

State of Minnesota

# State Register

Rules and Official Notices Edition



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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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## Printing Schedule and Submission Deadlines

Vol. 24 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
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#13	Monday 27 September	Noon Wednesday 15 September	Noon Tuesday 21 September
#14	Monday 4 October	Noon Wednesday 22 September	Noon Tuesday 28 September
#15	Monday 11 October	Noon Wednesday 29 September	Noon Tuesday 5 October

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An "Affidavit of Publication" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

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## FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504 Room 231 State Capitol, St. Paul, MN 55155	Contact: House Information Office (651) 296-2146 Room 175 State Office Building, St. Paul, MN 55155
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## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

### Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

### Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Lola and Rudy Perpich Minnesota Center for Arts Education

### Adopted Permanent Rules Relating to School and Programs Admission

The rules proposed and published at *State Register*, Volume 23, Number 46, pages 2154-2159, May 17, 1999 (23 SR 2154), are adopted with the following modifications:

#### 3600.0010 DEFINITIONS.

Subp. 6. **School record.** "School record" means the information requested of the applicant by the center to help determine the appropriateness of the applicant's admission; ~~including.~~ The information requested must relate to the areas of review as described in part 3600.0030, subpart 6, and includes for example, a transcript of courses taken at the secondary level and their accompanying grades; secondary level attendance records; information about the high school content standards under chapter 3501 attempted or completed by the applicant; and a certified record from the applicant's previous secondary schools regarding grades and standards completed and ~~recommendations~~ recommendation. This recommendation must be completed by the applicant's school counselor or teacher of English, math, science, social studies, or world languages.

#### 3600.0030 APPLICATION PROCESS.

Subp. 2. **Application process.** An eligible applicant must apply for admission to the center by completing application forms and supplying a school record. Students whose applications or school records are not complete by the deadline established annually by the executive director or the executive director's designee shall not be considered further for enrollment. The deadline established annually is stated on the yearly application form.

Subp. 4. **Number of applications.** Subject to the limitations in parts 3600.0045 to 3600.0085, an individual may apply ~~up to no more than~~ two times for admission into the center if the individual is an eligible applicant under part 3600.0030, subpart 1, at the time of the arts review process.

Subp. 6. **Areas of review.** An applicant shall be evaluated for admission into the center based on a review of the applicant in three areas:

- A. the arts review process in part ~~3600.0040~~ 3600.0045;

#### 3600.0055 ACADEMIC INTERVIEW PROCESS.

After the arts review, academic applicants shall be interviewed at a location designated by the executive director or the executive director's designee. The purpose of the interview ~~or interviews~~ is to comprehensively assess the applicant, including for example the applicant's maturity, the applicant's ability to handle the transition to the center, the applicant's attitude toward obtaining a comprehensive education in addition to an arts education, an explanation of past academic issues, including, for example, absences or low academic standing, and what the applicant will contribute to the community of students and faculty at the center.

## Higher Education Services Office

### Adopted Permanent Rules Relating to Termination of Institution Participation in Financial Aid Programs

The rules proposed and published at *State Register*, Volume 23, Number 52, pages 2400-2403, June 28, 1999 (23 SR 2400), are adopted with the following modifications:

#### **4830.0140 TERMINATION.**

The office shall terminate an institution's eligibility to participate in a program if the institution:

A. violates a provision of *Minnesota statutes* or rules governing the program, and fails to correct the violation within 90 days from the date on the written notification of the termination;

#### **4830.0150 TERMINATION PROCEDURE.**

Subpart 1. **Termination.** The office shall; ~~after notice and upon providing an opportunity for a hearing pursuant to *Minnesota Statutes*, chapter 14, terminate an institution's eligibility to participate in a program or programs if there is evidence that the institution has been in noncompliance based on the criteria under part 4830.0140.~~ provide written notice of its intent to terminate an institution's eligibility to participate in a program or programs if there is evidence that the institution has been in noncompliance based on the criteria under part 4830.0140. At the time the office provides notice of its intent to terminate, it shall also provide an institution an opportunity for a hearing pursuant to *Minnesota Statutes*, chapter 14.

Subp. 2. **Notification.** ~~Prior to termination of an institution's eligibility to participate in a program,~~ The office shall send the institution written notification of the termination of the institution's eligibility to participate in a program. Termination shall be effective 90 days from the date of the written notification.

#### **4830.0180 REIMBURSEMENTS AND REFUNDS.**

A. The office's director of student financial aid services; ~~the administrative law judge,~~ or the director of the office shall require an institution to remedy a violation of applicable program statutes and rules.

#### **4830.0200 REINSTATEMENT.**

Subpart 1. **Application.** An institution terminated from participation in a program by the office under part 4830.0140, may request reinstatement to participate in the program. The institution must wait at least 12 consecutive months from the effective date of the termination to submit a request for reinstatement. A request for reinstatement must be in writing and submitted to the director. ~~A request for reinstatement may be made only once in a calendar year. If the institution is initially denied reinstatement, the institution must wait at least 90 days from the date of denial of reinstatement, as specified in subpart 3, to resubmit a request for reinstatement.~~ If an institution's eligibility is reinstated after the start of the academic term, eligible students shall receive payment retroactively to the beginning of the term when the institution was reinstated.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

### Office of the Governor

#### Executive Order #99-18: Providing for the Establishment of the Minnesota S.A.F.E. Coordinating Council

I, **JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, the State of Minnesota has been a leader in its commitment to preventing violence and substance abuse; and

**WHEREAS**, the State of Minnesota has an obligation to ensure that its programs are coordinated and effective;

**NOW, THEREFORE**, I hereby order:

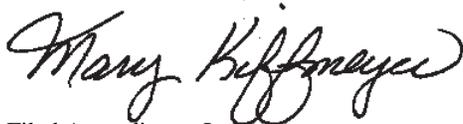
The establishment of the Minnesota S.A.F.E. Coordinating Council:

1. The purpose of the Coordinating Council is to create a strategic plan for addressing violence and drug abuse in Minnesota and to ensure that the programs currently scattered throughout state government are working together toward a common goal.
2. The Coordinating Council shall be composed of eleven members appointed by the Governor. The Coordinating Council shall consist of the Commissioners of Public Safety; Corrections; Health; Human Services; Children, Families and Learning; and Economic Security along with the Adjutant General of Military Affairs, Attorney General, Director of Minnesota Planning, Chief Justice of the Supreme Court and the U.S. Attorney. The Chair of the Coordinating Board shall be the Commissioner of Public Safety.
3. The Minnesota S.A.F.E. Coordinating Council shall develop a statewide strategic plan to prevent violence, crime and drug abuse.
4. The Minnesota S.A.F.E. Coordinating Council shall review and evaluate programs in state agencies that significantly affect prevention and intervention issues and ensure consistency with the statewide strategic plan as developed by the Council.
5. State agencies shall submit to the Council all proposed legislation of major significance relating to the coordination of the prevention and intervention issues, and the Council shall submit a report to the Governor and Legislature with comments on such proposals of state agencies.
6. Staff and consultant support for Council activities shall be provided by the Office of Drug Policy and Violence Prevention. The Council shall have the authority to request and require staff support from all other agencies of state government as needed for the execution of the responsibilities of the Council.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

**IN TESTIMONY WHEREOF**, I have set my hand this tenth day of September, 1999.



Filed According to Law:  
MARY KIFFMEYER  
Secretary of State



JESSE VENTURA  
Governor

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Department of Administration

#### Governor's Council on Developmental Disabilities

##### Notice of Meeting Schedule for Federal Fiscal Year 2000

The Minnesota Governor's Council on Developmental Disabilities meets on the first Wednesday of the even numbered months at Earle Brown Center, University of Minnesota Campus, 1890 Buford Avenue, St. Paul, Minnesota 55108. Meetings begin at 9:30 a.m. and end at 2:30 p.m. The meeting schedule for Federal Fiscal Year 2000 is as follows: October 6, 1999; December 1, 1999; February 2, 2000; April 5, 2000; June 7, 2000; and August 2, 2000.

The Council works to achieve increased independence, productivity, integration and inclusion of people with developmental disabilities and their families under provisions of P.L. 104-183.

For further information, please contact the Council at 651-296-4018 voice, toll free 877-348-0505, 651-296-9962 TTY, e-mail at <admin.dd@state.mn.us>, or our website <www.mnddc.org> or <www.mncdd.org>.

### Minnesota Comprehensive Health Association

#### Notice of Meeting of Executive Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Executive Committee will be held on Thursday, September 23, 1999, at MCHA's executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN, at 11:00 a.m.

For additional information, please call Lynn Gruber at 612-593-9609.

### Minnesota Comprehensive Health Association

#### Notice of Task Force Meeting on Premium Rate-Setting Process

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Task Force on the Premium Rate-Setting Process will be held at 10:00 a.m. on Tuesday, September 21, 1999. The meeting will take place at Blue Cross Blue Shield of MN, RiverPark Building, conf. room "S2-8", 3400 Yankee Drive, Eagan, MN.

For additional information, please call Lynn Gruber at 612-593-9609.

### Department of Economic Security

#### Strategic Five-Year State Workforce Investment Plan and Request for Designation Under the Workforce Investment Act of 1998

The Workforce Investment Act (WIA) of 1998 Section 112 requires the state to provide an opportunity for public comment on the Transitional *Strategic Five-Year State Workforce Investment Plan for Title I of the Workforce Development Act of 1998 (Workforce Investment Systems) and the Wagner-Peyser Act*. Furthermore, Section 116 requires the Governor of state to designate local workforce service areas within the state for the purpose of carrying out programs under the Act. WIA is the primary federal workforce development program which provides resources for employment services for job seekers. Each state is required to submit a plan describing how the state will implement this federal program, with a map of the local area designation.

## Official Notices

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Economic Security, designated by the Governor as the state agency responsible for implementing WIA, is providing the public with an opportunity to review and comment on the *Transitional Strategic Five-Year State Workforce Investment Plan for Title I of the Workforce Development Act of 1998 (Workforce Investment Systems) and the Wagner-Peyser Act* and a map of the local area designation.

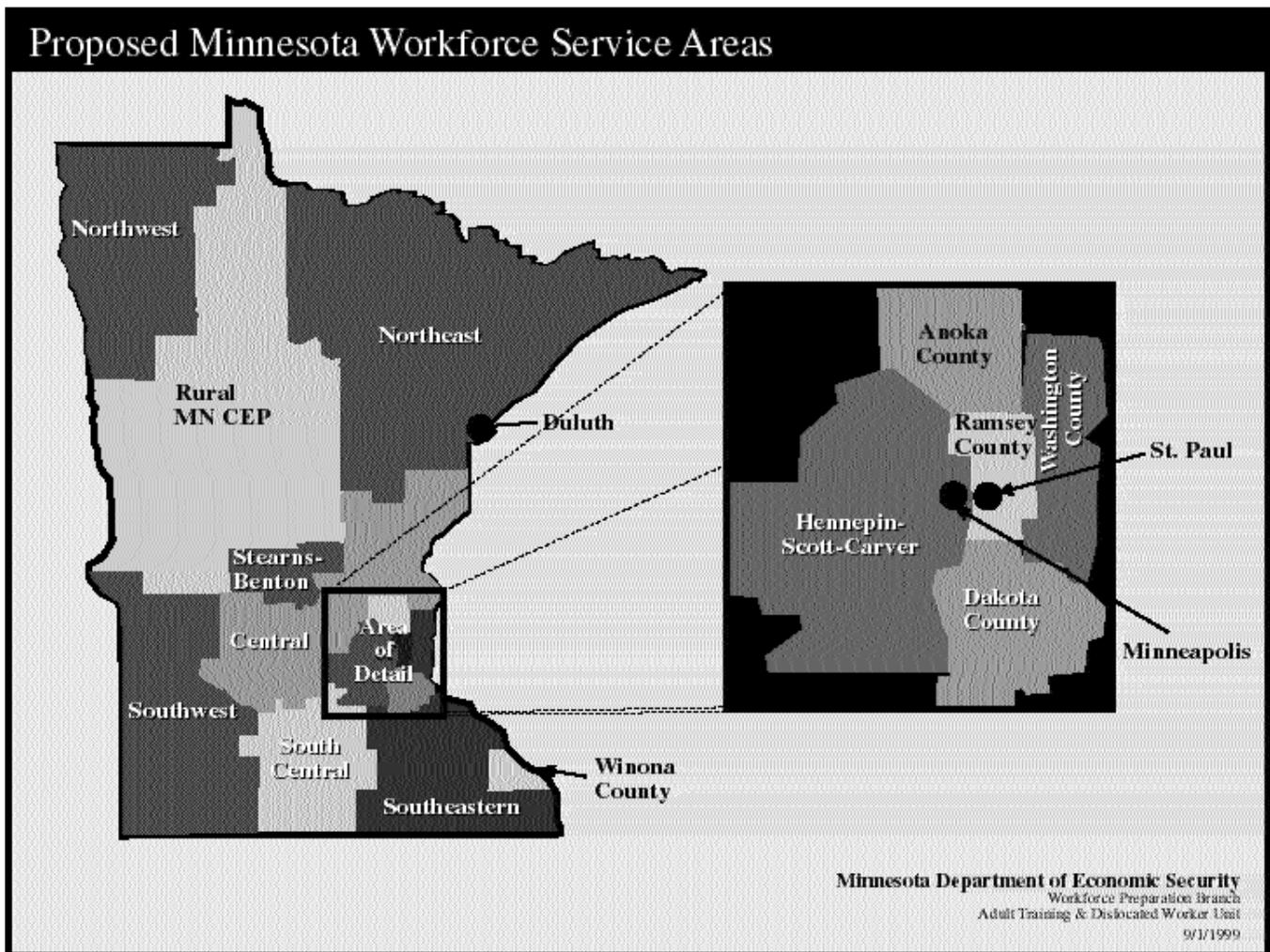
If you are interested in reviewing and commenting, on either the plan or the local designation and map (see attached), both are available, through October 19, 1999, during regular business hours at:

The Minnesota Department of Economic Security  
390 North Robert Street  
Saint Paul, MN 55101

If you would like more information, please contact:

Mary Ellen Novotny, Project Manager  
Workforce Center System Branch  
Minnesota Department of Economic Security  
390 North Robert Street  
651-296-3505 voice  
651-228-6927 FAX

In addition, these documents, as well as other information on the implementation of WIA in Minnesota is available at the following web site: <http://www.des.state.mn.us/wia/> This information is available in alternative formats upon request.



## **Emergency Medical Services Regulatory Board**

### **Comments Sought on License Application of the Stevens County Ambulance Service, Morris, Minnesota**

**PLEASE TAKE NOTICE** that the Emergency Medical Services Regulatory Board (hereinafter "EMSRB") has received a completed application from the **Stevens County Ambulance Service, Morris, Minnesota**, for a new type of service, advanced ambulance service.

**NOTICE IS HEREBY GIVEN** that, pursuant to *Minnesota Statutes* Section 144E.11, subd. 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations or comments concerning the disposition of the application shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by October 20, 1999, 4:30 p.m. Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Ave. SE, # 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB has determined, after considering the factors in 144E.11, subd. 6, that the proposed service is needed, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* Section 144E.11, subd. 4. If six or more recommendations or comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant shall be given the option of immediately proceeding to a contested case hearing or trying to resolve the objections within 30 days, pursuant to *Minnesota Statutes* Section 144E.11, subd. 5(a) (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a hearing, a contested case hearing will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* Section 144E.11, subd. 5(c) (e).

Dated: 14 September 1999

Mary F. Hedges, Executive Director

## **Department of Health**

### **Public Hearing Regarding the Minnesota Department of Health Application to the Federal Department of Health and Human Services for Federal Fiscal Year 2000 Preventive Health and Health Services Block Grand Funding**

The Minnesota Department of Health will sponsor a public hearing to obtain comment on its application for federal fiscal year 2000 Preventive Health and Health Services Block Grant funds. The draft application for those funds is available for inspection upon request.

The public hearing will be conducted as part of a meeting of the State Preventive Health Advisory Committee held Monday, October 4, 1999 at the Minnesota Department of Health, Metro Square Building, 121 East Seventh Place, St. Paul, Minnesota. The public hearing and meeting will begin at 2:30 p.m. in the Lower Level Meeting Room 56. Any person or group may submit either written or oral comments at the meeting.

Written comments may be submitted by October 4, 1999 to the address below.

For further information contact:

Debra Burns, Section Manager  
Health Systems Development  
Minnesota Department of Health  
121 E. Seventh Place  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975  
651-296-8209  
[debra.burns@health.state.mn.us](mailto:debra.burns@health.state.mn.us)

## Department of Human Services

### Board on Aging

#### Notice of Change of Meeting

The Minnesota Board on Aging will meet on October 21st, 1999 at the Best Western Marshall Inn, 1500 E. College Drive in Marshall. The full Board will meet at 2:00 p.m. This meeting will be preceded by the Legislative Committee at 10:00 a.m. and the Executive Committee at 12:00. The Board normally would meet on Friday, October 22, 1999 at 9:00 a.m. in St. Paul, MN.

## Department of Human Services

### Health Care Purchasing and Service Delivery

#### REQUEST FOR COMMENTS on Planned Amendment to *Minnesota Rules*, Part 9505.0390, Establishing Standards that Providers of Rehabilitative and Therapeutic Services to Medical Assistance-Eligible Clients Must Meet to Be Reimbursed by the Medical Assistance (MA) Program

**Subject of Rules.** The Minnesota Department of Human Services requests comments on its planned amendments to *Minnesota Rules*, part 9505.0390 governing standards that providers of rehabilitative and therapeutic services to Medical Assistance (MA) recipients must meet in order to receive reimbursement from the MA program.

Although other revisions may be recommended by the advisory committee, the department anticipates that the planned amendments will occur mainly in part 9505.0390, subparts 5 and 8. Subpart 5 addresses covered service and specialized maintenance therapy. Subpart 8 addresses excluded restorative and specialized maintenance therapy services. The planned amendments are in response to *Laws of Minnesota 1999*, chapter 245, article 4, section 117, which directs the commissioner of human services to "develop recommendations for definitions of specialized maintenance therapy for each type of covered therapy, in consultation with representatives of professional therapy associations, providers who work with patients who need long-term specialized maintenance therapy, and patient advocates." The recommended definitions, which are to be provided to the legislature by November 15, 1999, will also be reflected in the amended rule language.

**Persons Affected.** The recommended definitions and the planned amendments would most directly affect professional therapists who provide the services to MA recipients, providers who work with patients who need long-term specialized maintenance therapy, and the patients who need the services.

**Statutory Authority.** *Minnesota Statutes*, section 256B.04, subdivision 2, directs the commissioner of human services to make rules to support the uniform administration of the medical assistance program throughout the state.

**Public Comment.** Interested persons or groups may submit comments or information on these planned amendments in writing or orally until further notice is published in the *State Register* that the department intends to adopt or to withdraw the amendments. The department will consult with an advisory committee on the planned amendments.

**Rules Drafts.** The department anticipates that a draft of the planned amendments will be available by October 15, 1999. Free copies can be obtained from the agency contact person shown below.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the amendments, and requests for more information on these planned amendments should be directed to: Patricia Wagstrom Purcell, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3853. Her phone number is 651-297-4154 and her fax number is 651-297-3230. TTY users can reach Ms. Purcell by calling 1-800-627-3529.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 14 September 1999

Michael O'Keefe, Commissioner  
Department of Human Services

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## Department of Labor and Industry

### Code Administration and Inspection Services Unit

#### REQUEST FOR COMMENTS on Planned Amendments to Rules Governing Boilers and Powerboats/Fees and High Pressure Piping/Fees, *Minnesota Rules*, Parts 5225.0010 to 5225.8700 and 5230.0010 to 5230.6200

**Subject of Rules.** The Minnesota Department of Labor and Industry, Code Administration and Inspection Services Unit, and its divisions of Boilers and High Pressure Piping request comments on planned amendments to rules governing both Boiler Fees and High Pressure Piping fees. The Department is considering rule amendments that relate to and increase Boiler fees for boiler engineer licenses, boiler inspections, exemption certificates, boat inspections, shop inspections, hobby boiler inspections and other boiler fees. In conjunction with the boiler fee changes, the Department is considering altering how the fees are named, what the fees cover, how the fees are collected and other changes to the boiler fee related rules to improve the service and efficiency of boiler, pressure vessel and boat-for-hire regulation. The last boiler fee increases occurred in 1987.

The Department is also considering rule amendments that relate to and increase fees for the high pressure piping (HPP) inspection permit fee; establishment of a separate fee for filing an application for an HPP permit after the work has commenced; adoption of and clarification of the requirements of the three categories of HPP permits currently in use; clarification of the consequences of failure to pay the HPP permit fee; establishment of an "inactive" journeyman contracting pipefitter fee and status and, establishment of a trainee fee. In conjunction with the HPP fee changes, the Department is considering altering how the fees are collected, what the fees cover, and other changes to the HPP fee related rules to improve the service and efficiency of high pressure piping regulation.

**Persons Affected.** The amendments under consideration to the fee rules for boilers would likely affect owners of regulated boilers and pressure vessels, owners of boats-for-hire subject to regulation under *Minnesota Statutes*, chapter 183, boiler operating engineers, and employees and members of the general public who occupy buildings with boiler plants. The amendments under consideration to the fee rules for High Pressure Piping would likely affect primarily pipefitters and pipefitting contractors engaged in high pressure piping, those persons and entities owning, operating, improving or constructing high pressure piping systems and employees and members of the public who occupy buildings with high pressure piping systems.

**Statutory Authority.** The Department of Labor and Industry has statutory authority to amend rules to regulate and adopt fees regarding boilers, pressure vessels and certain boats for hire under *Minnesota Statutes*, section 175.171, and chapter 183 generally and specifically sections 183.001, 183.375, 183.41, 183.411, 183.42, 183.44, 183.54, and 183.545. The Department of Labor and Industry has statutory authority to amend rules to regulate and adopt fees regarding high pressure piping licenses and permits under *Minnesota Statutes*, sections 175.171, and 326.46 to 326.521 generally and 326.47, 326.48, and 326.50 specifically. Also, *Minnesota Statutes*, section 16A.1285, the general statute regarding agency fees applies to some of these planned rule amendments.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rule amendments in writing or orally until 4:30 p.m. on Friday, November 19, 1999. Comments received after that date and before further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules may be considered, but comments should be received by November 19, 1999, in order to be considered in determining what rule amendments to propose. The Department does not contemplate appointing an advisory committee to comment on the planned rules in addition to the existing Code Enforcement Advisory Council created by *Minnesota Statutes*, section 175.008. Those wishing information about the rules should reach the agency contact person listed below.

**Rules Drafts.** The Department has not yet prepared a draft of the planned rules amendments, but any person interested may request to receive a copy of the draft rules when it has been prepared by reaching the agency contact person listed below.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rule amendments should be directed to:

Kevin Wilkins, Director  
Code Administration and Inspection Services Unit  
Minnesota Department of Labor and Industry  
443 Lafayette Road North  
St. Paul, MN 55155  
phone: 651-296-4531  
FAX: 651-215-1140

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

## Official Notices

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**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 14 September 1999

Gretchen B. Maglich, Commissioner  
Department of Labor and Industry

## Department of Labor and Industry Division of Labor Standards

### REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Prevailing Wage Determinations, *Minnesota Rules*, Parts 5200.1000 -5200.1120

**Subject of Rules.** The Minnesota Department of Labor and Industry, Labor Standards Division requests comments on its planned amendments to rules governing Prevailing Wage Determinations. The Department is considering rule amendments that relate to the master job classifications for which the Department makes prevailing wage determinations, definitions, apprentices, corrections of rate determinations, and possibly the minimum number of hours of work required for a worker to be include in the wage survey process. These amendments would apply primarily to highway and heavy construction, but also would have application to commercial construction. Examples of job classification issues to be considered include but will not be limited to combining two or more classifications in the general class of Laborer, creating separate classifications and or rates for pieces of equipment used in highway-heavy and commercial construction, creating new classes for or altering the classifications applying to landscaping and seeding, creating new classes for or altering the classifications applying to painting and striping of roads, creating new classes for or altering the classifications applying to warning lights, warning signs and other methods of traffic control supplied to a project during construction, and articulated haulers and off-road trucks. Examples of definitions issues to be considered include, but are not limited to, commercial construction, highway and heavy construction, and fringe benefits.

**Persons Affected.** The amendments under consideration to the rules would likely affect laborers and mechanics engaged in construction, unions whose members are the laborers and mechanics employed in construction, general contractors, construction managers and subcontractors, and the owners of construction projects financed wholly or in part with state funds.

**Statutory Authority.** *Minnesota Statutes*, sections 14.06, 175.71 and 177.41 to 177.44 authorize the Department to adopt rules for prevailing wage determinations.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rules in writing or orally until 4:30 p.m. on Friday, November 19, 1999. Comments received after that date and before further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules may be considered, but comments should be received by November 19, 1999, in order to be considered in determining what rule amendments to propose. The Department does contemplate appointing an advisory committee to comment on the planned rules. Those wishing information about the advisory committee should reach the agency contact person listed below.

**Rules Drafts.** The Department has not yet prepared a draft of the planned rules amendments, but any person interested may request to receive a copy of the draft rules when it has been prepared by reaching the agency contact person listed below.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules or the advisory committee should be directed to:

Erik Oelker, Senior Labor Investigator  
Department of Labor and Industry  
Labor Standards Division  
443 Lafayette Road North  
St. Paul, MN 55155  
phone: 651-215-0076  
FAX: 651-215-0104

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 13 September 1999

Gretchen B. Maglich, Commissioner  
Department of Labor and Industry

## Metropolitan Airports Commission

### Notice of Public Hearing on Revised Security Ordinance No. 41

**NOTICE IS HEREBY GIVEN** that on the 6th day of October, 1999 at 1:00 p.m. in the Lindbergh Terminal Building at the Minneapolis-St. Paul International Airport, Room 3040, the Metropolitan Airports Commission will hold a public hearing to receive testimony relative to the adoption of:

#### REVISED ORDINANCE NO. 41:

An Ordinance relating to the management and operation of Minneapolis-Saint Paul International Airport (Wold-Chamberlain Field), to promote the public safety and welfare of Wold/Chamberlain Field, and to establish rules of conduct for the public and airport tenants in their operation and control of leased areas within the Airport, in furtherance of airport security regulations required of the Commission by laws of the United States and regulations of the Federal Aviation Administration; prescribing the penalty for violations thereof; and repealing Ordinance No. 41.

Copies of the draft Ordinance may be obtained by contacting:

Becky Zwart  
Metropolitan Airports Commission  
6040 - 28th Avenue South  
Minneapolis, MN 55450  
Phone: 612-726-8197  
FAX: 612-726-5306

Dated: 20 September 1999

Mr. Jeffrey W. Hamiel  
Executive Director  
Metropolitan Airports Commission  
6040 - 28th Avenue South  
Minneapolis, MN 55450

## Board of Optometry

### REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Professional Firms, *Minnesota Rules*, 6500.0800

**Subject of Rules.** The Board of Optometry requests comments on its planned amendment to rules governing professional firms. The Board is considering rule amendments that require filing with the Board of Optometry, standardize corporate or firm name, display of individual names providing professional services on behalf of firm.

**Persons Affected.** The amendment to the rules would likely affect Minnesota licensed optometrists and ophthalmologists.

**Statutory Authority.** *Minnesota Statutes*, section 148.53, authorizes the Board to adopt rules for the effective enforcement of sections 148.52 to 148.62, section 319B.11, subd. 1 authorizes the board to make whatever rules necessary to carry out sections 319B.01 to 319B.12.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rules in writing until 4:30 p.m. on November 22, 1999. The Board does not contemplate appointing an advisory committee to comment on the planned rules.

**Rules Drafts.** The Board has not yet prepared a draft of the planned rules amendments.

## Official Notices

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**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules should be directed to: Laurie Mickelson, Executive Director at the Board of Optometry, 2829 University Avenue SE, Suite 550, Minneapolis, MN 55414, 612-617-2173. TTY users may call the Board at 800-627-3529.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 14 September 1999

Laurie Mickelson, Executive Director  
Board of Optometry

## Department of Revenue

### REQUEST FOR COMMENTS on Planned Amendments to Rules Governing Administration of the Sales and Use Tax Laws, *Minnesota Rules*, parts 8130.2300 to 8130.4400

**Subject of Rules.** The Minnesota Department of Revenue requests comments on its planned amendments to rules governing Administration of the Sales and Use Tax Laws. The Department is considering rule amendments that update the rules to reflect current practices and statutory provisions.

**Persons Affected.** The amendments to the rules would likely affect taxpayers and practitioners administering the sales and use tax laws.

**Statutory Authority.** *Minnesota Statutes*, section 270.06, clause (14) authorizes the Department to adopt rules for the administration and enforcement of state tax laws.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rules in writing until 4:30 p.m. on November 19, 1999. The Department does not contemplate appointing an advisory committee to comment on the planned rules

**Rules Drafts.** The Department has not yet prepared a draft of the planned rule amendments.

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules should be directed to: Heather Wisniewski, Attorney, Minnesota Department of Revenue, 600 North Robert Street, Saint Paul, Minnesota 55146; phone # 651-297-7038; FAX # 651-296-8229. TTY users may call the Department at 651-297-2196.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 20 September 1999

Matthew G. Smith, Commissioner  
Minnesota Department of Revenue

## Department of Revenue

### REQUEST FOR COMMENTS on Planned Rules Governing Deed Tax; Definitions; Minnesota Rules, Chapter 8123

**Subject of Rules.** The Minnesota Department of Revenue requests comments on its planned rules governing Deed Tax; specifically, defining the phrases “engaged in the business of land sales or construction of buildings and other improvements,” and “affiliated person,” as those phrases are used in *Minnesota Statutes*, section 287.20, subd. 2(d). The Department is considering rules that define these terms.

**Persons Affected.** The proposed rules would likely affect real estate developers and builders, attorneys who represent real estate developers and builders, companies or individuals providing real estate escrow and closing services, and county recorders.

**Statutory Authority.** *Minnesota Statutes*, section 287.20, subd. 2(d), requires the Department to adopt rules that define these phrases by January 1, 2001.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rules in writing until 4:30 p.m. on November 19, 1999. The Department contemplates appointing an advisory committee to comment on the planned rules. Persons interested in participating on the advisory committee should contact the Agency Contact person listed below, prior to October 8, 1999.

**Rules Drafts.** The Department has not yet prepared a draft of the planned rules.

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules when they have been prepared, and requests for more information on these planned rules should be directed to: Patrick J. Finnegan, Attorney; Minnesota Department of Revenue; Appeals, Legal Services & Criminal Investigation Division, 600 North Robert Street, Mail Station 2220, St. Paul, Minnesota 55146-2220; phone # 651-296-1904; FAX # 651-296-8229. TTY users may call the Department at 651-297-2196.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Matthew G. Smith, Commissioner  
Minnesota Department of Revenue

## Department of Revenue

### Presumed Legal Cigarette Prices

The presumed prices for wholesalers and retailers as provided for by *Minnesota Statutes*, section 325D, are shown in this schedule. The computations are based on manufacturer’s list prices available as of August 31, 1999. All cigarettes in a wholesaler’s or retailer’s inventory must be priced to reflect the new presumed prices within seven (7) calendar days after the manufacturer’s price change is reflected on a purchase invoice. A wholesaler or retailer may sell for less if they can show that their actual costs of doing business are lower than the presumed minimum.

	<u>Presumed Minimum Wholesale Price Per Carton</u>	<u>Presumed Minimum Retail Price Per Carton</u>	<u>Presumed Minimum Retail Price Per Pack</u>
Major Brands (Kings, Regulars 100’s, 120’s) Examples of major brands: Marlboro, Winston, Merits, Virginia Slims, Kools, Capri, Kent, Newport, Carlton	\$27.21	\$29.39	\$2.94
Players Lights 25’s (Kings, 100’s)	\$27.21	\$29.39	\$2.94
Marlboro 25’s (Kings)	\$27.21	\$29.39	\$3.67

## Official Notices

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	<u>Presumed Minimum Wholesale Price Per Carton</u>	<u>Presumed Minimum Retail Price Per Carton</u>	<u>Presumed Minimum Retail Price Per Pack</u>
Old Gold, Richland 20's, Best Value, GPC'S, Basics, Misty's, Raleigh Extra, Viceroy, Doral, Riviera, Magna, Sterling, Cambridge, Am Light, Montclair, Pyramid, Bristol, Alpine, Bucks, Stars & Bars, Quality Lights, Class A, Black and Yellow (Kings, Regulars 100's, 120's)	\$24.39	\$26.34	\$2.63
Ligget Private Label (Kings, Regulars, 100's)	\$24.39	\$26.34	\$2.63

## Department of Trade and Economic Development

### Business and Community Development Division

#### Notice of Public Hearing on Criteria for Awarding Business Subsidies through the Redevelopment Program

**NOTICE OF INTENT TO HOLD PUBLIC HEARING** in order to present criteria as required by *Minnesota Statutes* § 116J.992, Subd. 2. This hearing will provide interested parties with an opportunity to comment on criteria which are established in the Redevelopment Grant Program Statute (*Minnesota Statutes* §§ 116J.561-116J.567) and will be used to award grants and potential business subsidies through the Redevelopment Grant Program. The hearing will be conducted on October 5, 1999, beginning at 9:00 a.m. on the 5th floor of the Metro East Building, 121 7th Place East, St. Paul, MN.

For more information contact:

Meredith Udoibok  
Department of Trade and Economic Development  
121 - 7th Place East  
St. Paul, MN 55101  
651-297-4132

## Department of Transportation

### Appointment and Meeting Notice of a State Aid Variance Committee

**NOTICE IS HEREBY GIVEN** that the Commissioner of Transportation has appointed a State Aid Variance Committee who will conduct a meeting on Thursday, September 23, 1999 at 10:00 a.m. in Conference Room No. 148 Water's Edge Building, 1500 West County Road No. B-2, Roseville, Minnesota.

This notice is given pursuant to *Minnesota Statute* 47k.705.

The purpose of this open meeting is to investigate and determine recommendations for variances from minimum State Aid standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820.3300, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will be limited to these questions:

- Petition of Nobles County** for a variance from *Minnesota Rules* 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, so as to allow opening of bids prior to the required approval of plans by the State Aid Engineer on the proposed construction projects on County State Aid Highway No. 4, located between TH No. 264 and the Jackson County Line; and on County State Aid Highway No. 34, located between County State Aid Highway No. 14 and County State Aid Highway No. 16 at the City of Wilmont in Nobles County, Minnesota.
- Petition of the City of Rochester** for a variance from *Minnesota Rules* 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, so as to allow opening of bids prior to the required approval of plans by the State Aid Engineer on the construction project located on TH No. 63 at 25th Street SE, known as State Aid Project No. 159-010-02 in the City of Rochester, Minnesota.

3. **Petition of the City of Winona** for a variance from *Minnesota Rules* 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, so as to allow opening of bids prior to the required approval of plans by the State Aid Engineer on the traffic signal project located on Municipal State Aid Street No. 109 (Vila Street) at Trunk Highway No. 61, known as State Aid Project No. 176-109-01; State Project No. 8505-37, in the City of Winona, Minnesota.
4. **Petition of Mower County** for a variance from *Minnesota Rules* 8820.9920, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, as they apply to a proposed bridge replacement project on Lodi Township Road No. 63, replacing Old Bridge No. L-5031 with New Bridge No. 50J30, and removing Old Bridge No. L-5030 and a portion of Township Road No. 63, located between State Highway No. 56 and a point approximately 380 meters east thereof, so as to allow a horizontal design speed less than the required 50 km/h in Mower County, Minnesota.

The cities and counties previously listed are requested to adhere to the following time schedule when appearing before the Variance Committee:

10:00 A.M.	NOBLES COUNTY
10:15 A.M.	CITY OF ROCHESTER
10:30 A.M.	CITY OF WINONA
10:45 A.M.	MOWER COUNTY

Dated: 7 September 1999

Julie A. Skallman  
Division Director  
State Aid for Local Transportation

## Department of Transportation

### Petition of Nobles County for a Variance from State Aid Requirements for AFTER THE FACT PLAN APPROVAL

**NOTICE IS HEREBY GIVEN** that the Nobles County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to two construction projects, the first located on County State Aid Highway No. 4 (known as State Aid Project No. 53-604-10), between Trunk Highway No. 264 and the Jackson County Line, one-half mile east of the City of Round Lake; and the second located on County State Aid Highway No. 34 (known as State Aid Project No. 53-634-02), between County State Aid Highway No. 14 and County State Aid Highway No. 16 at the City of Wilmont in Nobles County, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, so as to allow opening of bids prior to the required approval of said plans by the State Aid Engineer on the construction projects on County State Aid Nos. 4 and 34 in Nobles County, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 September 1999

Julie A. Skallman  
Division Director  
State Aid for Local Transportation

## Department of Transportation

### Petition of the City of Rochester for a Variance from State Aid Requirements for AFTER THE FACT PLAN APPROVAL

**NOTICE IS HEREBY GIVEN** that the Rochester City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a construction project located on Trunk Highway No. 63 at 25th Street Southeast, known as State Aid Project No. 159-010-02 in the City of Rochester, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* 161 and 162, so as to allow opening of bids prior to the required approval of said plan by the State Aid Engineer on the construction project on Trunk Highway No. 63 at 25th Street Southeast, known as State Aid Project No. 159-010-02, in the City of Rochester, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 September 1999

Julie A. Skallman  
Division Director  
State Aid for Local Transportation

## Department of Transportation

### Petition of the City of Winona for a Variance from State Aid Requirements for AFTER THE FACT PLAN APPROVAL

**NOTICE IS HEREBY GIVEN** that the Winona City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a traffic signal project on Municipal State Aid Street No. 109 (Vila Street), at the intersection of Trunk Highway No. 61 known as State Aid Project No. 176-109-01, State Project No. 8505-37, in the City of Winona.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800, Subp. 2, adopted pursuant to *Minnesota Statutes* 161 and 162, so as to allow opening of bids prior to the required approval of said plan by the State Aid Engineer on the traffic signal project located on Municipal State Aid Street No. 109 (Vila Street) at the intersection of Trunk Highway No. 61, known as State Aid Project No. 176-109-01; State Project No. 8505-37 in the City of Winona.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 September 1999

Julie A. Skallman  
Division Director  
State Aid for Local Transportation

## Department of Transportation

### Petition of Mower County for a Variance from State Aid Requirements for DESIGN SPEED

**NOTICE IS HEREBY GIVEN THAT** the Mower County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a proposed bridge replacement project on Lodi Township Road No. 63, replacing Old Bridge No. L-5031 with New Bridge No. 50J30, and removing Old Bridge No. L-5030 and permanently remove from service a portion of Township Road No. 63, between State Highway No. 56 and a point approximately 380 meters east in Mower County, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820. 9920, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, so as to allow a horizontal curve with a design speed less than the required 50 km/h to remain in place on the proposed bridge replacement project on Lodi Township Road, in Mower County, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 September 1999

Julie A. Skallman  
Division Director  
State Aid for Local Transportation

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Higher Education Services Office

### Request for Proposal for Grant Funding under the Federal Higher Education Eisenhower Professional Development Program

The Minnesota Higher Education Services Office (MHESO) requests proposals from Minnesota postsecondary institutions and nonprofit organizations of demonstrated effectiveness for the provision of sustained and intensive high quality professional development so that K-12 teachers will provide challenging learning experiences for their students. The program supports projects in the following subject areas: mathematics, science, English, civics and government, foreign languages, arts, geography, history, and economics. The funding formula requires that the primary emphasis be placed on the subjects of mathematics and science.

The request for proposal does not obligate MHESO to complete this project, and MHESO reserves the right to cancel the solicitation if it is considered to be in its best interest. The total amount available to support grant activities during the federal 1999 fiscal year is \$744,444.

A copy of the RFP is posted on the agency website at: <http://www.heso.state.mn.us> under Collaborations and Networks or by contacting:

Dr. Nancy B. Walters, Ph.D., Eisenhower Program Manager  
Higher Education Services Office  
1450 Energy Park Drive, Suite 350  
St. Paul, MN 55108-5227  
651-642-0596  
e-mail: [walters@heso.state.mn.us](mailto:walters@heso.state.mn.us)

Proposals must be submitted by 4:00 p.m., Tuesday, November 16, 1999.

## Department of Human Services

### Continuing Care Administration

#### Notice of Request for Proposals from the Demonstration Project for People with Disabilities

The Minnesota Department of Human Services (DHS) is seeking proposals from qualified County Authorities pursuant to *Minnesota Statutes*, Section 256B.77, to provide primary/acute and continuing care services to persons who are eligible for Medical Assistance, disabled, and under age 65. The covered populations include persons with Developmental Disabilities and Related Conditions; adults with Serious and Persistent Mental Illness; children with Severe Emotional Disturbance; and persons who are physically disabled according to SSI eligibility criteria. The enrollment process will begin on May 1, 2000.

County Authorities qualified to respond to this Request for Proposals (RFP) must be able to provide all MA covered services, including Home and Community Based Services provided under federal waiver authority, and service coordination as provided in the RFP, and must be able to accept financial risk. Risk-adjusted capitation rates have been set by DHS in consultation with an independent actuary. DHS is seeking a waiver of federal health care procurement rules to permit sole-source contracts with Olmsted County and with the Southern Minnesota Health Initiative, a joint-powers authority comprised of Blue Earth, Freeborn, and Sibley counties. If the waiver request is denied, DHS will withdraw the RFP. County Authorities have statutory authority to subcontract with service delivery organizations (health plans) to manage or provide any portion of the MA benefit set which the County Authority chooses not to manage or provide. Alternatively, County Authorities may authorize DHS to contract directly with a service delivery organization (health plan) to manage any portion of the MA benefit set which the County Authority chooses not to manage.

Contracts will be awarded based on: (1) network capacity and geographic accessibility of service delivery sites; (2) ability to comply with service delivery standards appropriate to the demographic disability characteristics of the population to be enrolled; (3) financial and risk capability; and (4) ability to meet quality assurance, compliant, appeal and reporting requirements. The Commissioner reserves the right to reject any proposal.

Interested parties may receive a copy of the RFP by contacting:

Gary Cox  
Demonstration Project for People with Disabilities  
Minnesota Department of Human Services  
444 Lafayette Road  
St. Paul, Minnesota 55155-3854  
FAX: 651-582-1808  
E-mail: [gary.cox@state.mn.us](mailto:gary.cox@state.mn.us)

Prospective respondents with questions regarding this RFP may write, fax, or e-mail Gary Cox at the above address. Mr. Cox is the only person at the Department of Human Services who is authorized to answer questions regarding this document. A Bidders' Conference for prospective respondents has been scheduled for Friday, September 24, 1999 from 12:30 p.m. to 3:30 p.m. at the following location:

Minnesota Department of Human Services  
Lady Slipper Room  
2284 Highcrest Road  
Roseville, MN

All written questions submitted to Gary Cox at the above address prior to Wednesday, September 15, will be addressed at the conference.

All responses to this RFP are due at the Department of Human Services, Demonstration Project for People with Disabilities, ATTN: Gary Cox, 444 Lafayette Road, St. Paul, Minnesota 55155, by 4:30 p.m., January 31, 2000.

## Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

## Office of Administrative Hearings

### Notice of Request for Proposal for Court Reporting and Tape Transcription

The State of Minnesota will be entering into contracts to provide services to all State agencies for court reporting and tape transcription for the two-year period January 1, 2000 through December 31, 2001. To receive a complete Request for Proposal, contact Sandra Haven, Office of Administrative Hearings, Suite 1700, 100 Washington Square, Minneapolis, Minnesota 55401; telephone — voice: 612-341-7642; TTY: 612-341-7346. Final proposals must be received by October 22, 1999. The Request for Proposal can also be furnished in large type or on a cassette tape.

An Equal Opportunity Employer

## Department of Children, Families and Learning

### Software Certification

### Minnesota Graduation Standards

### Notice of Vendors' List of Requirements for Certification of Software Standards Needed to Meet Profile of Learning Reporting of School Districts

The Department of Children, Families and Learning has been directed by the State Legislature to develop and disseminate to Minnesota School Districts a uniform method for reporting student performance on the Profile of Learning. *Minnesota Statute* (120B.01(b)(1)(d)(1998)). The Department was also given the authority to "certify" vendors that meet "state standards for software, data elements, edits and support services". *Minnesota Statute* (125B.07 subd. 4 (1998)).

In order to meet these obligations, the Department has developed a list of reporting standards related to student performance on the Profile of Learning. Vendors must be able to demonstrate that their software meets these standards if they are to be "certified" by the Department as having software that Minnesota School Districts can use to meet their Profile of Learning reporting requirements. Vendors are hereby invited to contact the Department of Children, Families and Learning, to receive a list of the requirements for certification and to obtain information about how software can be evaluated for certification. The Department of Children, Families and Learning will begin to announce the names of the vendors that have received evaluation and certification beginning on September 28, 1999.

This notice will be updated periodically to solicit proposals from vendors to meet any new standards developed by the Department of Children, Families and Learning. For information relative to software certification and for a list of certification criteria and requirements, contact:

Mark Manning  
Department of Children, Families and Learning  
Office of Information Technologies  
1500 Highway 36 West  
Roseville, Minnesota 55113  
Telephone: 651-582-8820

## Professional, Technical & Consulting Contracts

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### Department of Employee Relations

#### Employee Insurance Division

#### Public Employees Insurance Program (PEIP)

#### Request for Proposals (RFP) for Replacement Self-Insured Health Care Plan(s) for the Public Employees Insurance Program (PEIP)

The Public Employees Insurance Program (PEIP) is seeking proposals for one or more self-insured health care plan(s) to replace a plan which is withdrawing from the program. The vendor(s) must be capable of administering a self-insured health care plan, including, but not limited to: development and maintenance of an extensive provider network; claims adjudication and claims processing; customer services; and arrangements for or provision of stop-loss coverage.

PEIP is described in *Minnesota Statutes* 43A.316, and is administered by the Minnesota Department of Employee Relations. The insurance program is intended to make available uniform, high-quality, affordable employee insurance coverage to employee groups representing Minnesota's counties, cities, towns, school districts and other public jurisdictions —regardless of their size or location. PEIP's health coverage component is designed to provide employees of participating units of local government a choice of competing health plans. This RFP is seeking proposals for one or more organizations to replace one of the PEIP health plans which has recently announced that it is withdrawing from the program.

Call or write for the full RFP which will be sent free of charge to interested vendors. Copies of the complete RFP may be obtained by contacting Linda Lynch at:

Minnesota Department of Employee Relations  
Public Employees Insurance Program (PEIP)  
200 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Tel. 651-296-0633  
FAX. 651-296-5445  
E-mail: [linda.lynch@state.mn.us](mailto:linda.lynch@state.mn.us)

Further questions should be directed only to David K. Haugen at the address below. Contacts with individuals involved in this project other than Mr. Haugen or Ms. Lynch are strictly prohibited.

David K. Haugen  
Public Employees Insurance Program  
200 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Tel. 651-296-3159  
FAX. 651-296-5445  
E-mail: [David.Haugen@state.mn.us](mailto:David.Haugen@state.mn.us)

Information regarding this RFP will also be posted on the Minnesota Department of Employee Relations (DOER) internet home-page at: <http://www.doer.state.mn.us>

Responses to the RFP are due to Mr. Haugen at the above address by 4:00 p.m. Monday, October 18, 1999.

## Department of Finance

### Request of Proposal for Master Equipment Lease Purchase Financing Program

Request for Proposal to provide a Master Equipment Lease Purchase Financing Program for the State of Minnesota Internal Service Funds operated by the Commissioner of Administration. The Department of Finance expects to finance the purchase of approximately \$18,000,000 of equipment during the first year of the contract and approximately \$15,000,000 of equipment during the second year of the contract. The Department of Finance is seeking proposals from qualified firms to provide lease purchase financing pursuant to a Master Equipment Lease Purchase Agreement.

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## Professional, Technical & Consulting Contracts

Deadline for submission of the Proposal is no later than 1:00 PM, Monday, October 4, 1999.

For further information or to obtain a copy of the complete proposal materials, contact Susan Gurrola, State Department of Finance, 658 Cedar Street, 400 Centennial Office Building, St. Paul, Minnesota 55155, Phone 651-296-8373 or Email: [Sue.Gurrola@state.mn.us](mailto:Sue.Gurrola@state.mn.us).

### State Board of Investment

#### Notice of Request for Private Money Management Firms to Manage a Pension Assets and other Accounts

The Minnesota State Board of Investment (MSBI) retains private money management firms to manage a portion of the pension assets and other accounts under its control. Firms interested in managing domestic stock, international stock, domestic bond or global bond portfolios for the MSBI are asked to write to the following address for additional information:

External Manager Program  
Minnesota State Board of Investment  
Capitol Professional Office Building  
Suite 200 - 590 Park Street  
St. Paul, MN 55103

Tel.: 651-296-3328

FAX: 651-296-9572

e mail: [minn.sbi@state.mn.us](mailto:minn.sbi@state.mn.us)

Please refer to this notice in your written request.

### Minnesota Historical Society

#### Request for Bids for Roof Restoration of the Meighen Store, Forestville, Minnesota September 20, 1999

The Minnesota Historical Society is seeking bids for the restoration of the Meighen Store roof in Forestville, Minnesota. Work is included in this project for only the three main sections of the Meighan Store; the "ell" wing attached to the western side of the building is not included. Work includes removal of all existing roofing, gutters, downspouts, and associated materials; installation of a new lead-coated copper roof, flashing and downspouts; and re-installation of existing gutters and copings. All work will be in accordance with the Technical Specifications, Instructions to Bidders, Supplementary Conditions, General Conditions, the Contract, and the Request for Bids.

The Request for Bids is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. Telephone 651-297-5863 ([chris.bonnell@mnhs.org](mailto:chris.bonnell@mnhs.org)).

All bids must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102 or an authorized agent no later than 2:00 pm Central Time, Wednesday, October 13, 1999. A bid opening will be conducted at that time. Bids must be submitted in a sealed envelope with the project name clearly written on the envelope. A Bid Bond must be included in the amount of 5% of the total base bid if the total base bid is over \$50,000. Late bids will not be considered.

Authorized agents for receipt of bids are the following: Mary Green-Toussaint, Contracting and Procurement Technician or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Bids may not be delivered to the information desk, to the guard or to any location or individual other than as specified above.

**There will be a mandatory pre-bid meeting at the project site for all interested parties on Tuesday, October 5, 1999 at 11:00 a.m.**

Complete specifications and details concerning submission requirements are included in the Request for Bids.

### Minnesota Historical Society

#### Request for Qualifications for Owner's Representative on the Construction Project at Washburn Crosby "A" Mill and Adjacent Buildings at Saint Anthony Falls in Minneapolis, Minnesota

The Minnesota Historical Society (MHS) requests Statements of Interest and Qualifications from firms providing Owner Representative services for a project at the Washburn Crosby "A" Mill and adjacent buildings at Saint Anthony Falls, Minneapolis. The project incorporates a Heritage Center for MHS exhibits and support and several floors of open office space.

Predesign work has been completed and the scope of construction is projected to be at least \$24 million. Meyer, Scherer & Rockcastle, Ltd. is the Architect of Record for the project. MHS intends to select an Owner's Representative (OR) to provide project management support including the following services:

1. Evaluate the project budget.
2. Develop a Construction Management plan which includes a complete management information system and financial status reporting.
3. Establish, monitor and enforce a design and construction schedule.
4. Provide value engineering and constructability reviews.
5. Prepare project cost estimates for all design phases.
6. Assist in design document review and coordination.
7. Assist in preparing bid documents, General Conditions and Division I specifications.
8. Analyze construction market and promote project to obtain maximum competition.
9. Develop bid strategy which increases opportunities for local contractors and suppliers.
10. Assist in receiving and evaluating bids.
11. Assist in awarding construction contracts.
12. Obtain approvals from regulatory agencies.
13. Establish and maintain a project financial status reporting system.
14. Provide as minimum full-time on site services:
  - Coordinate contractors and consultants daily.
  - Monitor and enforce construction schedule.
  - Analyze, negotiate and process change orders.
  - Prepare project reports, minutes and schedules.
  - Develop and implement a quality assurance plan.
  - Maintain record document set.
  - Assist in substantial and final completion inspections and preparation of punch list.
  - Process contractor payment applications.
15. Monitor preparation and delivery of all close-out documents including: warranties, operating and maintenance manuals, etc.
16. Manage transfer of building operation to Owner.
17. Any other service normally required to manage the project as an agent of the Owner.

To be considered for selection, interested firms must submit six (6) copies of an Architect's Qualification Statement, AIA Document B431, 1993 Edition (Appropriately modified for management consultants).

Qualification Statements must be received by Chris M. Bonnell, Contracting Officer, or an authorized agent, at the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 by 2:00 p.m. Central Time, October 4, 1999. Late Statements will not be considered.

Authorized agents for receipt of Statements are the following: Chris M. Bonnell, Contracting Officer, Mary Green-Toussaint, Contracting and Procurement Technician, or any Work Service Center staff member in the Finance and Administration Division on the Fourth Floor of the History Center. Statements may not be delivered to the information desk, to the guard, or to any location or individual other than as specified above.

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## Professional, Technical & Consulting Contracts

PLEASE NOTE THAT THE ABOVE ADDRESS IS THE MINNESOTA HISTORY CENTER. IF STATEMENTS ARE BEING HAND DELIVERED, VENDORS MAY PARK IN THE ON-SITE LOT, BUT SHOULD ALLOW ENOUGH TIME TO DELIVER THEIR STATEMENTS TO THE CONTRACTING OFFICE ON THE FOURTH FLOOR OF THE BUILDING. ACTUAL RECEIPT OF STATEMENTS BY THE CLOSING TIME IS REQUIRED FOR CONSIDERATION.

For teams and joint ventures, each of the major team members must complete a Qualification Statement. Minnesota Historical Society will analyze qualifications and prepare a short list of firms who will be asked to prepare more detailed proposals and/or interview presentations. Submit all questions regarding the Qualification Statement to Chris M. Bonnell at the address above, by e-mail at [chris.bonnell@mnhs.org](mailto:chris.bonnell@mnhs.org) or fax at 651-297-3343.

## Department of Natural Resources

### Division of Lands and Minerals

#### Request for Proposals for Rotosonic Drilling Services for Aggregate Deposit Evaluation

The Department of Natural Resources, Division of Lands and Minerals, is seeking rotosonic drilling services for the purpose of obtaining drill logs and core samples to be used in an aggregate deposit evaluation on approximately 735 acres of public land found on Felton Prairie in Clay County, Minnesota. Approximately forty vertical boreholes will be drilled to a depth of about 100 feet. Downhole geophysical logging is anticipated for one of the forty boreholes which will require the placement of a temporary casing. The estimated length of drilling is 4,000 linear feet. The drilling program must be completed when the ground surface is frozen between November 15, 1999 and March 1, 2000. Proposals are due no later than 2:00 p.m., October 20, 1999.

Details are contained in a complete Request for Proposals which may be obtained by contacting:

Cindy Buttleman  
Project Coordinator  
DNR - Lands and Minerals  
2115 Birchmont Beach Road NE  
Bemidji, MN 56601  
218-755-4067 (Voice)  
218-755-4024 (FAX)  
e-mail: [cindy.buttleman@dnr.state.mn.us](mailto:cindy.buttleman@dnr.state.mn.us)

## Teachers Retirement Association

### Request for Proposal for a Project Monitor

The Teachers Retirement Association (TRA) is requesting proposals for a project monitor on a system development project that integrates multiple technologies including information management systems, document image management, work process tracking, automated workflow, fax, Interactive Voice Response (IVR), and Internet connectivity.

The focus of the requested project monitor services will be to:

- identify and minimize significant project risks
- effectively apply project controls
- provide an objective third party review at a high level
- provide appropriate project feedback.

Vendors qualified to respond to this Request for Proposal (RFP) must:

- have completed, as a project monitor, a minimum of 3 general business application projects of similar size and scope
- assign a project monitor who has completed at least 2 projects of similar size and scope as a project monitor
- assign a project monitor who has expertise in project planning, methodologies and tools, testing plans, risk analysis, quality assurance, technologies, and software development

## Professional, Technical & Consulting Contracts

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- provide acceptable evidence of compliance with Minnesota Workers' Compensation insurance coverage requirements, an Affirmative Action plan (Appendix B) approved by the commissioner of Human Rights, and Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions (Appendix C) or any term or condition that would violate State or Federal laws
- provide acceptable evidence of Commercial General Liability and Professional Liability Insurance
- submit a response that conforms to the requested format (see Section 5.0 - Vendor Response) of the proposal.

Complete Requests for Proposals can be obtained from:

Jack Pula, Project Manager  
Teachers Retirement Association  
Suite 500, Gallery Building  
17 West Exchange Street  
Saint Paul, MN 55102  
Phone: 651-296-6842 FAX: 651-297-5999  
Email: *jack.pula@state.mn.us*

A vendor conference will be held on October 6, 1999. Vendors planning to attend the conference must register with Jack Pula on or before September 30, 1999. Completed proposals are due by 4:30 p.m. CDT, October 28, 1999.

## Department of Transportation

### Notice of Availability of a Contract to Develop Generic Specifications for the Construction and Maintenance of Road and Weather Information Systems

The Department of Transportation (Mn/DOT) is requesting proposals to enter into a contract to obtain services for the purpose of developing generic specifications for the construction and maintenance of Road and Weather Information Systems (RWIS) stations that would allow state agencies to pick standardized wording when publishing a request for proposals for these services.

The generic specifications would be developed in modules for different services that would allow agencies to pick the modules they need for the services they want. Each module would contain language for measures of performance of the hardware or service. Specific architecture components that may be addressed include open communication standards and open hardware platforms (Universal Roadside Platform).

Call or write for the full RFP which will be sent free of charge to interested vendors:

Karen Billiar, M.S. 330  
Office of Research Services  
Department of Transportation  
395 John Ireland Boulevard  
St. Paul, MN 55155  
Phone: 651-282-2266  
FAX: 651-215-0443

All proposals must be sent to and received by reception staff at the above address not later than 2:30 P.M., CDT, October 8, 1999.

This Request for Proposal does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its' best interest.

## Department of Transportation

### Engineering Services Division

#### Request for Proposal for Utility Coordination Services for Hiawatha Avenue Light Rail System

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for utility coordination services for an individual or firm to assist in determining and coordinating any and all utility relocation which may be necessary as a result of the construction of the Light Rail Transit (LRT) System which will run along the Hiawatha Corridor.

#### Program Information

The 12-mile LRT system is designed to run from Nicollet Mall along 5th St., north of the Metrodome, down the Hiawatha Corridor south of downtown Minneapolis, then cross over Trunk Highway 62 near the Federal Properties area. From there, the tracks will proceed underground beneath the Minneapolis/St. Paul International Airport, resurfacing south of the Airport near the Fort Snelling National Cemetery, south on 34th Avenue in Bloomington, Minnesota, and finally terminating near the Mall of America.

The successful responder will be required to coordinate with many different groups, which include, but are not limited to, the Cities of Bloomington and Minneapolis, Hennepin County, Metropolitan Airports Commission (MAC), Departments of the Federal Government, the Preliminary Engineering (PE) consultant, utility companies, and the Mn/DOT Project Manager and other personnel.

Preliminary engineering is currently underway by a consultant team under contract to Mn/DOT. The scheduled completion of preliminary engineering is September of 1999. Construction is scheduled to begin in the fall of 2000, with revenue operation beginning in 2003. To receive a copy of the complete Request for Proposal, responders will be required to submit a written request, either by direct mail or fax, to the address indicated below by October 4, 1999. After October 4, 1999, responders will be required to pick up the Request for Proposal in person from our offices.

Complete Requests for Proposals may only be obtained from:

Joseph D. Pignato, P.E.  
Sr. Agreements Administrator  
Minnesota Department of Transportation  
Seventh Floor North  
395 John Ireland Boulevard, Mail Stop 680  
St. Paul, MN 55155-1899  
Phone: 651-297-1172, FAX: 651-282-5127

The responses to the Request for Proposals must be received by 2:00 PM CDT October 13, 1999.

**Late Submittals will not be considered. No time extensions will be granted.**

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

## Department of Transportation

#### Request for Letters of Interest for Design/Build Services

The Minnesota Department of Transportation (Mn/DOT) is soliciting Letters of Interest (LOI) from companies and firms interested in providing Design/Build Services for the construction of the Hiawatha Light Rail Transit Line in Minneapolis and Bloomington, Minnesota.

The project will run from the vicinity of the Nicollet Mall on 5th Street South in Minneapolis and proceed southward along 5th Street South past the HHH Metrodome, follow the former Soo Line Railroad to Franklin Avenue, thence along Hiawatha Avenue/Trunk Highway 55 to the Fort Snelling area. The line will proceed through the Minneapolis-St. Paul Airport via a 0.8-mile tunnel and thence to vicinity of the Mall of America in Bloomington. The 11.5-mile project will include all civil works (with the possible exception of the tunnel at the airport and an underground station at the airport), trackwork and LRT systems, utility relocations, a vehicle service facility and 14 surface stations. The vehicle itself is being procured under a separate contract.

## Non-State Public Bids, Contracts & Grants

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The anticipated contract award is late Summer/early Fall 2000 with completion of a test train segment by Fall 2002, completion of an initial revenue segment (downtown Minneapolis to the Fort Snelling area) by early Summer 2003 and final completion of the entire project by late 2004/early 2005. Intermediate completion dates may be established for other project segments.

One design-build team will be selected for the entire project. The selection process will consist of two phases. Responses to the Phase 1 Request for Proposals (RFP) will be evaluated to establish a roster of design-build firms that will be invited to enter into a contract to submit proposals in response to the Phase 2 RFP. The selection process will evaluate the ability of the design-build team to plan, design, construct and control this project to provide a quality product, on or ahead of schedule, for a reasonable lump sum price.

Mn/DOT is seeking design-build teams that are committed to quality, have proven experience in the design and construction of LRT projects and tunnels, will bring innovative design/build approaches to ensure timely completion, and are willing to partner with Mn/DOT and the other project stakeholders for the mutual success of the project.

Companies and firms interested in providing design-build services should send an LOI by registered mail by October 4, 1999, to:

Ann-Therese Schmid  
Minnesota Department of Transportation  
Metro Office of Rail Transit  
Waters Edge  
1500 West County Road B-2  
Roseville, MN 55113

The LOI must state whom the Procurement Facilitator may contact at your company or firm to provide further information about the project.

Those submitting an LOI will receive a copy of the Phase I Request for Proposals and will be invited to attend a project information workshop in Minneapolis on October 12, 1999. Information regarding time and location of the workshop will be provided upon receipt of your LOI.

## Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

## Chisago County

### Public Works Department

### Request for Qualifications for TH 8 Major Scoping Study - Chisago County

Chisago County, in cooperation with the Minnesota Department of Transportation, is soliciting proposals for a Major Scoping Study to be conducted in Chisago County for TH 8. The project will require coordination with a variety of agencies, including but not limited to Chisago County, Forest Lake, Wyoming Township, Chisago City, Lindstrom, Center City, Shafer, Taylors Falls, Fraconia Township, DNR, federal agencies and various Mn/DOT functional groups. It is anticipated that the study will take approximately two years to complete.

Contractors are required to submit qualification packages that include, but not limited to the following items:

- 1) Project Management Participation - coordination of study activities, meetings, data gathering
- 2) Informing and involving the public - practices, previous work in the county
- 3) Data collection and analysis - types and methods
- 4) Deficiencies Analysis - geometric and operational (methods and procedures)
- 5) GIS Base Map - ability to produce

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## Non-State Public Bids, Contracts & Grants

- 6) Transportation Assessment and Traffic Data - development
- 7) Layouts / Design - ability to carry project from conceptual to construction
- 8) Final Report - background in producing MIS, EIS documents.

For general questions or concerns please contact: Emil "Mic" Dahlberg (Chisago Co.) at 651-213-0708.

A panel representing Mn/DOT, Chisago County and TH 8 Task Force will be established to review qualifications presented. Selected contractors may be asked to give formal presentations to this group at a later date.

The response to the Request for Qualifications will be received by the Board of Commissioners of Chisago County at the Office of the County Administrator, 313 N. Main Street, Center City, Minnesota 55012 until **3:00 on the 8th day of November, 1999.**

**Note: Costs should not be included with this proposal. The selection panel will meet with the selected qualified firm to decide the exact scope of work.**

**Late submittals will not be considered. No time extensions will be granted.**

The successful responders will be required to submit acceptable of compliance with worker's compensation insurance coverage requirements prior to the execution of the contract.

This request does not obligate Chisago County to complete the work contemplated in this notice, and the County reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractor's responding to this notice will be borne by the responder.

## Metropolitan Airports Commission

### Notice of Call for Proposals for Portable Radio Coverage at MSP Maintenance Facility

Sealed proposals will be received by the Metropolitan Airports Commission at its office at 6040 28th Avenue South, Minneapolis, MN 55450-2799, until 2:00 PM, Local Time, THURSDAY, SEPTEMBER 30, 1999, for the procurement of **PORTABLE RADIO COVERAGE - MSP MAINTENANCE FACILITY.**

At that time and place the proposals will be publicly opened and the names and address of those responding read aloud. If mailed the Commission's mailing address is 6040 28th Avenue South, Minneapolis, MN 55450-2799, and **proposals to be considered must be received by the Commission by the date and hour set for opening of proposals.**

A **MANDATORY** pre-proposal conference will be held at 10:00 AM, Minnesota time, THURSDAY, SEPTEMBER 23, 1999, at the MAC Maintenance Facility, 6025 28th Avenue South, Minneapolis, MN 55450. Failure to attend this meeting will result in rejection of the proposal.

Proposals shall be according to the specifications. The Commission reserves the right to reject any or all proposals or portions thereof, and to waive any minor irregularities or informalities therein. Copies of the Specifications may be obtained at the office of the Commission, 6040 28th Avenue South, Minneapolis, Minnesota 55450. (phone: 612-726-8146)

Dated: 8 September 1999

METROPOLITAN AIRPORTS COMMISSION  
JoAnn Brown/Buyer-Administrator

## Non-State Public Bids, Contracts & Grants

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### Metropolitan Council

#### Notice of Request for Qualifications (RFQ) for Design-Build Services on MWWTP Fluidized Bed Incineration and Air Pollution Control System MCES Project Number 970340

The Metropolitan Council is requesting qualifications for Design-Build Services for the Metropolitan Wastewater Treatment Plant (MWWTP) Fluidized Bed Incineration and Air Pollution Control System Project. The design-build contractor will be expected to meet all requirements for design, delivery, installation, startup and performance of the proposed sewage sludge incineration and off-gas control system. This system will be a part of the new solids processing facility to be constructed by others at the MWWTP. A tentative selection schedule is:

Receive letters of interest	September 1999
Issue Request for Qualifications	September 1999
Receive Statement of Qualifications	October 1999
Identify Prequalified Vendors	October 1999
Issue Request for Proposals	December 1999
Receive Proposals	January 2000
Evaluate and Rank Proposals	February 2000
Metropolitan Council authorization	March 2000
Contract negotiated, executed, NTP	March 2000

All firms interested in being considered for this project and desiring to receive a RFQ package are invited to submit a Letter of Interest to:

Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council Environmental Services  
230 East Fifth Street  
Mears Park Centre  
St. Paul, MN 55101

Inquiries regarding this prequalification process should be directed to Jan Bevins at 651-602-1132. Inquiries regarding technical aspects of the project should be directed to Harold Voth at 651-602-8728.

*Minnesota Statutes*, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

### Ramsey County

#### Office for Integrated Care Management

#### Notice of Request for Proposals for Health Care Services for Persons in Public Programs

**NOTICE IS HEREBY GIVEN** that Ramsey County is developing a program whereby it will be responsible for providing health care goods and services to its Medical Assistance (MA) and General Assistance Medical Care (GAMC) populations on a capitated basis. The term for this new county responsibility is "County-Based Purchasing" (CBP).

Ramsey County is soliciting proposals from Health Maintenance Organizations to provide on a capitated risk sharing basis, health services for eligible Medical Assistance and General Assistance Medical Care recipients who are required or who volunteer to enroll in the Prepaid Medical Assistance Program (PMAP). Organizations that respond to this RFP must be able to provide all MA/GAMC covered services, and must be able to accept financial risk. This request represents the first phase in the development of a new model for the delivery and management of health services for residents of Ramsey County whose care is publicly funded. While the RFP is similar to current State contracts for prepaid health care services for MA and GAMC, additional changes are anticipated in each of the next five years. Bidders are not committing their organizations beyond the term of the contract. The County is however, seeking bidders who are willing to work with it over the long term to improve consumer outcomes, develop integrated models of care for high risk and high cost consumers, and to serve the disabled population currently covered through the fee-for-service system.

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## Certificates of Assumed Name; Registration of Insignia and Marks

The program's enrollee base will be approximately 42,000 to 45,000 persons. Care delivery is scheduled to begin July 1, 2000 with enrollment to start three months prior.

Responses are due by November 10, 1999. Full copies of the RFP can be obtained by calling the St. Paul/Ramsey County Contract & Analysis Services Office at 651-266-8909.

## University of Minnesota

### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at 612-625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

## Certificates of Assumed Name; Registration of Insignia and Marks

*Minnesota Statutes* Chapter 333 requires the filing of an assumed name with the Secretary of State. This filing does not protect a users exclusive right to that name. The filing is required as a consumer protection, in order to enable consumers to be able to identify the true owner of a business. For more information, or to register an assumed name, insignia or mark, contact the Office of the Secretary of State, Business Services Division, (651) 297-1455.

## Certificate of Assumed Name

### First Run: File # 0225980 - Just the Facts Fantasy Football

1. The exact assumed name under which the business is or will be conducted is: **Just the Facts Fantasy Football**
2. The address of the principal place of business is: **1026 Blair Ave., St. Paul, MN 55104**
3. The name and complete street address of the person conducting business under the above Assumed Name is:  
**Michael V. Zuck, 1026 Blair Ave., St. Paul, MN 55104**

I certify that I am authorized to sign this certificate and I further certify that I understand that by signing this certificate, I am subject to the penalties of perjury as set forth in *Minnesota Statutes* section 609.48 as if I had signed this certificate under oath.

Dated: 20 August 1999

Michael V. Zuck, owner

