning for the state highway system. Mn/DOT activities supporting multimodal transportation and technological and environmental initiatives are addressed.

The proposed *Minnesota Statewide Transportation Plan* is available on request. You have 30 days to submit comments. Comments must be received by **4:30 p.m. on December 29, 1999**. Comments are encouraged and should identify the portion of the *Minnesota Statewide Transportation Plan* addressed, reason for the comment, and any change proposed. To receive a copy of the *Minnesota Statewide Transportation Plan*, please contact:

Linda Zemotel
Minnesota Department of Transportation
Office of Investment Management
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155

Phone: (651) 296-1604
Fax: (651) 296-3019
linda.zemotel@dot.state.mn.us

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Children, Families & Learning

Notice of Availability of Request for Proposals to Fund Programs for Intervention Services to Victims of Child Abuse

Public and private non-profit organizations who provide services to crime victims are eligible to apply for up to \$80,000 to be spent over a 24 month period for community programs to serve victims of child abuse, up to \$200,000 to be spent over a 24 month period is available for a statewide program to provide service to Gay/Lesbian/Bisexual/Transsexual victims of child abuse.

A complete copy of the RFP may be obtained by contacting Sophie Oliver at (651) 582-5352. Questions regarding this RFP may be directed to Mary Crossen at (651) 582-8508 or email mary.crossen@state.mn.us

All proposals must be received or post marked no later than 4:30 p.m. January 28, 2000 in the manner specified in the RFP document.

Minnesota Center for Crime Victim Services

Notice of Availability of Funds

The Minnesota Center for Crime Victim Services announces the availability of Violence Against Women Act (VAWA) grant funds for a special one time, time-limited project, made available through the Rural Domestic Violence and Child Victimization Enforcement Grant from the U.S. Dept. of Justice, Office of Justice Programs.

1. Model Demonstration Projects of Collaborative Efforts to Serve Battered Women and Child Victims: Four to five grants of up to \$75,000 (\$300,000 total) are available for the development and administration of innovative collaborations of service programming for battered women and child victims. Rural, private non-profit organizations and tribal governments with a program focus of serving battered women, rural abused children's programs, and rural county human service agencies are eligible to apply. At least one grant will be designated for a tribal government. The grant is for the fourteen-month period from April 1, 2000, through May 31, 2001. This is a one-time appropriation. **All applications are due Monday, January 31, 2000.**

2. Statewide Coordination of Services: One grant of \$270,253 is available to assist with the implementation of the Rural Domestic Violence and Child Victimization Enforcement Grant. The grant is available for employing community specialists, developing training curriculum, identifying and recruiting battered women's and children's advocates for training, and contract work. The Minnesota Coalition for Battered Women (MCBW) is eligible to apply. The grant is for the eighteen-month period from December 1, 1999, through May 31, 2001. This is a one-time appropriation. **Application is due Monday, December 13, 1999.**

To receive a request for proposals that provides complete information and describes how to apply, contact:

Minnesota Center for Crime Victim Services
245 East Sixth Street, Suite 705
St. Paul, Minnesota 55101-1940
651-282-6256 or 1-888-622-8799 outside the Twin Cities metropolitan area
TTY (hearing impaired): 651-205-4827

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 to be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute. In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals are prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Minnesota Historical Society

Notice of Request for Bids for Personal Computer Training

The Minnesota Historical Society (Society) is seeking bids from qualified firms and individuals to provide personal computer training to its' employees.

The work will generally consist of off-site training for Society employees on various combinations of the following software:

Microsoft Windows 95 or Macintosh OS 8.____ or higher

Microsoft Exchange (Version 7) (Mac Version 5)

Microsoft Word (Version 7) (Mac Version 6.0.1)

Microsoft Power Point (Version 7) (Mac Version)

Microsoft Excel (Version 7) (Mac Version 5)

Microsoft Access (Version 7)

Filemaker Pro (Version 4)

Microsoft Office 2000 (Word, Excel, Access, Power Point, Publisher & Front Page, Outlook)

The Request for Bids is available by contacting Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. Telephone (651) 297-5863 or e-mail: chris.bonnell@mnhs.org

Bids must be submitted in the format provided for in the Request for Bids. Bids must be received no later than 2:00 P.M., Central Time, Wednesday, December 22, 1999. No late bids will be accepted.

Dated: 22 November 1999

Minnesota House of Representatives

Public Notice of Request for Proposal for Supplemental Legal Services

NOTICE IS HEREBY GIVEN that the Minnesota House of Representatives is seeking proposals from law firms to act as supplemental outside legal counsel. The House employs attorneys in the House Research Department who serve as its principal in-house counsel. The House uses the Office of the Attorney General to represent it in most situations requiring outside legal counsel. Occasionally, the House does not use the Office of Attorney General because of conflicts of interest or other considerations. The proposed designation is not intended to change the House's longstanding practice of using the Office of Attorney General as its primary source of outside legal representation.

The designated supplemental outside counsel could provide various types of legal services to the House, ranging from telephone consultation to representation in litigation.

All proposals must be submitted in a sealed envelope and delivered to House Administrative Services, 198 State Office Building, St. Paul MN 55155 no later than **2 p.m. December 20, 1999**. Proposals will be opened publicly on that date and time.

A copy of the Request for Proposal can be obtained by calling: Joel Michael (651) 296-5057.

Other House personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Professional, Technical & Consulting Contracts

Iron Range Resources and Rehabilitation Board

Notice of Request for Proposals for a Comprehensive Analysis and Feasibility Study for Development of a Business Incubator in Northeastern Minnesota

The Office of the Commissioner of the Iron Range Resources and Rehabilitation Board is seeking proposals from qualified economic development firms/individuals to complete a comprehensive analysis and feasibility study involving the potential for the development of a business incubator to be located in the Taconite Tax Relief Area of northeastern Minnesota. Respondents must be familiar with incubator development from the design and construction stage through the operations phase.

For a complete Request for Proposal contact:

Phil Bakken
IRRRB, Economic Director
P.O. Box 441
Eveleth, MN 55734
(218) 744-7400

by 4:00 P.M. Central time December 7, 1999.

Completed proposals are due December 28, 1999. It is anticipated that the contract will begin on or about January 5, 2000.

Minnesota State Lottery

Request for Lease Proposal

The Department of Administration on behalf of the Minnesota State Lottery desires proposals for the rental of approximately 4,700 - 5,200 usable square feet of office/warehouse space comprised of approximately 1,700 usable square feet of office space and 3,000 - 3,500 usable square feet of warehouse space in the City of Owatonna.

Contact: Department of Administration
Real Estate Management Division
309 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Telephone: (651) 296-6674

Proposals due no later than 4:00 p.m. on Monday, December 27, 1999.

Minnesota Planning

Minnesota Environmental Quality Board

Notice of Requests for Proposals for Inventory of Potential Cogeneration Sites in Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Environmental Quality Board is accepting proposals from qualified parties to develop an inventory of potential cogeneration (also known as combined heat and power) sites in Minnesota.

The goal of this project is to develop a comprehensive, statewide inventory and description of promising cogeneration sites in Minnesota. The inventory will identify and describe as many of the state's existing large thermal energy users as possible. For each potential site, the inventory is intended to provide enough information on thermal energy load and peak demand, electricity use, temperature requirements, land use, existing electricity production, and other data to allow preliminary assessment of cogeneration viability. Up to \$60,000 may be available under this contract. All work under this contract must be completed by January 31, 2001. This notice does not obligate the agency to spend the entire dollar amount.

This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Professional, Technical & Consulting Contracts

For a copy of the complete Request for Proposal please contact:

Suzanne Lamb Steinhauer, Project Coordinator
Minnesota Environmental Quality Board
658 Cedar Street
St. Paul, MN 55155
Telephone (651) 296-2878
E-mail: suzanne.steinhauer@mnplan.state.mn.us

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

All proposals must be submitted by 2:00 PM, January 7, 2000.

Board of Water and Soil Resources

Notice to Professional Soil Scientists: A List of Consultants Being Developed

The Board of Water and Soil Resources is seeking professional soil scientists to assist the updating of soil surveys in Dodge, Fillmore, Goodhue and Wabasha Counties. ***The purpose of this notice is to develop a list of qualified consultants who may be interested in becoming a future contractor.*** Funding for the update project has been provided by the Legislative Commission on Minnesota Resources and the participating counties. The project will be done according to the standards of the National Cooperative Soil Survey.

The work proposed for consultants will consist of transecting the landscape and documenting soil properties and geomorphic components. The number and location of transects and documentation requirements will be predetermined by NRCS, University of Minnesota and Board of Water and Soil Resources staff. Consultants must be licensed soil scientists in Minnesota. Experience in mapping and classifying soils and developing descriptive legends is highly desirable. Firms or individuals wanting to be considered as a potential contractor must submit information demonstrating their experience and qualifications to Greg Larson, Board of Water and Soil Resources, 1 West Water Street, Suite 200, St. Paul, MN 55107, telephone (651) 296-0882.

Submissions from firms must include the names and qualifications of personnel who would perform the work. Information must be received by 4:30 p.m. on Friday, December 17, 1999. Selected consultants will have the opportunity to submit bids for contracts on specific work products. Information regarding these contracts will be advertised in future issues of the *State Register*.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at 612-625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

