

**2960.0160 ADMISSION POLICIES AND PROCESS.**

Subpart 1. **Admission criteria.** A license holder must develop resident admission criteria consistent with the license holder's statement of intended use and program services certifications. The admission criteria must describe the age of the resident to be served, whether both male and female residents are served, whether there are limitations about who the program will serve, and what types of problems and primary needs the program will meet during the resident's stay.

Subp. 2. **Ability to meet resident needs.** Before admission of a resident, the license holder must examine the placement agency's information about the resident and must determine and document whether the program can meet the resident's needs. The license holder must document whether:

- A. the resident is a danger to the resident's self or others;
- B. the relevant screening and assessment of the resident was completed;
- C. the program is able to meet the resident's cultural, emotional, educational, mental health, and physical needs;

D. the resident is a sex offender. The license holder must take special precautions when a resident is considered likely to engage in sexually abusive behavior. The license holder must assess the resident to determine which precautions may be appropriate, such as to give the resident an individual sleeping room, and direct staff to pay special attention to the resident's interactions with others. The license holder's care for a resident likely to engage in sexually abusive behavior must protect the resident, other residents, staff, and the community. The license holder must consider the vulnerability of other residents in the facility when caring for a sex offender; and

E. the resident has a substance use disorder. If the resident requires a chemical use assessment, the chemical use assessment must be conducted by an alcohol and drug counselor licensed according to Minnesota Statutes, chapter 148C, or an assessor, as defined in part 9530.6605, subpart 4. Information obtained in the chemical use assessment must be recorded in the resident's record and must include the information required in part 9530.6620, subpart 1. The chemical use assessment must address the resident's:

- (1) acute intoxication/withdrawal potential;
- (2) biomedical conditions and complications;
- (3) emotional, behavioral, and cognitive conditions and complications;
- (4) readiness for change;
- (5) relapse, continued use, and continued problem potential;
- (6) recovery environment; and

(7) need for additional support services, such as transportation or resident care, in order to participate in the program.

A summary of the assessment results must be written by a chemical dependency counselor or assessor, indicating whether the needs identified in the assessment can be addressed by the license holder while the resident participates in the license holder's program, or whether the resident must be referred to an appropriate treatment setting. The summary must be written according to subitems (1) to (7).

Subp. 3. **Privacy.** All admission procedures must be conducted in a manner and location that ensures the personal privacy of the resident.

Subp. 4. **Information to residents.** The license holder must give residents the information in items A to C.

A. Copies of facility rules must be made available to all residents who can read at the time of admission. The facility rules must include:

(1) rules governing conduct, disciplinary consequences, and appeal procedures;

(2) procedures for obtaining hygiene and other personal items; and

(3) policies and procedures governing visiting, correspondence, bathing, laundry, grievances, clothing, bedding exchange, and other operational procedures.

B. Each resident, within 24 hours of admission, must be provided with a copy of a description of the applicable programs and activities available to residents in the facility.

C. Rules and program information must be read to those residents incapable of understanding written documents or who are unable to read. The license holder must consider the languages the resident understands and the resident's age and ability when presenting information to the resident.

**Statutory Authority:** *L 1995 c 226 art 3 s 60; MS s 241.021; 245A.03; 245A.09; 254A.03; 254B.03; 254B.04*

**History:** *28 SR 211; 32 SR 2268*

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