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The Minnesota
**State
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Department of Administration—Print Communications Division

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The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional, technical and consulting contracts, non-state bids and public contracts, and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals, including printing bids.

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Vol. 18 Issue Number	PUBLISH DATE	Submission deadline for Adopted and Proposed Rules	Submission deadline for: Emergency Rules, Executive Orders, Commissioner's Orders, Revenue Notices, Official Notices, State Grants, Professional, Technical and Consulting Contracts, Non-State Bids and Public Contracts
33	Monday 14 February	Monday 31 January	Monday 7 February
34	Tuesday 22 February	Monday 7 February	Monday 14 February
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612/297-7963

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The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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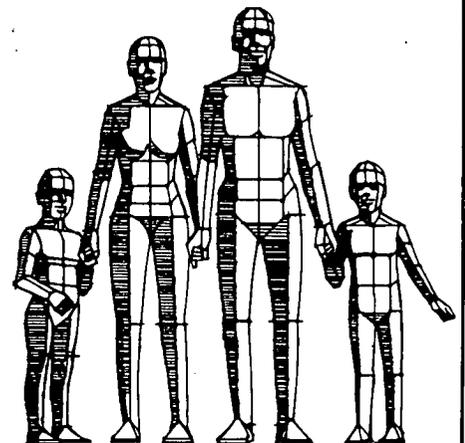
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Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Public Safety

State Fire Marshal Division

The rules proposed and published at *State Register*, Volume 18, Number 9, pages 654-670, August 30, 1993 (18 SR 654), are adopted with the following modifications:

Rules as Adopted

7512.0100 DEFINITIONS.

Subp. 14. **State approval agency.** "State approval agency" means the Department of Labor and Industry or a state agency in Minnesota or another state if the commissioner determines that the state agency approves training programs and monitors apprentice or trainee progress in a manner comparable to that done by the Department of Labor and Industry or by the United States Department of Labor, Bureau of Apprenticeship and Training.

7512.0300 SCOPE; EFFECTIVE DATE.

Parts 7512.0100 to 7512.2800 are intended to be consistent with *Minnesota Statutes*, chapter 299M. Parts 7512.0100 to 7512.2800 govern regulation by municipalities; permit, filing, inspection, certificate, and license fees; qualifications, examination, and licensing of fire protection contractors; certification of journeyman sprinkler fitters; registration of apprentices; and the administration and enforcement of parts 7512.0100 to 7512.2800 and *Minnesota Statutes*, chapter 299M.

The effective date of parts 7512.0100 to 7512.2800 is ~~June 1, 1993~~ February 21, 1994. A person who submits satisfactory proof to the commissioner of actively engaging in full-time fire protection system installation ~~either as a fire protection contractor or journeyman sprinkler fitter for a period of five years before June 1, 1993~~ February 21, 1994, and who applies for a license ~~or certificate on or before August 1, 1993~~ April 21, 1994, is eligible for licensure ~~or certification~~ without examination until ~~June 1, 1995~~ February 21, 1996. A person who submits satisfactory proof to the commissioner of actively engaging in full-time fire protection systems installation as a sprinkler fitter for a period of five years before February 21, 1994, and who applies for a certificate on or before February 21, 1994, is eligible for certification without examination until February 14, 1996. A person who is exempt from examination for the two-year period, fulfills all other requirements under this chapter and under *Minnesota Statutes*, chapter 299M, and pays the required annual fee must be granted the appropriate license or certificate. A person who is exempt from examination by this part must pass the examination by ~~June 1, 1995~~ February 21, 1996, or surrender the license or certificate. A license or certificate obtained without examination is not renewable on or after ~~June 1, 1995~~ February 21, 1996, until the appropriate examination is passed.

FIRE PROTECTION CONTRACTOR

7512.0400 CONTRACTOR LICENSE REQUIRED; EXCEPTIONS.

Subp. 2. **Exceptions.** A person does not need a fire protection contractor license for the following activities:

F. A person licensed as an alarm and communication contractor under *Minnesota Statutes*, section 326.2421, or a Minnesota-licensed electrical contractor under *Minnesota Statutes*, section 326.242, does not need a fire protection contractor license to perform activities authorized by the alarm and communication contractor license or electrical contractor license.

7512.0500 INITIAL APPLICATION FOR CONTRACTOR LICENSE.

Subp. 2. **Issuing license.** Except as provided in subpart 3, the commissioner shall use the provisions of this subpart to determine whether to issue a fire protection contractor license. The commissioner shall issue a fire protection contractor license to the applicant, unless there is a reason to refuse to issue. The commissioner shall refuse to issue a license for any of the following reasons:

Subp. 3. Designer contractor license. The commissioner shall issue a designer contractor license to an applicant who performs fire protection-related work that is limited to the design of fire protection systems. To obtain a designer contractor license, the

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applicant shall submit to the commissioner a license application that meets the requirements of subpart 1, except that the bond amount must be \$10,000 and the license fee must be \$150. The annual license renewal fee is \$75. The person designated on the application as managing employee must meet the requirements of a managing employee set out in parts 7512.1300 to 7512.1600, except that to qualify for examination, the person must hold a Level IV certification by the National Institute for Certification in Engineering Technologies, in the field of fire protection, and in the subfield of automatic sprinkler system layout. When performing fire protection-related work, the designer contractor is limited to designing fire protection systems.

7512.2700 SUSPENSION.

Subp. 6. Hearing. A person against whom the commissioner takes disciplinary action is entitled to a hearing pursuant to *Minnesota Statutes* before disciplinary action is imposed. A person aggrieved by the commissioner's action may request a hearing before the commissioner. *Minnesota Statutes*, sections 14.57 to 14.69, apply to the hearing and to any subsequent proceedings.

Official Notices

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Board of Animal Health

Meeting Notice

The Board of Animal Health meeting will be held on March 24, 1994 at 90 W Plato Blvd., St. Paul, Minnesota starting at 9:30 a.m.

Comprehensive Health Association

Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association (MCHA), Enrollee Appeal Committee will be held at 9:00 a.m. on Thursday, February 17, 1994 at Blue Cross and Blue Shield of Minnesota, Waterview Building, 1200 Yankee Doodle Road, Eagan, Minnesota, in the 10th floor conference room.

Portions of this meeting may be closed to the public.

For additional information please call Lynn Gruber at (612) 593-9609.

Department of Health

AIDS/STD Prevention Services Section

Request for Nominations to the Commissioner's Task Force on HIV/STD Prevention

Purpose

The Minnesota Department of Health (MDH) is currently preparing for an extensive community-based HIV and STD prevention planning project to include eight community workgroups, seven regional planning meetings, and a new Commissioner's Task Force on HIV/STD Prevention. The success of this planning effort depends on the active participation of persons within the community, particularly in the work of the community workgroups and the regional meetings. All information, ideas, and recommendations

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generated by the community workgroups and regional projects will be reviewed by the Task Force. The Task Force will be comprised of 15 members which will include one MDH staff person who will serve as the co-chair of the Task Force. The second co-chair will be selected by the Task Force. Persons interested in participating as a member of the Commissioner's Task Force on HIV/STD Prevention may send in their nomination to MDH by March 15, 1994.

The goals of the planning project are to:

- assess the present and future extent, distribution, and impact of HIV/AIDS in defined populations in Minnesota;
- assess existing community resources for HIV prevention to determine Minnesota's capacity to respond to the epidemic within defined populations. These resources shall include funding, personnel, and programs;
- identify unmet HIV prevention needs within defined populations;
- define the potential impact of specific strategies and interventions to prevent new HIV infections in defined populations;
- prioritize HIV prevention needs by defined high risk populations and by specific strategies and interventions;
- develop prevention objectives for the Statewide AIDS/STD Prevention and Services Plan for 1994-95 consistent with the high priority HIV prevention needs identified through the planning process and;
- evaluate the effectiveness of the planning process.

Based on the information collected through the workgroups and the regional projects, the new Commissioner's Task Force on HIV and STD Prevention will review the Statewide AIDS/STD Prevention and Services Plan for 1993-94 and make recommendations for AIDS/STD prevention objectives for the 1994-95 statewide plan. These recommendations will include specific information regarding target audiences and prevention strategies, and will be used by MDH staff to develop Minnesota's 1995 application to the Centers for Disease Control and Prevention for HIV prevention funds. The statewide plan may also be used by the MDH or other agencies to secure other additional funds.

Duration

Task Force members will serve for a time period of two years. Every two years, the membership of the task force will be reviewed and reconstituted. However, members may serve more than one term. Task Force members will be asked to attend approximately one meeting per month beginning in April. Some meetings may be half day or full day in length. Task Force members will also be encouraged to participate in Workgroups and/or Regional Projects as appropriate.

Eligibility

Task Force membership is to include persons with expertise regarding HIV/STD prevention in the following areas: African American Communities, Hispanic/Latino Communities, Asian/Pacific Islander Communities, Native American Communities, Men Who Have Sex with Men, Women, Injecting Drug Users, School-aged Youth, Local Public Health (Metro), Local Public Health (Greater Minnesota), Rural Issues, Behavioral/Social Sciences, AIDS Service Organizations, and Consumers (at risk or infected).

Procedure

All nominations received for Task Force membership must be received by the MDH by **March 15, 1994**. Nominations will be reviewed and ranked by a community review committee which has previously reviewed HIV/STD prevention grant proposals, and will also be reviewed by a random sample of the nominees themselves. Interested persons are encouraged to nominate themselves. You may also nominate others through this process, however, it is recommended that persons who are nominated are contacted in advance to ensure that they are both willing and available to serve on the Task Force. Although participation as a Task Force member is limited to 15 persons, unlimited involvement is possible through the workgroups and regional projects. All information, ideas, and recommendations generated by the community workgroups and regional projects will be reviewed by the Task Force. For further information or to request a copy of nomination and participation forms, please contact Gary Novotny at (612) 623-5698.

State Board of Investment

Meeting Notice for the State Board of Investment Administrative Committee

The State Board of Investment Administrative Committee will meet on Friday, February 18, 1994 in the SBI Conference Room, MEA Building, Room 105, 55 Sherburne Avenue, St. Paul, MN from 10:30 A.M. to 11:30 A.M.

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective February 7, 1994 prevailing wage rates were determined and certified for commercial construction projects in: **Anoka County:** Centennial Elementary & High School Fire Alarm Replacement-Circle Pines. **Carlton County:** South Terrace Elementary School Fire Alarm System-Carlton. **Carver County:** Central Public School Additions & Remodeling-Norwood, Horticulture Therapy Lab & Coltilde Irvine Sensory Garden-Chanhassen. **Chippewa County:** Energy Management System for Granite Falls Technical College-Granite Falls. **Dakota County:** Black Hawk Middle School Data Labeling-Eagan. **Hennepin County:** Northrup Memorial Auditorium Sprinkler/HCMC Health Information Management/Historic Fort Snelling Automatic Doors/Hennepin County Government Center Elevator Systems Modernization-Minneapolis, WWTP Ultraviolet Light Disinfection Facilities-Rogers. **Itasca County:** Forest History Center Automatic Doors-Grand Rapids. **Kandiyohi County:** New London-Spicer High School & Middle School Computer Networking-New London. **Koochiching County:** Falls Jr. High Building Demolition-International Falls. **Lake County:** Split Rock Lighthouse Automatic Doors-Two Harbors. **Morrison County:** Charles Lindbergh House Automatic Doors-Little Falls. **Ramsey County:** 902 Payne Building Renovation-St. Paul. **Redwood County:** Lower Sioux Agency Automatic Doors-Morton. **St. Louis County:** U of M/Duluth Fieldhouse Reroofing & A.B. Anderson Hall Bridge/Walkway/1994 Miscellaneous Tuckpointing-Duluth. **Sherburne County:** Oliver Kelley Farm Automatic Doors-Elk River. **Steele County:** Blooming Prairie Elementary Addition & Remodeling-Blooming Prairie. **Watonwan County:** Madelia High School Asbestos Abatement in Tunnels-Madelia.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr.
Commissioner

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Division of Health Promotion and Education

Notice of Availability of Funds for a Curriculum Writer to Develop Lesson Plans for a Prevention of Diabetes in Urban Native American Youth Project

The State of Minnesota is seeking applications from qualified curriculum writers who are interested in developing lesson plans and accompanying teacher training materials for early elementary grade Native American children. The purpose of this federally-funded program is to demonstrate the reduction of risk factors associated with diabetes in an attempt to prevent or delay diabetes in Native American adults. Risk factors targeted for reduction are physical inactivity, high-fat/low-fiber diets, and obesity. Native Americans are at greater risk for adult-onset diabetes than the general population.

Eligible applicants include current or former elementary school teachers with formal experience in developing curriculum, especially as related to health behavior change. Being Native American or having experience with Native American populations is desirable, but not necessary.

State Grants

A budget of \$16,000 is available to fund a contract which will start no earlier than March 15, 1994 and terminate no later than September 30, 1994.

Prospective applicants who have questions and/or would like a copy of the application form may call or write:

Sabina Cohen
Diabetes Control Program
Minnesota Department of Health
717 SE Delaware St.
Minneapolis, MN 55440
Telephone: 612/623-5238

The deadline for submission of completed applications is 4:30 PM, Monday, March 7, 1994. Late applications will not be accepted. The selected contractor will be notified on or before Monday, March 14, 1994.

Department of Health

AIDS/STD Prevention Services Section

Request for Proposals for Needs Assessment and Five Year Plan for HIV Housing

Purpose

The Minnesota Department of Health (MDH) has funds available for the development of a needs assessment and five year plan to determine the housing needs of persons living with HIV disease in Minnesota. The purpose of the HIV Housing Needs Assessment and Five Year Plan is to help the MDH and other community and state agencies in meeting the housing needs of persons with HIV disease statewide. The resulting documents of the Needs Assessment and Housing Development Plan Project to be funded will:

1. Describe which groups of HIV affected persons are currently able to receive needed supportive housing assistance, and those groups whose needs remain unmet.
2. Complete an inventory and analysis of housing and housing services and funding resources currently available for people with HIV disease in Minnesota and an overview of consumer needs and preferences given an array of housing options;
3. Evaluate current regional trends in existing agencies/systems providing housing and supportive services;
4. Assess how current systems meet or are inconsistent with major housing and service policy plans;
5. Develop and recommend short-term and long-term action steps that include goals, implementation activities, funding scenarios, policy change recommendations that may be incorporated into other housing plans or existing mechanisms for developing housing for other populations; and
6. Recommend a five year production strategy that addresses the housing and housing service needs of persons with HIV disease, statewide.

Amount

Funding of up to **\$25,000** is available to fund an individual or team of consultants, non-profit organizations, or others for completion of this needs assessment and housing development plan. The provider of this service will be selected on a competitive basis.

Duration

Funding of up to **\$25,000** is available for a 6-month period (April 1, 1994 - September 30, 1994) for the development of a needs assessment and five year plan to determine the housing needs of persons living with HIV disease in Minnesota. Funding is dependent on the receipt of Housing Opportunities for Persons with AIDS Program (HOPWA) funds from the Department of Housing and Urban Development.

Eligibility

1. Individuals, non-profit organizations, and others that can demonstrate administrative, organizational, programmatic, and fiscal capacity to develop, implement, and evaluate the proposed needs assessment and housing development plan are eligible to apply for these funds.
2. All applicants must demonstrate expertise in the area in HIV disease, familiarity with supportive housing models, expertise in needs assessment or evaluation, data analysis and confidentiality, an ability to work with Coalitions, and expertise in planning.

Procedure for Grant Application

The request for proposals packet is available upon request, including instructions, format, necessary forms, and selected readings. A technical assistance meeting will be held on Friday, March 4, from 9:00 - 11:00 a.m. in Room 118A of the Minnesota Department of Health, 717 SE Delaware Street, Minneapolis. Call for information. For further information about this Request for Proposals, you may contact Fraser Nelson at the above address or at 612/623-5721. No other MDH personnel may be contacted concerning this Request For Proposals.

Agencies seeking MDH funding for HIV services programming are required to submit ten (10) copies of the completed proposal by 4:00 p.m., Monday, March 14, 1994.

Proposals are to be submitted by the specified date and time to:

Fraser Nelson, HIV Services Coordinator
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 Delaware Street S.E., P.O. Box 9441
Minneapolis, Minnesota 55440-9441
(612) 623-5721

Department of Veterans Affairs**Notice of Grant Funds Available and Application Requests Accepted for Placement on the Funding List for the Minnesota County Veterans Service Officer Operational Improvement Grant Program**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Veterans Affairs is accepting application requests for placement on the funding list for the Minnesota County Veterans Service Officer Operational Improvement Grant Program. This program was created to improve the efficiency of the County Veterans Service Officer system.

Grants will be awarded as required in *Minnesota Statutes* 197.608 and *Minnesota Rules* 9055.0500 to 9055.0610.

Applications will be accepted at the address below until:

4:30 PM, March 16, 1994.

Only original applications as provided by the Department of Veterans Affairs will be accepted; alternative format applications will not be accepted.

Applications will be accepted only by certified mail, at the address listed below.

To request an application or further information, contact:

Terrence A. Logan or Dennis Forsberg
Minnesota Department of Veterans Affairs
20 West 12th Street
St. Paul, Minnesota 55155-2646
(612) 296-2562

Applications must be sent by certified mail to:

County Veterans Service Officer Operational Improvement Grant Program
Minnesota Department of Veterans Affairs
20 West 12th Street
St. Paul, Minnesota 55155-2646

All applications will be reviewed and processed according to governing State Statutes and *Minnesota Rules*.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules Part 1230.1910*, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

Department of Human Services

Request for Proposals to Conduct Alcohol/Drug Treatment Follow-up Interviews Due March 11, 1994

The Chemical Dependency Division of the Minnesota Department of Human Services is soliciting proposals from qualified research consultants to conduct posttreatment telephone interviews with chemical dependency clients. The funded follow-up will begin on or about May 1, 1994, or upon such date as it is executed by the Commissioner of Finance, whichever occurs later, and continue for 24 months. The number of prospective interviews may range from 3,000 to 5,400 annually. During the early months of the contract interview, numbers will be small and are expected to gradually increase to a maximum of 450 per month. The maximum funding for follow-up interviews is \$108,000 in a 12-month period. The follow-up is part of the Chemical Dependency Treatment Accountability Plan.

Follow-up interview data will be recorded on-line using software running on an IBM PC-compatible microcomputer. Software with data entry screens and training will be provided by the Chemical Dependency Division.

Telephone requests for information regarding this RFP should be directed to Cathleen R. Torgerud (612) 297-7187.

Department of Human Services

Mental Health Division

Request For Proposals To Contract For Inpatient Hospital Psychiatric Services

The 1993 legislature directed the Commissioner of Human Services to establish twenty five (25) inpatient psychiatric beds within the Moose Lake Regional Treatment Center (MLRTC) mental health catchment area by December 1, 1994 to provide additional community psychiatric bed capacity due to the closure of MLRTC on June 30, 1995. The mental health catchment area serves eleven counties: Carlton, Chisago, Cook, Isanti, Itasca, Kanabec, Koochiching, Lake, Mille Lacs, Pine and St. Louis. The siting of the 25 community psychiatric beds must be geographically distributed within the catchment area to insure access to inpatient psychiatric services.

As a result of this legislation, the Minnesota Department of Human Services is requesting proposals that will provide inpatient psychiatric services to persons who have a serious and persistent mental illness, have been judicially committed as mentally ill, and are eligible under the Medical Assistance program. Patients will be dually committed to the contracting hospital and the Commissioner of Human Services.

The contracting hospital(s) will serve committed persons age eighteen or over whose total course of treatment can be completed and who can be discharged to a community setting within 45 days following judicial commitment. Committed patients whose treatment will require a length of stay greater than 45 days will be transferred to Brainerd Regional Treatment Center or another alternative setting.

The contract will be for one year beginning on September 1, 1994. The total costs of all contracts may not exceed \$4,200,000. This request, however, does not obligate the State to accept a proposal or to complete the contract.

The deadline for receipt of proposals is March 31, 1994 at 4:00 p.m. Selection and notification of contract award will occur by April 22, 1994. A detailed description of the contract requirements and specifications for submission of the proposal may be obtained from:

Frank Milczark, CEO
Moose Lake Regional Treatment Center
1000 Lakeshore Drive
Moose Lake, Minnesota 55767
(218) 485-4411

Department of Human Services

Home and Community Based Services Division

Request for Proposals to Evaluate Minnesota's Title XIX Home and Community Based Services Traumatic Brain Injury Model Waiver (TBIW)

This is a request for proposals (RFP) to do an independent assessment of the TBI waiver for individuals who are under age 65 and have sustained a traumatic or acquired brain injury, as required by federal regulation [42 CFR 441.303 (g)].

The assessment must evaluate the quality of care provided, access to care, and the cost-effectiveness of the TBI Waiver during at least the first 24 months of the program (April 1, 1992 through March 31, 1994). The reimbursement available for the assessment may not exceed \$25,000.

Proposals must be submitted to Debra Wesley, Home and Community Based Services Division, at the address below. Three copies of the proposal must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. The envelope must be postmarked no later than March 18, 1994.

Each copy of the proposal must be signed by an authorized member of the contracting firm. Prices and terms of the proposal as stated by the respondent must be valid for the length of the project.

For a copy of a more detailed explanation of this request for proposals, contact:

Maren Valley
Minnesota Department of Human Services
Home and Community Based Services Division
444 Lafayette Road
St. Paul, Minnesota 55155-3857
(612) 297-7511

Department of Transportation

State Aid for Local Transportation Division

Availability of a Contract for Bridge Scour Evaluations

The Minnesota Department of Transportation (Mn/DOT) is seeking the services of an engineering consultant to perform bridge scour evaluations for 84 bridges on the County State Aid Highway (CSAH) system in Minnesota.

Work is proposed to start on or after June 13, 1994.

A Request For Proposal can be obtained from:

Mark Gieseke
Project Manager
State Aid For Local Transportation Division
Room 420, Transportation Building
395 John Ireland Boulevard
St. Paul, Minnesota 55155
TELE (612) 296-9877
FAX (612) 282-2727

Request For Proposals will be available by mail from this office through March 4, 1994. A written request is required to receive the Request For Proposal. Please indicate whether your firm is a Targeted Group Business in your written request. After March 4, 1994, the Request For Proposal must be picked up in person.

No time extensions will be granted.

Proposals must be received at the above address not later than 1:00 P.M. on March 14, 1994.

A minimum goal of 10 percent Targeted Group Business involvement is applicable to this project.

Non-State Public Bids and Contracts

All respondents shall submit, with their proposal, a certification of the Minnesota Department of Human Rights that they are in compliance with requirements, or are exempt from certification.

This request does not obligate the State of Minnesota, Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Non-State Public Bids and Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Request for Proposals for a Regional Intermodal Terminal Needs Study for the Twin Cities Metropolitan Area

NOTICE IS HEREBY GIVEN that the Metropolitan Council is requesting proposals to conduct a study on the adequacy of existing regional railroad/truck intermodal terminal facilities, and to define terminal facility needs to serve future regional intermodal freight service demands. The study will determine the future demand for intermodal service, assess available intermodal capacity, identify any deficiencies, and identify the timing, location criteria and future terminal capacity needs.

The contract will commence on or about May 2, 1994 and be completed by November 1, 1994. Ten copies of all proposals must be postmarked or received no later than 5 p.m., Monday, March 7, 1994, at the Metropolitan Council offices. A disadvantaged business enterprise (DBE) participation goal is established for this study.

Copies of the Request for Proposal may be obtained from the Metropolitan Council, Mears Park Centre, 230 E. Fifth St., St. Paul, MN 55101. Proposals should be submitted to the same address (attention: Jim Barton (612) 291-6417 or (612) 291-0904 (TDD)).

University of Minnesota - Twin Cities

Request for Proposals for Campus Master Plan

The University of Minnesota is currently soliciting proposals from professional planning consultants for services to assist the University in the development of a Campus Master Plan for the Twin Cities Campus. Consultant firms interested in obtaining a copy of the Request for Proposal document please contact the office of the Associate Vice-President for Master Planning and Real Estate by phone at 612-625-7355, or in writing at 340 Morrill Hall, 100 Church Street, Minneapolis, MN 55455. All proposals must be submitted complete, to the University, postmarked no later than 4:00 P.M., March 11, 1994.



ATTENTION: Minnesota Business Leaders

Avoid getting lost in your search for government services and marketing information. Reach your market and keep you on top of state government policies and programs.

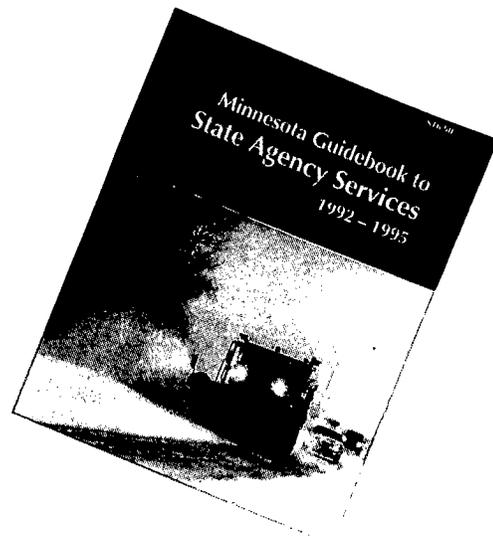
Business & Professional Directories -----

Minnesota Guidebook to State Agency Services 1992-95

An obvious "headliner" on any list for the business reference desk. The perfect "owner's manual" to Minnesota state government is a great reference tool for:

- * applying for grants, bidding on contracts
- * addresses, phone numbers and key contact people for each agency
- * license requirements and fees
- * gaining access to government services
- * participating in state policy making and service delivery
- * understanding the structure of Minnesota government with detailed descriptions of state agencies, their functions and services.

A MUST for the Minnesota business person. 710 pp. **Stock No. 1-11 SR** ~~REDUCED PRICE -- \$16.00~~ **NOW \$9.95**



Minnesota Manufacturer's Directory 1994

Lists companies alphabetically, by community, and by type of product manufactured. Includes name, address, phone number, sales volume, market products, area sales, marketing and purchasing. Also FAX numbers, data processing managers and chief engineers, when available. 742 pp. **Stock No. 40-2 SR \$95.00**

Healing Arts (Physician's) Directory 1991

Names and addresses in alphabetical order for licensed physicians, chiropractors, osteopaths, optometrists, podiatrists and registered physical therapists. 426 pp.

Stock No. 1-1 SR \$19.95

State Agency Telephone Directory

Orders are now being taken for the 1994 Directory.

This directory lists all State of Minnesota government agencies. Features a greatly expanded FAX section with over 250 numbers, alphabetical employee listings, a classified section, organized by department, and "yellow pages" listing state offices in Greater Minnesota. 264pp. **Stock No. 1-87 SR \$12.95**

Airport Directory 1993

List of airports throughout the state. Approaches, rivers, all detailed markings, and much more. 178 pp. (pocket-size) **Stock No. 1-8 SR \$5.95**

Law Enforcement Directory 1993

Directory of state law enforcement agencies, sheriffs and police departments 51pp. **Stock No. 1-6 SR \$ 7.00**

Directory of Chemical Dependency Programs '92-93

Comprehensive listing of chemical dependency treatment programs in Minnesota. Information on services provided, funding and staff, and a map are also included. 282 pp.

Stock No. 1-12 SR \$17.00

Mailing Lists ---

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Minnesota's Bookstore

117 University, St Paul, Minnesota 55155 (located 1/2 block west of the State Capitol)
612/297-3000 (Metro area) 1-800-657-3757 (Toll Free)

TDD (Telecommunications Device for the Deaf): 612/282-5077 1-800-657-3706 (Toll Free)
FAX 612/296-2265 Online computer access: 612/821-4096 (8-N-1, 1200/2400 bps)

