REVISOR

H. F. No. 1069

State of Minnesota

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## EIGHTY-SEVENTH SESSION

03/14/2011 Authored by Bills; Downey; Benson, J.; Woodard; Greiling and others The bill was read for the first time and referred to the Committee on Education Reform

1.1 1.2	A bill for an act relating to education; creating education boards; allowing school boards to
1.2	reorganize as education boards; amending Minnesota Statutes 2010, sections
1.4	123B.045; 124D.10, subdivisions 3, 8, 17; proposing coding for new law in
1.5	Minnesota Statutes, chapter 123A.
1.6	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
1.7	Section 1. [123A.80] EDUCATION BOARDS.
1.8	Subdivision 1. Definitions. An education board has the powers and duties of a
1.9	school board as defined in sections 123B.02 and 123B.09. An education board approves,
1.10	oversees, and holds accountable a system of schools that provides for the division of the
1.11	oversight of schools from their operation, improving accountability and the conditions for
1.12	innovation. The education board provides for a system of public schooling through the
1.13	supervision of performance contracts or agreements with the school sites organized as
1.14	site-governed schools as defined in section 123B.045, area learning centers as defined in
1.15	section 123A.06, contract alternative schools as defined in section 123A.05, or chartered
1.16	schools as defined in section 124D.10.
1.17	Subd. 2. Conversion to education board. A school board, as defined in sections
1.18	123B.02 and 123B.09, may become an education board by adopting a resolution to convert
1.19	and converting all of the school sites in that district to site-governed schools as defined
1.20	in section 123B.045, or a combination of site-governed schools, area learning centers as
1.21	defined in section 123A.06, contract alternative schools as defined in section 123A.05, or
1.22	chartered schools as defined in section 124D.10.
1.23	Subd. 3. Elected conversion. (a) The eligible voters of any school district may
1.24	petition the county auditor to convert a school board into an education board. The petition

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3.1	(2) seeking applications from	m district staff and publ	ishing requests for pro	posals
3.2	nationally and internationally for	-		
3.3	(3) approving sites as site-g	overned, area learning c	enter, contract alternat	tive, or
3.4	chartered to implement the plan.	Education boards may u	se the provisions of th	ne joint
3.5	powers statute as defined in section	on 471.59 to enter into a	greements with organi	zations to
3.6	implement the plan;			
3.7	(4) developing a performance	ce agreement with each	site, including the acco	ountability
3.8	to the education board;			
3.9	(5) allocating the revenue e	arned by the attending p	oupils as provided by l	aw to
3.10	the sites attended by the pupils;			
3.11	(6) providing oversight of the	ne performance agreeme	ents; and	
3.12	(7) holding sites accountabl	e for the performance ir	idicators in the perform	mance
3.13	contract.			
3.14	Subd. 6. Facilities. (a) The	education board shall d	lirect all revenue recei	ved by
3.15	the district under sections 123B.5	3, 123B.55, 123B.57, 12	23B.58, 123B.59, 123	<u>B.591,</u>
3.16	123B.63, 126C.10, subdivision 1.	3, 126C.40, and 126C.4	6 for facility construct	ion,
3.17	purchase, and maintenance as allo	owed under each section	. Any facility construe	cted or
3.18	purchased as part of a school site	is property of the schoo	<u>l district.</u>	
3.19	(b) Upon termination or exp	piration of a board's con	tract with a school site	e, the
3.20	education board may reassign or	sell the facilities used by	that school. Up to fiv	e percent
3.21	of any net revenue generated by t	he sale of facilities by t	he education board ma	ay be
3.22	retained by the board for adminis	trative purposes. The re-	maining revenue must	be used
3.23	to construct, purchase, improve, c	or maintain the district's	facilities or be distributed	ited on a
3.24	per-pupil basis to the schools ove	rseen by the education b	oard.	
3.25	(c) The education board ma	y lease a facility to a ch	arter school that it aut	horizes
3.26	consistent with section 124D.10,	subdivision 17.		
3.27	Subd. 7. Relationship with	school site and limit o	f powers. The education	ion board
3.28	shall set learning objectives, prov	ide financing, and evalu	ate results pursuant to	the the
3.29	performance agreement with the	school site. Neither the	education board nor ar	ny of its
3.30	members shall dictate the appoint	ment of any person to c	office or employment b	by the
3.31	school site, nor shall it control se	hool decisions as to lear	ning strategies or met	hods.
3.32	Except for the purpose of inquiry,	the education board and	l its members shall dea	al with and
3.33	control school sites through the g	overnance body of the s	chool only.	
3.34	Subd. 8. Area learning cer	ters. Area learning cen	ters shall be operated of	consistent
3.35	with section 123A.06 but shall also	so be afforded the auton	omy and revenue prov	vided to
3.36	site-governed schools as defined	in section 123B.045.		

4.1	Subd. 9. Revenue to schools. Each school site under this section shall be allocated
4.2	the revenue earned by the students in attendance consistent with section 123A.05,
4.3	123A.06, 123B.045, or 124D.10. A minimum of 95 percent of local, state, and federal
4.4	revenue, excluding revenue under subdivision 6, received must be allocated to school
4.5	sites. The district may retain additional funds, as part of an agreement, to provide specific
4.6	services for the site, including legal counsel, finance, contract oversight, districtwide and
4.7	out-of-district special education programs, and other services. These schools may also
4.8	raise added revenue through grants, gifts, or other methods of fund-raising. Other than for
4.9	charter schools, the district shall maintain separate accounts for each site. Revenue shall
4.10	not cancel at the end of the year but shall be carried forward to the following year.
4.11	Subd. 10. Exemption from statutes and rules. Except as outlined in this section,
4.12	an education board and the schools under its direction are exempt from and subject to the
4.13	same laws and rules as are chartered schools under section 124D.10, except that section
4.14	123B.045 shall apply to site-governed schools and area learning centers. Education boards
4.15	must comply with section 123B.09.
4.16	Subd. 11. Notice to commissioner. The school board shall inform the commissioner
4.17	of its decision to convert to an education board at least 90 days prior to the conversion. The
4.18	education board shall inform the commissioner as to which sites are to be site-governed,
4.19	area learning center, contract alternative, or chartered schools consistent with the
4.20	provisions of applicable sections. If the education board intends to approve sites as
4.21	chartered schools, the education board shall first be approved as an authorizer of chartered
4.22	schools as provided for in section 124D.10.
4.23	Sec. 2. Minnesota Statutes 2010, section 123B.045, is amended to read:
4.24	123B.045 DISTRICT-CREATED SITE-GOVERNED SCHOOLS.
4.25	Subdivision 1. Authority. (a) A school or education board may approve
4.26	site-governed schools under this section by requesting site-governing school proposals.
4.27	The request for proposals must include what types of schools or education innovations the
4.28	board intends to create. A school board that has adopted a conversion resolution under
4.29	section 123A.80, subdivision 2, or must convert to an education board under section
4.30	123A.80, subdivision 3, may require each school site to submit (1) an initial proposal and
4.31	(2) an amended proposal if the initial proposal was returned under paragraph (c). A current
4.32	site may submit a proposal to create a different model for the site if 60 percent or more of
4.33	the teachers at the site support the proposal. A group of licensed district professionals

- 4.34 from one or multiple district sites may submit a proposal. The group submitting the
- 4.35 proposal must include parents or other community members in the development of the

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5.1 proposal. A proposal may request approval for a model of a school not included in the5.2 request for proposal of the board.

(b) The school <u>or education board and the applicable bargaining unit representing</u>
district employees must enter into memoranda of understanding specifying how applicable
sections of current contracts will enable the provisions of subdivision 2, paragraph (a),
clauses (7) and (8), to be implemented.

5.7 (c) Within 60 days of receipt of the application, the school <u>or education</u> board shall
5.8 determine whether to approve, deny, or return the application to the applicants for further
5.9 information or development. <u>A school board converting to an education board under</u>
5.10 <u>section 123A.80 may not deny a school site's initial proposal.</u>

- (d) Upon approval of the proposal, an agreement between the district and the site
  council shall be developed identifying the powers and duties delegated to the site and
  outlining the details of the proposal including the provisions of subdivisions 2, 3, and 5.
  Any powers or duties not specifically delegated to the school site in the agreement remains
  with the school <u>or education board</u>.
- 5.16 Subd. 2. Roles and responsibilities of site-governed schools. (a) Site-governed
  5.17 schools approved by the school <u>or education board have the following autonomy and</u>
  5.18 responsibilities at the discretion of the site:
- (1) to create the site-governing council of the school. The council shall include
  teachers, administrators, parents, students if appropriate, community members, and other
  representatives of the community as determined by the site-governing council. Teachers
  may comprise a majority of the site-governing council at the option of a majority of
  the teachers at the site. The number of members on the site-governing council and the
  composition shall be included in the proposal approved by the school board;

(2) to determine the leadership model for the site including: selecting a principal,
operating as a teacher professional practices model with school leadership functions
performed by one or more teachers or administrators at the school or other model
determined by the site;

- 5.29 (3) to determine the budget for the site and the allocation and expenditure of the5.30 revenue based on provisions of subdivision 3;
- 5.31 (4) to determine the learning model and organization of the school consistent with
  5.32 the application approved by the school <u>or education board;</u>
- 5.33 (5) to select and develop its curriculum and determine formative and summative
  5.34 assessment practices;

5.35 (6) to set policies for the site including student promotion, attendance, discipline,
5.36 graduation requirements which may exceed the school <u>or education board standards</u>, and

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other such rules as approved by the school or education board consistent with the mission, 6.1 goals, and learning program of the school site; 6.2

6.3

(7) to determine the length of the school day and year and employee work rules covered by the terms and conditions of the employment contract; 6.4

(8) to select teachers and other staff consistent with current law and collective 6.5 bargaining agreements and memoranda of understanding provided for in subdivision 1, 6.6 paragraph (b). At least 70 percent of the teachers must be selected by the site prior to final 6.7 approval of the agreement. Prior to requesting the district to employ staff not currently 6.8 employed by the district, the site must first select current district staff including those 6.9 on requested and unrequested leave as provided for in sections 122A.40 and 122A.41. 6.10 The school or education board shall be the legal employer of all staff at the site and all 6.11 teachers and other staff members of the applicable bargaining units. Teachers and other 6.12 employees may be required to sign an individual work agreement with the site-governing 6.13 council committing themselves to the mission and learning program of the school and the 6.14 requirements of the site-governing council; and 6.15

6.16

(9) to fulfill other provisions as agreed to by the district and site-governing council.

- (b) If a self-governed school created under this section is supervised by a principal, 6.17 that principal must be licensed, consistent with section 123B.147, subdivision 2. 6.18
- Subd. 3. Revenue to self-governed school. (a) The revenue that shall be allocated 6.19 by the site includes the general education revenue generated by the students at the site from 6.20 state, local, and private sources, referendum revenue, federal revenue from the Elementary 6.21 and Secondary Education Act, Individuals with Disabilities Education Act, Carl Perkins 6.22 Act, and other federal programs as agreed to by the school board and site council. 6.23
- (b) The district may retain an administrative fee for managing the federal programs, 6.24 private revenues, and general administrative functions including school or education 6.25 board, superintendent, district legal counsel, finance, accountability and self-governed 6.26 school contract oversight, facilities maintenance, districtwide special education programs, 6.27 and other such services as agreed to by the site and school or education board. The 6.28 administrative fee shall be included in the agreement. 6.29
- (c) As part of the agreement, the district may provide specific services for the site 6.30 and may specify the amount to be paid for each service and retain the revenues for that 6.31 amount. The formula or procedures for determining the amount of revenue to be allocated 6.32 to the site each year shall be consistent with this subdivision and incorporated in the site 6.33 budget annually following a timeline and process that is included in the agreement with 6.34 the school board. The site is responsible for allocating revenue for all staff at the site and 6.35 for the other provisions of the agreement with the district school or education board. 6.36

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71	(d) All unspent revenue shall be carried over to following years for the sole use
7.1	
7.2	of the site.
7.3	Subd. 4. Exemption from statutes and rules. Except as outlined in this section,
7.4	site-governed schools established under this section are exempt from and subject to the
7.5	same laws and rules as are chartered schools under section 124D.10, except that the
7.6	schools shall be subject to chapters 13, 13D, and 179A, and sections 122A.40, 122A.41,
7.7	122A.50, and 122A.51.
7.8	Subd. 5. Performance standards. (a) The school or education board and the site
7.9	council shall include in the agreement performance standards and expectations that shall
7.10	include at least the following:
7.11	(1) student achievement targets on multiple indicators including either a growth
7.12	model or value-added growth model;
7.13	(2) the criteria and process to be followed if it is determined that the site failed
7.14	to comply with district oversight and accountability requirements as outlined in the
7.15	agreement; and
7.16	(3) other performance provisions as agreed to.
7.17	(b) All agreements shall be filed with the commissioner. The initial agreement
7.18	shall be for up to three years, shall be reviewed annually, and may be renewed by the
7.19	district school or education board for additional terms of up to five years based on the
7.20	performance of the school.
7.21	Subd. 6. Board termination of self-governed school authority. (a) The district
7.22	school or education board may terminate the agreement for one or more of the following
7.23	reasons:
7.24	(1) failure of the site to meet the provisions specified in the agreement in subdivision
7.25	5;
7.26	(2) violations of law; or
7.27	(3) other good cause shown.
7.28	(b) Site-governed schools that are terminated or not renewed for reasons other than
7.29	cause may request to convert to charter school status as provided for in section 124D.10
7.30	and, if chartered by the board, shall become the owner of all materials, supplies, and
7.31	equipment purchased during the period the school was a site-governed school.
,	
7.32	Sec. 3. Minnesota Statutes 2010, section 124D.10, subdivision 3, is amended to read:
7.33	Subd. 3. Authorizer. (a) For purposes of this section, the terms defined in this

subdivision have the meanings given them.

8.1 "Application" to receive approval as an authorizer means the proposal an eligible
8.2 authorizer submits to the commissioner under paragraph (c) before that authorizer is able
8.3 to submit any affidavit to charter to a school.

8.4 "Application" under subdivision 4 means the charter school business plan a
8.5 school developer submits to an authorizer for approval to establish a charter school that
8.6 documents the school developer's mission statement, school purposes, program design,
8.7 financial plan, governance and management structure, and background and experience,
8.8 plus any other information the authorizer requests. The application also shall include a
8.9 "statement of assurances" of legal compliance prescribed by the commissioner.

8.10 "Affidavit" means a written statement the authorizer submits to the commissioner
8.11 for approval to establish a charter school under subdivision 4 attesting to its review and
8.12 approval process before chartering a school.

8.13 "Affidavit" means the form an authorizer submits to the commissioner that is a
8.14 precondition to a charter school organizing an affiliated nonprofit building corporation
8.15 under subdivision 17a.

8.16

(b) The following organizations may authorize one or more charter schools:

- 8.17 (1) a school board; <u>education board;</u> intermediate school district school board;
  8.18 education district organized under sections 123A.15 to 123A.19;
- (2) a charitable organization under section 501(c)(3) of the Internal Revenue Code
  of 1986, excluding a nonpublic sectarian or religious institution, any person other than a
  natural person that directly or indirectly, through one or more intermediaries, controls,
  is controlled by, or is under common control with the nonpublic sectarian or religious
  institution, and any other charitable organization under this clause that in the federal IRS
  Form 1023, Part IV, describes activities indicating a religious purpose, that:
- 8.25 (i) is a member of the Minnesota Council of Nonprofits or the Minnesota Council on8.26 Foundations;
- 8.27 (ii) is registered with the attorney general's office;

8.28 (iii) reports an end-of-year fund balance of at least \$2,000,000; and

- 8.29 (iv) is incorporated in the state of Minnesota;
- (3) a Minnesota private college, notwithstanding clause (2), that grants two- or
  four-year degrees and is registered with the Minnesota Office of Higher Education under
  chapter 136A; community college, state university, or technical college governed by the
  Board of Trustees of the Minnesota State Colleges and Universities; or the University of
  Minnesota; or
- 8.35 (4) a nonprofit corporation subject to chapter 317A, described in section 317A.905,
  8.36 and exempt from federal income tax under section 501(c)(6) of the Internal Revenue Code

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9.1 of 1986, may authorize one or more charter schools if the charter school has operated
9.2 for at least three years under a different authorizer and if the nonprofit corporation has
9.3 existed for at least 25 years.

(5) no more than three single-purpose authorizers that are charitable, nonsectarian 9.4 organizations formed under section 501(c)(3) of the Internal Revenue Code of 1986 and 9.5 incorporated in the state of Minnesota whose sole purpose is to charter schools. Eligible 9.6 organizations interested in being approved as an authorizer under this paragraph must 9.7 submit a proposal to the commissioner that includes the provisions of paragraph (c) and 9.8 a five-year financial plan. Such authorizers shall consider and approve applications 9.9 using the criteria provided in subdivision 4 and shall not limit the applications it solicits, 9.10 considers, or approves to any single curriculum, learning program, or method. 9.11

(c) An eligible authorizer under this subdivision must apply to the commissioner for 9.12 approval as an authorizer before submitting any affidavit to the commissioner to charter 9.13 a school. The application for approval as a charter school authorizer must demonstrate 9.14 the applicant's ability to implement the procedures and satisfy the criteria for chartering a 9.15 school under this section. The commissioner must approve or disapprove an application 9.16 within 60 business days of the application deadline. If the commissioner disapproves 9.17 the application, the commissioner must notify the applicant of the deficiencies and the 9.18 applicant then has 20 business days to address the deficiencies to the commissioner's 9.19 satisfaction. Failing to address the deficiencies to the commissioner's satisfaction makes 9.20 an applicant ineligible to be an authorizer. The commissioner, in establishing criteria for 9.21 approval, must consider the applicant's: 9.22

- 9.23 (1) capacity and infrastructure;
- 9.24 (2) application criteria and process;
- 9.25 (3) contracting process;
- 9.26 (4) ongoing oversight and evaluation processes; and
- 9.27 (5) renewal criteria and processes.

9.28 (d) The affidavit to be submitted to and evaluated by the commissioner must include9.29 at least the following:

9.30

(1) how chartering schools is a way for the organization to carry out its mission;

9.31 (2) a description of the capacity of the organization to serve as an authorizer,

9.32 including the personnel who will perform the authorizing duties, their qualifications, the

9.33 amount of time they will be assigned to this responsibility, and the financial resources

9.34 allocated by the organization to this responsibility;

9.35 (3) a description of the application and review process the authorizer will use to make9.36 decisions regarding the granting of charters, which will include at least the following:

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10.1 (i) how the statutory purposes defined in subdivision 1 are addressed;

10.2 (ii) the mission, goals, program model, and student performance expectations;

10.3 (iii) an evaluation plan for the school that includes criteria for evaluating educational,

10.4 organizational, and fiscal plans;

10.5 (iv) the school's governance plan;

10.6 (v) the financial management plan; and

10.7 (vi) the administration and operations plan;

(4) a description of the type of contract it will arrange with the schools it charters
that meets the provisions of subdivision 6 and defines the rights and responsibilities of the
charter school for governing its educational program, controlling its funds, and making
school management decisions;

(5) the process to be used for providing ongoing oversight of the school consistent
with the contract expectations specified in clause (4) that assures that the schools chartered
are complying with both the provisions of applicable law and rules, and with the contract;

(6) the process for making decisions regarding the renewal or termination of
the school's charter based on evidence that demonstrates the academic, organizational,
and financial competency of the school, including its success in increasing student
achievement and meeting the goals of the charter school agreement; and

10.19 (7) an assurance specifying that the organization is committed to serving as an10.20 authorizer for the full five-year term.

10.21 A disapproved applicant under this paragraph may resubmit an application during a10.22 future application period.

10.23

(e) The authorizer must participate in department-approved training.

(f) An authorizer that chartered a school before August 1, 2009, must apply by
June 30, 2011, to the commissioner for approval, under paragraph (c), to continue as an
authorizer under this section. For purposes of this paragraph, an authorizer that fails to
submit a timely application is ineligible to charter a school.

(g) The commissioner shall review an authorizer's performance every five years in 10.28 a manner and form determined by the commissioner and may review an authorizer's 10.29 performance more frequently at the commissioner's own initiative or at the request of a 10.30 charter school operator, charter school board member, or other interested party. The 10.31 commissioner, after completing the review, shall transmit a report with findings to the 10.32 authorizer. If, consistent with this section, the commissioner finds that an authorizer 10.33 has not fulfilled the requirements of this section, the commissioner may subject the 10.34 authorizer to corrective action, which may include terminating the contract with the 10.35 charter school board of directors of a school it chartered. The commissioner must notify 10.36

the authorizer in writing of any findings that may subject the authorizer to corrective 11.1 action and the authorizer then has 15 business days to request an informal hearing before 11.2 the commissioner takes corrective action. 11.3 (h) The commissioner may at any time take corrective action against an authorizer, 11.4 including terminating an authorizer's ability to charter a school for: 11.5 (1) failing to demonstrate the criteria under paragraph (c) under which the 11.6 commissioner approved the authorizer; 11.7 (2) violating a term of the chartering contract between the authorizer and the charter 11.8 school board of directors; or 11.9 (3) unsatisfactory performance as an approved authorizer. 11.10 Sec. 4. Minnesota Statutes 2010, section 124D.10, subdivision 8, is amended to read: 11.11 Subd. 8. Federal, state, and local requirements. (a) A charter school shall meet all 11.12 federal, state, and local health and safety requirements applicable to school districts. 11.13 (b) A school must comply with statewide accountability requirements governing 11.14 standards and assessments in chapter 120B. 11.15 (c) A school authorized by a school or education board may be located in any 11.16 district, unless the school or education board of the district of the proposed location 11.17 disapproves by written resolution. 11.18 (d) A charter school must be nonsectarian in its programs, admission policies, 11.19 employment practices, and all other operations. An authorizer may not authorize a charter 11.20 school or program that is affiliated with a nonpublic sectarian school or a religious 11.21 11.22 institution. A charter school student must be released for religious instruction, consistent with section 120A.22, subdivision 12, clause (3). 11.23 (e) Charter schools must not be used as a method of providing education or 11.24 11.25 generating revenue for students who are being home-schooled. (f) The primary focus of a charter school must be to provide a comprehensive 11.26 program of instruction for at least one grade or age group from five through 18 years 11.27 of age. Instruction may be provided to people younger than five years and older than 11.28 18 years of age. 11.29 (g) A charter school may not charge tuition. 11.30 (h) A charter school is subject to and must comply with chapter 363A and section 11.31 121A.04. 11.32 (i) A charter school is subject to and must comply with the Pupil Fair Dismissal 11.33 Act, sections 121A.40 to 121A.56, and the Minnesota Public School Fee Law, sections 11.34 123B.34 to 123B.39. 11.35

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12.1	(j) A charter school is subject to the same financial audits, audit procedures, and
12.2	audit requirements as a district. Audits must be conducted in compliance with generally
12.3	accepted governmental auditing standards, the federal Single Audit Act, if applicable,
12.4	and section 6.65. A charter school is subject to and must comply with sections 15.054;
12.5	118A.01; 118A.02; 118A.03; 118A.04; 118A.05; 118A.06; 471.38; 471.391; 471.392; and
12.6	471.425. The audit must comply with the requirements of sections 123B.75 to 123B.83,
12.7	except to the extent deviations are necessary because of the program at the school.
12.8	Deviations must be approved by the commissioner and authorizer. The Department of
12.9	Education, state auditor, legislative auditor, or authorizer may conduct financial, program,
12.10	or compliance audits. A charter school determined to be in statutory operating debt under
12.11	sections 123B.81 to 123B.83 must submit a plan under section 123B.81, subdivision 4.
12.12	(k) A charter school is a district for the purposes of tort liability under chapter 466.
12.13	(1) A charter school must comply with chapters 13 and 13D; and sections 120A.22,
12.14	subdivision 7; 121A.75; and 260B.171, subdivisions 3 and 5.
12.15	(m) A charter school is subject to the Pledge of Allegiance requirement under
12.16	section 121A.11, subdivision 3.
12.17	(n) A charter school offering online courses or programs must comply with section
12.18	124D.095.
12.19	(o) A charter school and charter school board of directors are subject to chapter 181.
12.20	(p) A charter school must comply with section 120A.22, subdivision 7, governing
12.21	the transfer of students' educational records and sections 138.163 and 138.17 governing
12.22	the management of local records.
12.23	(q) A charter school that provides early childhood health and developmental
12.24	screening must comply with sections 121A.16 to 121A.19.
12.25	Sec. 5. Minnesota Statutes 2010, section 124D.10, subdivision 17, is amended to read:
12.26	Subd. 17. Leased space. A charter school may lease space from an independent or

12.27 special school <u>or education</u> board eligible to be an authorizer, other public organization,

12.28 private, nonprofit nonsectarian organization, private property owner, or a sectarian

12.29 organization if the leased space is constructed as a school facility. The department must

12.30 review and approve or disapprove leases in a timely manner.