

SENATE
STATE OF MINNESOTA
EIGHTY-SEVENTH LEGISLATURE

S.F. No. 933

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DATE	D-PG	OFFICIAL STATUS
03/21/2011	600	Introduction and first reading Referred to State Government Innovation and Veterans
03/08/2012	4247	Author added Rest
03/15/2012	4500a	Comm report: To pass as amended and re-refer to Finance
04/24/2012		Comm report: To pass as amended Second reading See HF418

1.1 A bill for an act
1.2 relating to state government; proposing the Back Office Consolidation Act;
1.3 appropriating funds for a benchmarking study for finance, procurement, and
1.4 human resources.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. CITATION.

1.7 This act may be known as the "Back Office Consolidation Act."

1.8 Sec. 2. BENCHMARKING STUDIES.

1.9 (a) \$450,000 is appropriated in fiscal year 2012 from the general fund to the
1.10 commissioner of the Department of Administration to contract for a benchmark study
1.11 resulting in a benchmark report on the efficiency and effectiveness of the following back
1.12 office functions: finance; procurement; and human resources, including payroll. This is a
1.13 onetime appropriation, and is available in fiscal year 2013. The benchmark report shall be
1.14 completed by November 1, 2012, and shall:

1.15 (1) include an objective comparison of the performance of the state to peer groups
1.16 and world-class organizations;

1.17 (2) quantify performance gaps;

1.18 (3) uncover hidden costs;

1.19 (4) identify improvement initiatives for the state to increase efficiency and
1.20 effectiveness; and

1.21 (5) suggest a prioritized ranking of the improvement initiatives.

2.1 (b) The commissioner of administration shall provide copies of the benchmark
2.2 report to the chairs and ranking minority members on the committees in the senate and
2.3 house of representatives with primary jurisdiction over the Department of Administration.

2.4 Sec. 3. **IMPROVEMENT INITIATIVES.**

2.5 By January 15, 2013, the commissioner of administration shall submit a report to
2.6 the chairs and ranking minority members on the committees in the senate and house of
2.7 representatives with primary jurisdiction over the Department of Administration including:

2.8 (1) a plan for implementing the improvement initiatives identified in the
2.9 benchmarking report; and

2.10 (2) any draft legislation that is required to implement the improvements.

2.11 Sec. 4. **EFFECTIVE DATE.**

2.12 Sections 1 to 3 are effective the day following final enactment.