

5510.5230 ARRANGING HEARING.**Subpart 1. Scheduling hearing.**

A. When a panel of arbitrators has been selected, assigned, or appointed, the panel must schedule a hearing according to part 5530.0900, subpart 6, or as otherwise provided under statute. At least five calendar days before the hearing, the panel chair must serve on each party a notice of hearing.

B. The hearing notice may be waived, or the time for the notice may be shortened by agreement of the parties.

Subp. 2. **Virtual hearing.** If all parties agree, the hearing may take place virtually through an online conferencing or videoconferencing tool.

Subp. 3. **Adjourning hearing.** An arbitrator may adjourn the hearing to a later time without further notice. If no time is fixed to continue the hearing upon adjournment, the arbitrator must give notice according to subpart 1 of the time the hearing is to be continued.

Subp. 4. **Requesting transcript or recording.** If a party requests a transcript be made and a transcript request is not addressed in the contract or grievance procedure, the arbitrator must allow a transcript to be made if the party requesting the transcript:

A. arranges for the transcript;

B. pays for all transcript-related costs; and

C. provides:

(1) a free copy to the arbitrator; and

(2) a copy to the other party upon request, with the other party paying the full cost of the copy.

Statutory Authority: *MS s 179.02; 179.71; 179.82; 179A.04; 179A.16; 626.892*

History: *17 SR 1279; 46 SR 1387*

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