

When act to
take effect.

Sec. 11. This act shall take effect and be in force from and after its passage.

Approved March 9, 1875.

CHAPTER CXXXVIII.

AN ACT TO AMEND CHAPTER SEVEN OF THE GENERAL LAWS OF EIGHTEEN HUNDRED AND SEVENTY-FOUR, RELATING TO PUBLIC PRINTING.

Be it enacted by the Legislature of the State of Minnesota :

SECTION 1. That section two of said chapter be amended to read as follows :

Printing to be
divided into
five classes.

Sec. 2. The printing of the state is divided into five classes, to be let in separate contracts, as follows : The printing and binding of all bills for the two houses of the legislature, together with such resolutions and other matters as may be ordered by the two houses, or either of them, or the officers thereof, other than in pamphlet form, constitute the first class, and shall be let in one contract ; the printing and binding of the journals of the senate and house of representatives, and of such reports, communications, and other documents as enter into and make a part of the journals, constitute the second class, and shall be let in one contract ; the printing and binding of all reports, communications, and other documents ordered by the legislature, or either branch thereof, or by the executive departments, to be printed in pamphlet form, together with the volumes of executive documents, and the legislative manual, constitute the third class, and shall be let in one contract ; the printing and binding of the general and special laws, and joint resolutions, constitute the fourth class, and shall be let in one contract ; the printing of all blanks, circulars and other work necessary for the use of the executive departments, other than such as are printed in pamphlet form, and all printing not included in the foregoing classes, constitute the fifth class, and shall be let in one contract.

Sec. 2. That section three of chapter seven of the general laws of the year eighteen hundred and seventy-four, be and the same is hereby amended so as to read as follows ;

Commissioners
to give notice in
newspapers for
sealed propo-
sals.

Sec. 3. The commissioners of printing shall, during the first week in May, A. D. one thousand eight hundred and seventy-five, and every year thereafter, give notice in two newspapers printed in the city of St. Paul, and in such other newspapers in the state, not exceeding four, as they may deem

necessary, for thirty days, that sealed proposals will be received at the office of the secretary of state, until a day specified in the said notice, for the execution of the several classes of the state printing, in separate contracts, as specified in section two of this act, for the term of one year, from the first day of November next ensuing; said advertisement shall contain the maximum list of prices established by law, and such other information as the said commissioners may deem necessary. The following prices are hereby established as the maximum prices for doing said work:

Composition.—First class, fifty cents per one thousand ems; second, third, and fourth class, seventy cents per one thousand ems for plain matter; fifth class, one dollar per one thousand ems. Maximum prices.

Presswork.—For the first one hundred impressions of a form, one dollar; for each additional one hundred impressions of the same form, twenty-five cents. In book work, the form is hereby determined to consist of eight pages octavo, or twelve pages duodecimo, or fraction thereof, whenever said fraction is made necessary. In all other work, the form shall consist of one side of the sheet upon which the job is printed and delivered.

Folding.—When no charge is made for binding, per one hundred sheets of eight pages, or fraction thereof, eight cents.

Stitching.—including collating, stabbing and cutting, per one hundred copies, one dollar.

Binding.—Including folding, collating, stabbing, stitching, sawing, sewing and trimming brochure covering for books of eight pages or less, for one hundred copies, one dollar and fifty cents; brochure covering for each additional eight pages or fraction thereof, per one hundred copies, twenty cents. Quarto binding, per one hundred copies, forty-five dollars; half binding, per one hundred copies, seventy-five dollars; full cloth binding, cut flush, per one hundred copies, fifty-five dollars; full cloth binding, with squares, per one hundred copies, sixty dollars; full roan leather, with squares, per one hundred copies, eighty dollars; full law, per one hundred copies, one hundred and fifty dollars.

Each proposal shall be in writing, sealed, and addressed to the secretary of state, and it shall be accompanied by a bond executed in due form, by the bidders, with at least two good and sufficient sureties, satisfactory to the commissioners, in the penal sum of eight thousand dollars, conditioned for the faithful performance, pursuant to this chapter, of such class or classes of the state printing as may be adjudged to him, and for the payment, as liquidated damages, by such bidder to the state, of any excess of cost over the bid or bids of such bidders, which the state may be obliged to pay for such work, by reason of the failure of such bidder to complete his contract; said bond to be null and void if no contract is awarded to him. No bid unaccompanied by such bond shall

Bond conditioned for faithful performance, to accompany each bid.

be entertained by the commissioners of printing. The contract shall be let to the person who shall bid to execute the work at the greatest per centum of discount from the maximum prices established by law, such per centum of discount to be uniform on every item of work; *Provided*, that the commissioners of public printing shall, during the second week in March, eighteen hundred and seventy-five, advertise in two newspapers published in the city of St. Paul, and in such other newspapers, not exceeding four, as they may deem necessary, for twenty days, that sealed proposals will be received at the office of the secretary of state until the fifteenth of April, A. D. eighteen hundred and seventy-five, for the printing and binding of the volumes of general and special laws for eighteen hundred and seventy-five, subject to the provisions of this act, and the said commissioners shall, within two days after the expiration of the term for receiving these proposals, proceed as directed by this act for all subsequent lettings; *Provided, further*, That all printing and binding for which provision is made in this act, shall be performed within the state of Minnesota.

Printing of laws for 1875.

SEC. 3. That section four of said chapter be, and the same is hereby amended so as to read as follows:

Commissioners to open bids within two days.

Sec. 4. The commissioners of printing, or any two of them, shall, within two days after the expiration of the term for receiving proposals as aforesaid, proceed to open in public all such proposals by them received, and they shall award the contract for each class of printing to the lowest bidder therefor; *Provided*, That nothing herein contained shall be construed so as to prevent the same person from becoming contractor for two or more classes of the printing, if he shall be the lowest bidder therefor. If two or more persons bid the same and the lowest price for any class or classes of the printing, the commissioners shall award the contract to such one or more of them as, in their opinion, will best subserve the interest of the state, having reference, however, to a division of the work, as far as practicable, among the several bidders aforesaid. If any of the aforesaid printing shall be executed without the city of St. Paul, all transportation of paper, copy, proof, or printed sheets, shall be at the expense of the contractor or contractors for such printing.

Two or more persons making same bid, commissioners to decide.

SEC. 4. That section five of said chapter be and the same is hereby amended so as to read as follows:

Designates how printing to be executed.

Sec. 5. The bill and resolutions specified in the first class of printing shall be printed in folio foolscap form on long primer type, each page to contain not less than thirty-two lines of solid matter of forty-five ems in length, with a great primer reglet only in each space between the lines; and in counting the composition upon bills and other matter embraced in this class the same shall be measured as solid long primer matter. *Provided*, That any necessary fraction of a page shall be measured as a full page. For all matter in the first class the

same rule of measurement shall be adopted as is provided in section nine relative to the fifth class.

SEC. 5. That section six of said chapter be and the same is hereby amended so as to read as follows:

SEC. 6. The journals of the two houses of the legislature specified in the second class shall be printed in medium octavo form, on good long primer type, with at least nineteen hundred ems on a page, without any unnecessary leads, blank or broken lines or pages. *Provided*, That if the journal of either house be printed daily for the use of the legislature, double the contract price may be allowed for composition upon the journals so printed, but nothing shall then be charged or allowed for composition or re-imposition of the same matter for the bound journals.

Designates size of page of journals—double price for composition, when.

SEC. 6. That section seven of said chapter be and the same is hereby amended so as to read as follows:

SEC. 7. The volumes of public documents and reports, communications and other matters specified in the third class, shall be printed in medium octavo form, on good long primer type, with at least sixteen hundred and fifty ems in a page; *Provided*, That so much of the annual reports of the officers of the executive department and of the superintendents of the public institutions as contains the remarks of those officers may be single leaved with leads not exceeding in thickness six to pica. *Provided, further*, That subordinate reports and appendixes may be printed in brevier when deemed advisable by the superintendent of printing. The volumes of the public documents shall contain nothing that is to be inserted in the laws and journals of the same year, and the various reports, communications and other documents inserted therein, shall follow each other in as close compact order as is consistent with good workmanship, without intervention of unnecessary blanks or separate title or half title pages, and the paging thereof shall be consecutive, and at the conclusion there shall be an index referring to the particular page at which each separate document commences. In all cases when by order of the legislature or either branch thereof, any document is printed in pamphlet form by the contractor for the printing of the journals, which shall also be printed in the daily journals, but one charge shall be made or allowed for the composition thereof; *Provided*, the order for the pamphlets is made before the type has been used on the daily journals or distributed.

Public documents, size of page.

SEC. 7. That section nine of said chapter be and the same is hereby amended so as to read as follows:

SEC. 9. The printing embraced in the fifth class shall be executed in a style consistent with good workmanship, and with due reference to economy. In estimating the composition, all work in script type, or of which script is the chief kind used, shall be estimated as pica, and measured by the surface actually covered, and not by the size of the sheet used. All open work, such as letter heads, blank deeds, and the like,

Relation to printing for executive department.

shall be estimated in the same manner ; *Provided*, No job shall be counted at less than one thousand ems. All work in other than script type shall be estimated according to the type actually used ; *Provided*, That when different kinds are used in a single job, it may be measured and estimated proportionately, for the different kinds used.

Sec. 8. That section ten of said chapter be and the same is hereby amended so as to read as follows :

How composition to be estimated.

Sec. 10. In estimating the composition of all pamphlets, laws, journals, and volumes of public documents, every necessary fraction of a page will be counted as a full page, but no entire blank page shall be counted or charged for ; and if in any branch of the printed [printing] tabular statements occur, which it shall be impracticable to print on the ordinary sized pages, the same shall be printed on tabular sheets of the necessary size, and the amount of composition on the same shall be ascertained by measuring the printed surface, and thereby ascertaining the number of ems. In any class, all figure work requiring additional justification in each line, and all rule work requiring the fitting in of rules, shall be allowed one price and a half, and for all rule and figure work, double price for composition shall be allowed, the same to be ascertained by strict measurement and count. But one charge shall be made for the composition of all documents ordered to be printed by both branches of the legislature ; and no charge or allowance shall be made for composition, when extra or additional copies are ordered to be printed ; *Provided*, Such subsequent order shall be made before the type contained therein shall be distributed.

Sec. 9. That section twelve of said chapter be amended to read as follows :

How journals and documents to be bound.

Sec. 12. The laws and journals required by this chapter to be printed and put up in book form, shall be bound with brochure covering, and each journal and appropriate appendix shall be bound in the same volume, unless, in the opinion of the commissioners of printing, the same will make a volume too large for convenience, in which case each journal shall be bound separately, and the appendix shall be bound separately, or together, as the said commissioners shall direct. The volumes of executive documents shall be bound in quarter binding.

Sec. 10. That section thirteen of said chapter be amended to read as follows :

What to include in folding, etc.

Sec. 13. In accounting under this act, when a charge is made and allowed for binding, no charge shall be made or allowed for folding, collating, stabbing, stitching, drying or pressing sheets, or for lettering volumes.

Contractor to file and preserve copies.

Sec. 11. That section sixteen of said chapter be and the same is hereby amended so as to read as follows :

Sec. 16. Every contractor for any class of the public printing shall file and preserve one copy of each document or other

matter by him printed for the state, which he shall deliver to the secretary of state, with his account for the same, in which account shall be specifically stated the various jobs performed, the number of copies of each job, the number of ems of composition in each, the extra charge, if any, for rule or figure, or rule and figure work, the number of impressions of presswork in each, the cost of folding and binding of each job, designating whether ordered by the senate, the house of representatives, or jointly by both, or by the other officers or agents of the state, together with the kind and quantity of paper used for each job.

SEC. 12. That section seventeen of said chapter be and the same is hereby amended so as to read as follows :

Secretary of
state to exam-
ine accounts.

SEC. 17. All accounts filed under the preceding section shall be carefully examined by the secretary of state, aided by a disinterested practical printer, if necessary, employed for that purpose at the expense of the state, and compared with the vouchers therefor, and the orders for the same. If any errors be found in such account by said secretary of state, he shall immediately correct the same, and return it to the contractor who rendered it; and when the account is finally corrected and adjusted, he shall certify the same to the state auditor, who, on the receipt therefor, shall give his warrant upon the treasurer of the state for the amount thereof, payable out of any moneys appropriated for that purpose; *Provided*, That in the current execution of such contract, the secretary of state is hereby empowered, in his discretion, to deliver to said contractor a certificate for an amount not exceeding seventy-five per cent. of completed work, for which amount the state auditor shall give his warrant upon the treasurer of the state to said contractor; *Provided further*, That if, when any portion of the said work is completed by the contractor, there should be no funds in the treasury appropriated for the payment of said work, the said contractor shall be entitled to interest on his account from the date of completion of said work to the date of payment for same, at the rate of ten per centum per annum.

SEC. 13. That section twenty-nine of said chapter be so amended as to read: "One thousand copies of the special laws," instead of two thousand of the special laws.

Special laws,
number of
copies.

SEC. 14. This act shall take effect and be in force from ^oand after its passage.

When act to
take effect.

Approved March 8, 1875.